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Dear Patient,

As a valued member of Capital Area Internal Medicine, we appreciate the trust you place in us and want to inform you about how we are addressing the coronavirus (COVID-19) situation. Our highest priority is to keep all our patients and staff as safe as possible.

- *Please make sure to wear a mask for your safety as well as the safety of others.*
- *Due to health and safety precautions please do not arrive more than 5 minutes prior to your scheduled appointment time.*

At the recommendation of the CDC, we will be taking patients' temperatures and asking these screening questions. Notably, all patients need to consider these questions prior to going to the physician's office:

- *Do you have a fever, runny nose, chills, and respiratory symptoms such as cough or shortness of breath?*
- *If you answered yes to any of the above questions, please call the Office so that we can discuss with a physician how best to take care of you.*

Should you arrive at the office and meet these criteria, you will be asked to return to your vehicle and to call our office for a telephone assessment so that we do not expose other patients and staff. This effort will help determine whether you should be seen in a treatment setting that is better equipped for this situation.

CAIM TEAM

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