

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday July 7, 2026, 6:00pm**

The meeting of the Yanceyville Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville, NC 27379 on Tuesday, July 7, 2026, at 6:00pm.

Council Members present: Mayor, Alvin Foster, Mayor Pro Tem, Darrell McLean, Kenneth Darnell, Stephanie Williamson, and C. Keith Tatum,

Staff present in person: Kamara Barnett, Town Manager/ Clerk, Miranda Harrelson, Deputy Clerk, R. Lee Farmer, Town Attorney and Harmon Crutchfield, Deputy Finance Officer

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 6:01pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Mayor Foster stated that it is the policy of the Yanceyville Town Council to allow 15 minutes during each regular scheduled monthly meeting for Public Comment. Individuals are limited to a maximum of three (3 minutes) and will be called in the order to sign up. Each speaker will speak from the podium. Comments will be directed at the Town Council. Speakers must be courteous in their language and presentation. Personal attacks are not allowed. The Yanceyville Town Council or Town Administration will not provide comment/responses during Public Comment or in the same meeting.

Item 2: Review of Agenda

Mayor Foster asked if there were any additions or deletions to the agenda as presented. Following a review of the agenda, Town Manager Barnett asked Mayor Foster and Town Council to add Budget Amendment III for the Fiscal Year ending June 30, 2026, to the agenda. Mayor Foster stated that the item would be added under Item 9: New Business.

Item 3: Consent Agenda

- a. Minutes from June 2, 2026, Town Council Meeting
- b. Minutes from June 23, 2026, Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Councilwoman Darnell made a motion to adopt the Consent Agenda as presented. The motion was seconded by Councilwoman Williamson and passed with a unanimous vote.

Item 4: Public Comment

Mayor Foster asked if anyone signed up for public comment? Deputy Clerk Harrelson indicated no one signed up for public comment.

Item 5: Water and Wastewater Treatment Facilities Update: Ben Sears, Clearwater Solutions

Town Manager Barnett reported that Mr. Sears of Clearwater Solutions was unable to attend tonight's meeting. However, a copy of the Town's Water and Wastewater Treatment Facilities Compliance and Operational Report for June 2026 was included in the agenda packet for the Board's review. Report below:

Water Treatment Plant Operations and Projects

Green Leaf Filter Rehabilitation

Electrical Upgrade: Sanford Electrical has completed the wiring for the vacuum tank and filter valves. CWS operations will conduct a thorough diagnostic check of the wiring to ensure proper sequencing and operation before the system is used to backwash the new media.

Medica Installation: Unifilt is scheduled to mobilize following the July 4th holiday to install the new filter media.

Filter Backwash: The backwash system has been successfully tested and is now fully operational. This was a critical step in supplying water for the filter installation and disinfection of the new filters.

Plant Compressor is scheduled for maintenance in the first week of July.

Compliance & Sampling Updates

Lead 7 Copper: Semi-annual Lead and Copper sampling has been successfully completed for the first half of the year. This proved to be a challenge with the previously supplied sample site list. CWS will work on adding an additional 15 sites to the approved sample list to prevent this from occurring in the future.

Disinfection Byproducts (DBP): DBP samples were sampled late this quarter due to personal transitions (the operator responsible for sampling was separated from the company, and the delivered sample containers were stored without staff notification). While this delay will trigger a routine sampling Notice of Violation (NOV) from the state, it will not result in any asset penalties of structural noncompliance. Results have returned and are under limits which will bring the Town back in compliance with the twelve-month running average.

Danville Purchase Water: During routine operations CWS found that the chlorine in the water being purchased from Danville did not carry enough residual to maintain adequate levels through Yanceyville's entire water system. The water manager in Danville was notified and increased the chlorine residual being supplies to the town. While purchasing water CWS will continue to monitor these levels and perform increased flushing protocols to make sure all customers of the water system are getting the highest quality water available to them.

Equipment & Procurement

Flocculator Mixers: Operations are currently awaiting pricing quotes for new floc mixer units from Core & Main. These will be used to compare the pricing previously received from Underwood to ensure the Town receives the most competitive rate.

Chlorine Booster Station: The state has added the chlorine booster station to the asset list and provided an operations data sheet that is required to be submitted monthly if used.

Wastewater Treatment Plant (WWTP) Operations

Compliance & Daily Operations

Monthly Status: The plant ran exceptionally well and remained in full regulatory compliance for the entire month of June, despite several operational challenges.

Equipment Needs: A new automatic composite sampler is required for the plant influent to ensure continued accurate monitoring and compliance reporting.

Solids Management & Digester Issues

Digester Maintenance: In preparation for EMA to empty the digesters at the beginning of July, operations attempted to fill both units.

Operational Challenge: It was discovered that Digester #1 is unable to hold water above the drain line. This failure forced several days of solids to be wasted back into the front of the plant, creating unfavorable process conditions (solid bulking)

Corrective Action: The operations staff worked diligently to manage the heavy solid load, adjusting internal processes to protect the plant's health and maintain strict regulatory compliance. New wasting bypass lines had to be fabricated and installed.

Plant Upset Event (Friday, June 26th)

Incident: One Friday, June 26th, it was found that an unknown substance entered the headworks of the wastewater plant, causing a sudden biological process upset.

Response: Staff responded immediately, executing operational corrective actions to stabilize the biomass and mitigate the impact. Both the State (NC DEQ) and Town administration were promptly notified of the event per protocol.

Current Status: The plant is recovering strongly, and initial data indicated that the facility successfully maintained regulatory compliance throughout the entire upset event due to the team's rapid intervention.

Summary of Upcoming July Priorities

Oversight of Unifilt media installation at the WTP.

Electrical functional checks on the Green Leaf components.

Coordination with EMA for July solids hauling and inspection of the Digester # 1 drain line.

Finalizing floc mixer quotes for council review.

Sourcing new sampler for WWTP

Replacing digester valves after EMA removed solids from WWTP.

Item 6: Town Manager Update – Kamara Barnett

Town Manager Barnett reported that the Fireworks Show/ Festival on June 26th was a major success, with an estimated attendance of more than 3,000 people spread across multiple places throughout the Town.

Town Manager Barnett reported that the Town received positive feedback from the community regarding the organization and entertainment provided at the event. Councilwoman Williamson stated that a concern was raised regarding the designated handicapped parking area, as non-handicapped vehicles occupied spaces reserved for individuals with disabilities. Town Manager Barnett stated that staff will be assigned to monitor the handicapped parking area during next year's event to help ensure the spaces remain available for those who need them.

Mrs. Barnett also provided updates on the Yanceyville Caswell Museum of History. She reported that the museum's website, caswellhistory.org, is expected to be completed by mid-July and has already been paid for by the Caswell County Historical Association (CCHA).

She further reported that repairs to the museum's fence were contracted and paid for prior to the Town taking over ownership, resulting in no cost to the Town. In addition, Morgan Signs of Greensboro is providing a double-sided museum sign at no cost.

Town Manager Barnett advised that grant applications are planned for the Marion Covington Grant, the Community Foundation of the Dan River Region, and Duke Energy for the Yanceyville Caswell Museum of History.

Town Manager Barnett, informed Town Council that Town Hall will be closed on July 15, 2026, from 10:00 am to 1:00 pm. to allow staff to participate in training on the integration of the Town's new meter system, Beacon with Black Mountain Software Accounting System.

Item 7: Town Attorney Update – R. Lee Farmer

Attorney Farmer indicated that he had a couple of brief matters to bring before Town Council. He reported that \$34,700 had been delivered to the Community Foundation of the Dan River Region in Danville to be held in trust for the future maintenance of the Yanceyville-Caswell Museum of History. He explained that the Community Foundation will make the funds available to the Town for maintenance expenses after the funds have been held in trust for 12 months.

Attorney Farmer presented a resolution officially naming the facility the Yanceyville-Caswell Museum of History and placing it under the supervision of the Town Manager as part of the Town's municipal government operations. He noted that, upon adoption, the resolution would be recorded with the Caswell County Register of Deeds.

Mayor Foster asked Town Council for a motion. Councilman Darnell made a motion to adopt the resolution officially naming the facility the Yanceyville-Caswell Museum of History and placing it under the supervision of the Town Manager as part of the municipal government operations. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote.

**see attached*

Town Attorney Farmer presented a Resolution of Intent to close Joe Brown Incorporated Alleyway. He explained that an alleyway runs through the middle of the property, crosses Cole Street, and extends to the Fulton property. He stated that the alley must be officially closed to allow boring, site examinations, and future construction activities for the Farmers Market/Pavilion Area.

Mayor Foster asked Town Council for a motion. Councilwoman Williamson made a motion to approve the Resolution of Intent to Close Joe Brown Incorporated Alley. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote.

**see attached*

Item 8: Closed Session North Carolina General Statutes 143-318.11: Attorney/Client Consultation

Mayor Foster asked Town Council for a motion. Councilman Darnell made a motion to go into Closed Session General Statutes 143-318.11 Attorney/Client Consultation. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote. (6:13pm)

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Councilman Darnell made a motion to come out of closed session. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote. (6:14pm)

Mayor Foster asked Town Council for a motion to return to Regular Session. Councilwoman Williamson made a motion to return to Regular Session. The motion was seconded by Mayor Pro Tem McLean and passed with a unanimous vote. (6:29pm)

Following Closed Session, Mayor Foster announced that there was nothing to report to the public at that time.

Item 9: New Business

a. Budget Amendment III for Fiscal Year ending June 30, 2026

Mr. Harmon Crutchfield, Deputy Finance Officer presented Budget Amendment III to Town Council and explained that several adjustments were necessary following the entry of Budget Amendment II into the Black Mountain Software Accounting System.

Mr. Crutchfield stated that the amendment includes transferring funds from the Water Fund to the Enterprise Fund, correcting a shortfall in the debt service budget, and reallocating \$20,000 from the Fire Department budget to the General Government budget due to projected underspending within the Fire Department. He noted that these changes are internal reallocations and do not require an increase in General Fund revenues.

Mr. Crutchfield reported that the Water Fund is currently experiencing cash flow challenges due to the timing of expenditures and reimbursement payments related to the Rehabilitation of the Greenleaf Filers at the Water Treatment Plant and Insurance. He explained that while the Town has temporarily overspent within the fund, reimbursement requests have been submitted and are pending.

He informed Town Council that, after working with the Town's insurance consultant, all current invoices related to the Water Treatment Plant rehabilitation project have been submitted for review, and an additional reimbursement payment is expected once the invoices have been processed.

Town Manager Barnett also advised that reimbursement from the North Carolina Department of Emergency Management and FEMA for emergency protective services, which includes the purchase of water from the City of Danville, has already been obligated and is expected within the next few weeks. The anticipated reimbursement is approximately \$434,000.

Due to the temporary cash flow shortfall, the Town utilized funds from its North Carolina Capital Management money market account. Town Manager Barnett stated that those funds will be replenished upon receipt of the anticipated reimbursement payments.

Mayor Foster asked Town Council for a motion. Councilwoman Williamson made a motion to approve Budget Ordinance Amendment III for Fiscal Year Ending June 30, 2026. The motion was seconded by Councilman Darnell and passed with a unanimous vote.

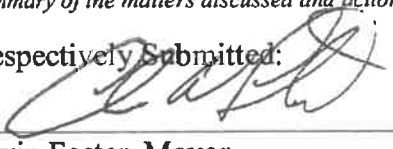
**see attached*

Item 10: Adjournment

Mayor Foster requested a motion to adjourn. With no further discussion, Councilman Tatum made a motion to adjourn the July 7, 2026, Town Council Meeting. The motion was seconded by Councilman Darnell and passed with a unanimous vote. The meeting adjourned at 6:34 p.m.

These minutes were prepared by Kamara Barnett, Town Clerk, and Miranda Harrelson, Deputy Town Clerk. They provide a summary of the matters discussed and actions taken during the meeting

Respectively Submitted:



Alvin Foster, Mayor



Kamara Barnett, Town Clerk



Miranda Harrelson, Deputy Town Clerk



**RESOLUTION AUTHORIZING THE OPERATION AND NAMING
OF THE YANCEYVILLE CASWELL MUSEUM OF HISTORY**

Handwritten signature

WHEREAS, the Town of Yanceyville has acquired all assets of the Caswell County Historical Association, Inc.; and

WHEREAS, the Town of Yanceyville desires to operate, maintain, and protect the assets of the Association previously acquired; and

WHEREAS, the Town of Yanceyville desires to protect the former assets of the Association and promote the history and legacy of the Town of Yanceyville and Caswell County; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF YANCEYVILLE THAT:

- 1) Effective the 7th day of July, 2026, all real and personal assets of the Caswell County Historical Association, Inc., also known as the Richmond-Miles Museum, shall be maintained, preserved, and operated by the Town of Yanceyville as a municipal facility.
- 2) Effective the 7th day of July, 2026, the former Caswell County Historical Association, Inc. Museum shall be named and operated as the Yanceyville Caswell Museum of History (a Town of Yanceyville municipal facility).
- 3) Effective the 7th day of July, 2026, the Yanceyville Caswell Museum of History shall be maintained and operated as a municipal department of the Town of Yanceyville.
- 4) Effective the 7th day of July, 2026, the Town Manager shall have full, total and absolute authority to supervise, administer and operate the Yanceyville Caswell Museum of History as a municipal department of the Town of Yanceyville.
- 5) This resolution shall be effective upon adoption.

ADOPTED, this the 7th day of July, 2026.

TOWN OF YANCEYVILLE

Alvin W. Foster, Mayor

Attest:

Kamara G. Barnett, Town Clerk

(TOWN SEAL)



**RESOLUTION OF INTENT TO PERMANENTLY CLOSE
ALL OF JOE BROWN, INC. ALLEY**

WHEREAS, Section 160A-299 of the North Carolina General Statutes prescribes the procedure to be followed by a town in order to permanently close an alley; and

WHEREAS, the Town Council of the Town of Yanceyville has determined that it is advisable to consider permanently closing Joe Brown, Inc. Alley, specifically including, without limitation, all of the alley that crosses Cole Street; and

WHEREAS, in order for a municipality to properly and lawfully permanently close a street, Section 160A-299 of the North Carolina General Statutes requires that a town council first adopt a resolution declaring its intent to permanently close the alley in question and then call a public hearing on the question.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF YANCEYVILLE, this 7th day of July, 2026, as follows:

Section 1. It is the intent of the Town Council of the Town of Yanceyville to permanently close all of Joe Brown, Inc. Alley, specifically including, without limitation, all of the alley that crosses Cole Street. Said alley is located within the corporate limits of the Town of Yanceyville and is more particularly described as follows: All that certain alley lying and being in the Town of Yanceyville, Yanceyville Township, Caswell County, North Carolina, and being located on the North side of East Main Street, and being in fact depicted and described as an alley on plat of survey for Joe Brown, Inc., dated July 10, 2008, by Alley, Williams, Carmen & King, Inc.; which plat of survey is duly recorded in the Caswell County, N. C. Registry in Map Book 15, page 861, and is by reference incorporated herein as a part of this description.

Section 2. A public hearing on the matter of the above described proposed permanent closure of Joe Brown, Inc. Alley is hereby called and is to be held at the regular meeting of the Town Council of the Town of Yanceyville on August 4, 2026, at 7:00 P.M. in the Council Chambers of the Town of Yanceyville in the Municipal Services Building. At said public hearing, any person may be heard on the question of whether or not the intended closing of the specified portion of Joe Brown, Inc. Alley would be detrimental to the public interest or the property rights of any individual.

Section 3. The Town Clerk is hereby direct to cause the publication of this Resolution of Intent once a week for four (4) successive weeks prior to the above referenced public hearing in the Caswell Messenger, Inc., a newspaper of general circulation in the Town of Yanceyville and Caswell County.

Section 4. The Town Clerk is further directed to transmit a copy of this Resolution of Intent by registered or certified mail to each owner of property adjoining the above described portion of Joe Brown, Inc. Alley. The identity of said property owners is to be determined on the basis of the Caswell County Tax Department's records.

Section 5. The Town Clerk is further directed to cause the prominent posting of this Resolution of Intent in a minimum of two (2) locations along the portion of Joe Brown, Inc. Alley that is proposed for closure, as required by G.S. 160A-299.

Upon Motion duly made by Council Member Stephanie Williamson, and duly seconded by Council Member Darrell McLean, the above resolution was duly adopted by the Town Council at the meeting held on the 7th day of July, 2026.

TOWN OF YANCEYVILLE



Alvin W. Foster, Mayor

Attest:



Kamara G. Barnett, Town Clerk

(TOWN SEAL)



TOWN OF YANCEYVILLE
Budget Ordinance Amendment III

BE IT ORDAINED by the Yanceyville Town Council that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2026:

Section 1. To amend the General Fund, the appropriations change as follows:

	<u>Decrease</u>	<u>Increase</u>
General Government		\$20,000.00
Fire Department	\$22,000.00	
Debt Service		\$ 2,000.00

This will result in a net increase of \$0.00 in the appropriations of the General Fund Budget.

Section 2. To amend the General Fund, the revenues changes as follows:

	<u>Decrease</u>	<u>Increase</u>
No Change		

This will result in a net increase of \$0.00 in revenues to the General Fund Budget.

Section 3. To amend the Water and Sewer Fund, the appropriations change as follows:

	<u>Decrease</u>	<u>Increase</u>
Water		\$200,000.00

This will result in a net increase of \$200,000.00 in the appropriations of the Water and Sewer Fund Budget.

Section 4. To amend the Water and Sewer Fund, the revenues change as follows:

	<u>Decrease</u>	<u>Increase</u>
Appropriation from Fund Balance		\$200,000.00

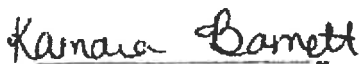
This will result in a net increase of \$200,000.00 in revenues from the Water and Sewer Fund Budget.

Copies of this Budget Amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

THIS BUDGET ORDINANCE AMENDMENT ADOPTED THIS 7th DAY OF JULY 2026.


Alvin Foster, Mayor

ATTEST:


Kamara Barnett, Town Clerk