

# Assessment Payment Options

This list contains the several payment options available to pay your quarterly assessment. As a reminder to homeowners, assessments are due on the 1st and considered late after 15 days.

There are three (3) payment options listed below that are available at no charge to homeowners.

1. Send a check directly to the bank via the PO Box below or the mailing address for overnight payments.

Include your account number in the memo section of the check and make payable to:

Magee Ranch HOA  
c/o HOA Svcs Proc Ctr  
PO Box 95096  
Las Vegas, NV 89193-5096

Overnight Payment Address – must be marked

2266 Camino Ramon  
San Ramon, CA 94583

2. Setup bill pay through your online banking (ask your bank to assist you if needed)
3. Sign up for ACH through our bank using the Alliance Bank Authorization Agreement for Preauthorized Payments – Form attached

Listed below are two (2) Online Payment options that do have a service fee.

4. Go to Alliance Bank and pay via their website:

<https://pay.allianceassociationbank.com/Home?cmcid=F7700C5E>

You will need the following information:

**Mgt ID – 7110**

**Association ID – 2882**

**Unit Account # – xxxxxxxxxx (your account number)**

The processing fee information is as follows:

- 1) **Payment with Bank Account Information (e-check):** \$1.95 flat service fee for one-time payments, recurring is free.
- 2) **Payment with Credit Card:** 3% of your assessment payment amount.
- 3) **Payment with Debit Card:** \$5 flat service fee.

If you have questions or need help, please call (844) 739-2331 or [payments@allianceassociationbank.com](mailto:payments@allianceassociationbank.com)

5. **Caliber**

Go to our web portal [www.hoaservices.net/portal](http://www.hoaservices.net/portal) and register using your account number and email address. Once in the portal, you can view billing and payment histories in real time, make credit card payments directly through the online portal, and enroll in other account features, such as receiving your monthly HOA dues statements and other HOA correspondence by email.

Payments through the Caliber Web Portal are supported by Paylease/Zego who collects a processing fee on top of the assessment amount. Payments can be made one-time only or set to be recurring.

The processing fee information is as follows:

- 1) **Payment with Bank Account Information (ACH):** \$2.50 flat service fee
- 2) **Payment with Debit/Credit Card:** 3.5% of your assessment payment amount.



# AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS

**CUSTOMER: Please retain a copy for your records.**

MANAGEMENT COMPANY NAME	Homeowner Association Services					
ASSOCIATION NAME						
UNIT ADDRESS						
HOMEOWNER ACCT NUMBER		ASSESSMENT \$		New	Update <input type="checkbox"/>	Cancel <input type="checkbox"/>
UNIT OWNER NAME						
UNIT OWNER MAILING ADDRESS						
UNIT OWNER PHONE NUMBER		UNIT OWNER EMAIL ADDRESS				

I/we authorize the above Association to charge my/our checking account at the financial institution indicated on my/our voided check for the payment of my/our association assessment on or about the **8th**.

I/we understand that these assessments may change periodically, and that such changes will be provided to Alliance Bank. by the above named Association. I/We also understand that it is our responsibility to contact Homeowner Association Services at the address listed, to stop or cancel the automatic preauthorized payment once I am no longer a Unit Owner (or plan to change my payment arrangement),by the last day of the month prior to the following scheduled payment.

**PLEASE ATTACH A VOIDED CHECK (WITH PREPRINTED NAME AND ADDRESS) FROM  
THE CHECKING ACCOUNT THAT WILL BE CHARGED.**

**HOMEOWNER ASSOCIATION SERVICES MUST RECEIVE THIS FORM BY THE 25TH DAY OF THE MONTH FOR THE  
AUTOMATIC CHARGE TO BE IN EFFECT FOR THE FOLLOWING MONTH.**

**ALLIANCE BANK WILL BE PERFORMING THE ORIGATION OF THESE CHARGES ON BEHALF OF THE  
ASSOCIATION.**

**You will receive confirmation of start date via Email.  
If you have any questions, you may call us at 925/830-4848.**

Please mail/fax or email this authorization to:  
Fax: 925/830-0252  
Email: [jennifer@hoaservices.net](mailto:jennifer@hoaservices.net)  
Attn: Jennifer Bouchard

**HOMEOWNER ASSOCIATION SERVICES  
C/O ACCOUNTING  
2266 CAMINO RAMON  
SAN RAMON, CA 94583**

I/We represent and warrant to Alliance Bank, that the undersigned are all signers required to transact business on said deposit account and understand that electronic transactions on said account is governed by the terms of my/our deposit account terms and disclosure.

\_\_\_\_\_  
**First Name on Account (please print)**

x \_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Second Name on Account (If applicable)**

x \_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

### FOR HAS USE ONLY

DATE RECEIVED		EFFECTIVE DATE	COMPLETED BY	DATE
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