

The following are what is typically required for most year ends as applicable to the particular business:

General

- Income Statement for the fiscal period
- Balance Sheet at the year end date
- Trial Balance at the year end date

Cash

- Bank Statement for the last month of the fiscal year
- Bank reconciliation for the last month of the fiscal year

Accounts Receivable

- Accounts receivable listing

Inventory

- Inventory listing

Prepaid Expenses

- Prepaid expenses calculation

Property, Plant and Equipment

- Back up for additions to property, plant and equipment

Bank and Other Loans

- Loan Amortization schedule
- Credit line statement for last month of the fiscal year

Accounts Payable

- Accounts Payable listing
- GST return for the last period
- Source deductions statement for the last period and the next one

Income Taxes

- Federal Notice of Assessment from prior year
- Most recent statement of Tax account