



## Davyhulme Park Golf Club Ltd

### Function Room Booking Form

Please return this booking form, together with your deposit to: Davyhulme Park Golf Club Ltd, Gleneagles Road, Urmston, M41 8SA or email to:

[rebecca@davyhulmeparkgolfclub.co.uk](mailto:rebecca@davyhulmeparkgolfclub.co.uk)

CONTACT DETAILS	
Name of Hirer	
Contact Number:	Email:
Hirer's address:	
Postcode	

  

EVENT DETAILS	
Date of Function:	Type of Function:
Time of Function	Approx. number of guests:
From: to:	Approx. number of children:
Late bar required from midnight to 1am (£50)	Y N
Charge for Room Hire: £	
How did you hear about us?	
Damage Deposit £200	<input type="checkbox"/>

  

PAYMENT DETAILS
Call in to pay by cash or card. Cheques made payable to Davyhulme Park Golf Club Ltd BACS Details: sort code: 20-00-77 Account No: 13240142

Please see below for terms and conditions...

- Davyhulme Park Golf Club Ltd are committed to keeping your personal data safe and secure. All such information is held on secure servers. We will never share your data with third parties for marketing purposes, however we may contact you from time to time with information we feel may be of interest to you.
- If you DO NOT wish to be contacted tick here to opt out: ☐

#### TERMS & CONDITIONS FOR VENUE HIRE

##### THE CONTRACT

(In this document 'the Hirer' refers to the person/organisation renting the venue)

- Your contract is with Davyhulme Park Golf Club Ltd, Gleneagles Road, Urmston, M41 8SA
- In these terms, "venue" means the venue at Davyhulme Park Golf Club Ltd where your function is agreed to be held.
- This contract is for hire of the function room at Davyhulme Park Golf Club Ltd.

##### BOOKING & PAYMENT TERMS

Davyhulme Park Golf Club Ltd, Registered No 9092076. Gleneagles Road, Davyhulme, Manchester M41 8SA

Tel: 0161 7482260

email: [info@davyhulmeparkgolfclub.co.uk](mailto:info@davyhulmeparkgolfclub.co.uk)

website: [www.davyhulmeparkgolfclub.co.uk](http://www.davyhulmeparkgolfclub.co.uk)

4. An initial non-refundable deposit of 50% will be required once your function date, details and approximate guest numbers have been agreed. Davyhulme Park Golf Club Ltd will then confirm your booking and the date the balance of your account will be due. The remainder of the balance is required 28 days prior to your function. A charge of 5% will be added to an overdue account.
5. We appreciate that on occasions someone else (such as a parent) may wish to make payments due to us on your behalf. We are happy to accept such payments, but please note that unless we agree otherwise with you in writing you are legally responsible for any payments due to us.
6. Any breakages and damages to the club house, chattels, gardens, and outside ornamentation are the responsibility of the hirer and will be invoiced directly to the hirer after the event.

#### **CANCELLATION BY YOU**

7. If you want to cancel a confirmed booking, you must do so in writing and the provisions in the next paragraph shall apply.
8. Please note that the initial non-refundable deposit of 50% will be retained as cancellation fee.

#### **CANCELLATION BY DAYHULME PARK GOLF CLUB LTD**

9. Davyhulme Park Golf Club Ltd reserves the right to cancel the booking caused by events outside our reasonable control (such as serious damage to the venue, serious adverse weather conditions, a pandemic or epidemic, or interruption or failure of utility services such as electric power, gas or water). In such circumstances Davyhulme Park Golf Club Ltd shall refund to the hirer all monies paid by him/her to Davyhulme Park Golf Club Ltd, any monies payable for the period of the hire unpaid at the time of cancellation shall cease to be payable.

#### **VENUE DETAILS & REQUIREMENTS**

10. Davyhulme Park Golf Club Ltd can accommodate **120** seated guests or **150** guests standing - MAXIMUM. This complies with the health and safety laws and insurance. No more guests are permitted to enter the clubhouse, **if maximum number of guests is exceeded the event will be closed down and no monies will be refunded.**
11. All service providers must be approved by Davyhulme Park Golf Club Ltd prior to booking. Firms that are not known to the venue can be approved by Davyhulme Park Golf Club Ltd at their discretion and may be asked to meet with the venues manager/s before they are accepted as service providers.
12. The arranging of chairs and tables for the venue is to be agreed with Davyhulme Park Golf Club Ltd.
13. Access to the venue's patio area is permitted but will remain open to members also, please note the patio will be closed from 9pm when music is playing and from 10pm when no music is playing.
14. Access to the venue when used for a wedding reception is allowed from the evening before with the approval of Davyhulme Park Golf Club Ltd and where no function is taking place in the venue. The use of foil table sequins are not permitted.
15. Access to the first floor in the club house is strictly forbidden.

#### **MUSIC & ENTERTAINMENT**

16. Davyhulme Park Golf Club Ltd allows music to be played within the function room which must stay at a volume agreed with management; management have the right to turn down or off any music which exceeds safe limits.
17. All music at Davyhulme Park Golf Club Ltd must finish by 12 midnight or 1am if a late bar has been agreed.
18. A surcharge of £100 per every half hour that guests remain over the agreed finish time in the venue or on the grounds will be added to the account.
19. All live bands and discos for entertainment are to be approved by Davyhulme Park Golf Club Ltd.

#### **HEALTH, SAFETY & ANTISOCIAL BEHAVIOUR**

20. Davyhulme Park Golf Club Ltd has a zero-tolerance policy regarding illegal activities, vandalism, and rude abusive behaviour towards any of their staff. Illegal activities will immediately be reported to the police. Rude and abusive guests will be asked to leave the venue and the grounds with immediate effect.
21. Davyhulme Park Golf Club Ltd is a private golf club. We ask that all clients' guests behave and treat with respect the club house and grounds. We ask you not to enter onto the golf course and respect the players and staff both on and off the course. Players on the first tee expect silence whilst teeing off.
22. No lighting of fires is allowed, including the use of Chinese Lanterns which can set fire to dry areas of the course.
23. Dogs are not allowed at Davyhulme Park Golf Club Ltd, except for Guide Dogs.
24. Smoking or vaping is not allowed inside the clubhouse, please use the designated areas and be respectful of the grounds when disposing of cigarette ends.
25. Guests are not allowed on the golf course. Davyhulme Park Golf Club Ltd cannot be held liable for any incidents.
26. All children are regarded as the responsibility of the clients and the children's parents. All children must remain within the entertainment area and be always supervised. Please be aware that there is open water on the course. Please ensure that children are not left unsupervised.
27. Where food, which has not been supplied by Davyhulme Park Golf Club Ltd. is served, the hirer takes full responsibility and Davyhulme Park Golf Club Ltd. are in no way responsible for said food, including the safe preparation and serving. No equipment belonging to the club may be used without prior consent. As of 01/06/2024 no outside catering is permitted.
28. A £200 damage deposit must be paid for all private functions, this will be held by the club until a full inspection of the club and its equipment is carried out by management. Any damage occurred will be charged from the deposit. If damages exceed the deposit amount the club may seek legal advice to recoup further losses.

**I/We have read and agree to the charges and Terms & Conditions as set out above:**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_