

Southwest Endoscopy and Surgery Center
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Notice to Patients

1. Due to multiple policy changes for the different insurance companies, our office is unable to keep up with the requirements for each patient's individual policy. There are multiple requirements stated in your policy, some of which are on the back of your insurance card and some of which are not. Some of the most common requirements are:
 - Pre-Admission Certification
 - Pre-Admission Testing
 - Second Opinion
 - A.M. Admissions
2. Our office checks on these particular requirements for our patients; however, if you do not ask the insurance company about a particular requirement point blank, they do not volunteer any information to you. We will be happy to assist you in accomplishing this task, but you are responsible for informing us of your insurance company requirements.
3. IT IS THE RESPONSIBILITY OF THE PATIENT TO BE AWARE OF AND FULFILL ALL TIME REQUIREMENTS OF THEIR INDIVIDUAL POLICY, INCLUDING ALL APPLICABLE DEDUCTIBLES AND COPAYMENTS.
4. I understand that should the insurance information I have provided be incorrect and a claim is denied, I will be responsible for the bill.

*****It is the responsibility of the patient to call their Insurance and know if our facility is in-network or out of network for procedures performed at Southwest Endoscopy and Surgery Center.

Patient's Signature: _____ Date: _____

PLEASE NOTE: Follow-up appointments after procedures are very important.

This allows our physicians to monitor your medical progress as well as give you any test results. It is not our policy to give this confidential information over the telephone.