

KAIROI REACH – GRANT MAKING POLICY

1. Introduction

Kairoi Reach ("the Charity") is committed to making grants that further its charitable objectives as detailed in its Constitution, specifically:

- The relief of those in need, by reason of youth, age, ill-health, disability, economic or social disadvantage, through grants to partner charities/organisations assisting such individuals, particularly, but not exclusively, Planetshakers Empower, a registered Not-for-Profit and Section 18A Public Benefit Organisation in South Africa.
- The advancement of the Christian faith through grants to Christian charities/organisations delivering prayer meetings, public religious celebrations, lectures, conferences, and distributing Christian literature, particularly, but not exclusively, Planetshakers.

2. Grant Eligibility Criteria

Organisations eligible to apply for and receive grants must satisfy the following criteria:

- Be a registered charity, not-for-profit organisation, or Public Benefit Organisation.
- Operate within the fields of poverty alleviation, community development, social disadvantage relief, or advancement of the Christian faith.
- Demonstrate alignment with the Charity's Christian ethos.
- Possess a proven record of accountability and good governance.
- Evidence a clear strategy to measure outcomes and impact.
- Have safeguarding policies in place where grants involve vulnerable groups.

Priority consideration will be given to organisations based or active within the African continent, with particular emphasis on Southern Africa.

Individuals are not eligible to apply directly.

3. Scope of Grants

Grants may cover the following:

- Project costs directly related to the Charity's objects.
- Building projects, including the purchase, construction, refurbishment, or renovation of buildings used to further the Charity's charitable objects.
- Capital costs, including equipment necessary to support the Charity's objects.
- Organisational development, training, and capacity-building directly aligned with achieving the Charity's objectives.
- Costs associated with events, publications, or materials that directly advance the Charity's Christian objectives.

- Commitments and pledges made by partner organisations where such commitments are aligned to Kairoi Reach's charitable objects and have been made responsibly and prudently.

Grants will NOT cover:

- Activities inconsistent with the Charity's objects or its Christian ethos.

4. Application Procedure

Kairoi Reach reserves the right to make grants directly to Planetshakers without requiring a formal application, provided the trustees determine such grants directly advance the Charity's stated objectives as detailed in the 'Scope of Grants'.

Kairoi Reach reserves the right to award grants directly, without formal application, to specific organisations or causes, in cases where funds have been donated to Kairoi Reach for a specified purpose, provided such purposes are fully consistent with the Charity's stated charitable objectives.

With the exception of the circumstances outlined in the clauses above, all other organisations seeking a grant must follow this formal application procedure:

- Initial enquiry via email outlining the intended project and grant requirement.
- If invited, submission of a detailed application form provided by the Charity, including:
 - Organisational details (status, governance structure, history, finances).
 - Project proposal detailing objectives, methodology, anticipated outcomes, and impact measurement.
 - Detailed budget breakdown.
 - Supporting documentation (governance policies, annual accounts, safeguarding policies).
- Submission of applications via email or post by the deadlines advertised.

5. Application Assessment and Decision-Making

Upon receipt, applications will be assessed by the trustees or delegated grants committee against:

- Eligibility criteria stated above.
- Alignment with the Charity's stated objects and priorities.
- Demonstrable ability to achieve measurable outcomes.
- Financial robustness and value for money.

Successful and unsuccessful applicants will be notified in writing within 8 weeks of the application deadline.

6. Grant Payment and Award Process

Successful applicants will be provided with a formal grant offer letter detailing:

- Amount awarded.

- Specific terms and conditions.
- Payment arrangements (typically via bank transfer).
- Reporting and evaluation requirements.

Grants may be paid in full or instalments, based upon project milestones and satisfactory interim reporting.

7. Conditions of Grants

Grants awarded are subject to the following conditions:

- Funds must only be used for purposes outlined in the grant agreement.
- Any deviations from the approved budget or activities must be agreed upon by the Charity trustees in advance.
- Recipients must acknowledge Kairoi Reach's support publicly and in publications unless explicitly exempted by trustees.
- Adequate records must be maintained to demonstrate compliance with grant conditions and provided to trustees upon request.
- Unspent funds at the end of a project or upon termination of the grant must be returned unless the trustees explicitly agree to alternative usage consistent with Charity's objectives.

8. Monitoring, Reporting, and Impact Assessment

Recipients must provide:

- An interim report outlining progress against agreed objectives and expenditure.
- A final report within three months of project completion detailing outcomes, impact achieved, full expenditure breakdown, and lessons learned.
- Case studies, testimonials, photographs, or other forms of evidence of impact, where appropriate and consistent with safeguarding and data protection guidelines.

The Charity reserves the right to visit projects to verify activities funded by grants.

9. Publicising Grant Availability

Kairoi Reach will proactively publicise grant availability and eligibility criteria through:

- Its official website and social media channels.
- Direct communications with potential partner organisations and networks.
- Relevant charitable sector platforms and forums.

10. Policy Review

This policy will be reviewed annually by trustees to ensure effectiveness, compliance with charity law,

and alignment with organisational priorities. Amendments will be made in response to changes in legislation, strategic priorities, or feedback from grantees.