

**Seacoast Charter Academy  
School Board Meeting Minutes  
October 5,2023**

**Attendance:**

Marla Stremmel  
Randy Modlin  
Nicole Smashion  
Charlie Schmitt  
Angel Gastfield  
Elton Brooke

**AGENDA ITEM #1 – OPENING CALL TO ORDER**

Mr. Schmitt called the Meeting to order at 5:04pm.

**AGENDA ITEM #2 – APPROVAL OF MINUTES FROM THE LAST BOARD MEETING**

On motion from Elton Brooke and second Nicole Smashion, the board approved the June 13, 2023 minutes. With all in favor the motion to accept minutes, as is, is accepted.

**AGENDA ITEM #3 – PUBLIC COMMENT**

There was no public comment.

**AGENDA ITEM #4A – FINANCE REPORT, BUDGET, AUDIT**

Monthly Financial and Budget for 2023-2024 school year was presented to the Board. Mr. Modlin went over the budget with the Board with minimum enrollment, staffing, salaries, expenditures, grants, and any additional questions. The board received the original budget that was submitted in June and voted via email to submit and in September the numbers were adjusted to current enrollment. The fund balance at the end of the year was \$1,838,618. We also set up an IntraFi Sweep account to transfer funds to money market accounts to earn interest and be insured by the FDIC because their limit is \$250,000. The balance we have in the money market accounts is \$1,649,687.29. The budget was presented and motion to accept by Elton Brooke, and second by Angel Gastfield. The Board approved.

Mr. Modlin also went over the 2023 Audit. The auditors made an accrual for \$223,338.93 per DCSB for funds received in July 2023 which pertained to the previous calendar year. The deposits consist of Title 1 for \$183,882.88 and Esser 2 for \$39,456.05. Because of this deposit and adjustments made to fixed assets, the year end net profit increased from \$469,331.37 to \$659,453.58. Nicole Smashion moved to accept and Charlie Schmitt seconded and the audit was approved.

**AGENDA ITEM #4B – ADMINISTRATOR'S REPORT**

Admissions & Enrollment: We continued to enroll students since the school year started. Maximum enrollment is 496 K-5 with 40 in VPK and we are currently at 429 with an additional 36 students in VPK. We have a decrease of 17 students this year in K-5.

<b>Grade</b>	<b>10/5/2023 Total</b>	<b>Max # of Student</b>	<b>Available</b>
Kindergarten	<b>78</b>	90	12
1 <sup>st</sup> Grade	<b>88</b>	90	2
2 <sup>nd</sup> Grade	<b>71</b>	72	2
3 <sup>rd</sup> Grade	<b>73</b>	90	17
4 <sup>th</sup> Grade	<b>66</b>	88	20
5 <sup>th</sup> Grade	<b>53</b>	66	13
<b>Elementary Totals</b>	<b>429</b>	496	70

**Test Results:** We have completed the Baseline Assessment on all grade levels. The state-mandated tests include STAR for K-2 and FAST for 3-5. These tests determine if students are performing below, on, or above grade level and measure academic growth throughout the school year, and from year to year in the areas of Math and Reading. FAST test questions are based on the BEST standards. This is the second year that STAR and FAST tests have been administered.

On the STAR test, the average Percentile Rank scores indicate where Seacoast students rank compared to other students in the same grade nationally. Students at or above the 50<sup>th</sup> percentile are considered to be performing on or above grade level. The K-2 STAR tests were required to be administered during the first 30 days of school. Testing began on week 2 and were solely computer-based. Another round of testing will be administered in December to provide insight on student growth toward grade level proficiency.

<b>Grade Level</b>	<b>2023 Fall (PM1) Average Scale Score</b>	<b>2023 Fall (PM1) Average Percentile Rank</b>
Kindergarten Reading	662	25th
Kindergarten Math	707	38th
1 <sup>st</sup> Grade Reading	771	48th
1 <sup>st</sup> Grade Math	785	54th
2 <sup>nd</sup> Grade Reading	841	25th
2 <sup>nd</sup> Grade Math	861	46th

The current FAST test scale has been adapted to make it comparable to the FSA scale of previous years so that historical data can be compared. However, it should be noted that the Florida Board of Education plans to adopt a new scale beginning with PM2 of this year. Students are assessed on grade-level benchmarks, which they are expected to become proficient in by the end of the school year. Another round of testing will be administered in January to provide insight on projected student proficiency. The third assessment period in May will count for school grade and be compared to the previous year's FAST PM3 scores.

Grade Level	2022 FSA Seacoast Average Scale Score	2023 FAST PM3 Seacoast Average Scale Score	2023 FAST PM1 Seacoast Average Scale Score	2023 FAST PM1 DCPS Average Scale Score
3 <sup>rd</sup> Reading	302	298	277	281
3 <sup>rd</sup> Math	299	297	268	272
4 <sup>th</sup> Reading	308	310	302	295
4 <sup>th</sup> Math	305	300	283	285
5 <sup>th</sup> Reading	319	313	307	305
5 <sup>th</sup> Math	301	319	285	297
5 <sup>th</sup> Science	195	196	-	-

Because the state board of education has not finished adapting the school grading criteria to reflect the assessment change from FSA to FAST, we have not yet officially received a school grade. However, the overall percentage of students who scored within the proficient range across all 3<sup>rd</sup>-5<sup>th</sup> grade tested subjects was 49%, which would equate to a grade of "C" according to the previously established grading scale.

The major areas of difficulty were 4<sup>th</sup> grade math and 5<sup>th</sup> grade ELA. We have made adjustments to enhance instruction through academic coaching and Tier 2 support in both areas to correct the issue. The average scores in most areas from this year's FAST PM1 are closely aligned with the overall Duval County averages, which indicates that we are at a good starting place and should see significant growth by the second and third assessment periods. Additional areas of focus identified by PM1 include 3<sup>rd</sup> grade reading and math, which are being addressed with intensive remediation and intervention for identified students to include Tier 2 and Tier 3 supports as well as after school tutoring.

I-Ready is the adopted blended-learning program, and this is the second year of implementation. I-Ready is a [research-based](#) program with an individualized plan for instruction based on each student's performance on the i-Ready Diagnostic test. Diagnostics are given up to three times a year to determine students' instructional levels and specific areas of remediation in Reading and Math. I-Ready reports show what students know, are ready to learn, and are projected to achieve throughout the school year. I-Ready tests produce both scale and percentile scores that can be used to find correlations between scores achieved on the state-mandated tests and project student growth.

Grade Level	i-Ready Fall Diagnostic Average Scale Score	i-Ready On-Grade Level Target Score
Kindergarten Reading	338	362
Kindergarten Math	333	362
1 <sup>st</sup> Grade Reading	386	434
1 <sup>st</sup> Grade Math	365	402
2 <sup>nd</sup> Grade Reading	446	489
2 <sup>nd</sup> Grade Math	394	428
3 <sup>rd</sup> Reading	480	511
3 <sup>rd</sup> Math	416	449
4 <sup>th</sup> Reading	535	557

4 <sup>th</sup> Math	443	465
5 <sup>th</sup> Reading	555	581
5 <sup>th</sup> Math	456	480

I-Ready reporting after the initial diagnostic indicates that 74% of students in reading and 71% of students in math are expected to make adequate progress, and it provides resources and strategies for intensive intervention for the students who are performing well-below grade level.

**New Staff:**

Kinder: Ms. Carlozzi, Ms. Aboulhosn

1<sup>st</sup> Grade: Ms. Carson – ELL Class, Ms. Bullock (moved from 2<sup>nd</sup>)

2<sup>nd</sup> : Grade: Ms. Morgan

3<sup>rd</sup> Grade: Mrs. Livesay (moved from 4<sup>th</sup>)

4<sup>th</sup> Grade –Ms. Turrisi, Mrs. Miller, Mrs. Tannous (moved from 5<sup>th</sup>)

5<sup>th</sup> Grade – Mrs. Lauff

**AGENDA ITEM #5A – OUT OF FIELD NOTICES**

Our ELL population continues to grow we have 84 students in grades K-5. The following teachers Out of Field with their ESOL endorsement: Ms. Carlozzi, Ms. Aboulhosn, Ms. Luckie, Ms. Carson, Mrs. Bullock, Mrs. Armstrong & Mrs. Edwards (completed waiting on certificate), Ms. Morgan, Mrs. Livesay, Ms. Edwards, Ms. Lewis, Mrs. Turrisi, Mrs. Miller, Ms. Miller. Angel Gastfield moved to accept Out of Field Teachers and Elton Brooke seconded and motion was approved.

**AGENDA ITEM #5B – TEACHER ALLOCATION PLAN**

Mrs. Stremmel had presented the Teacher Allocation Plan to the Board. Seacoast received additional funds in the 2023-2024 school year to support this plan in the amount of \$33,910. This made the new base for staff as 45,000 with increases as outlined in the budget for current staff. Mrs. Stremmel reviewed all changes with the Board and explained any future changes with the 80% allocation going to instructional staff and 20% going to additional staff and staff that had met the threshold of \$47,500. Charlie Schmitt motioned to approve the plan and Elton Brooke seconded and the Board approved.

**AGENDA ITEM #8 – Grant Updates**

Mrs. Stremmel presented to the Board the grant updates for the 2023-2024 school year. The plans were presented to the Board for ESSER and Title 1, 2 & 4. Nicole Smashion motioned to accept the plans as reviewed and Charlie Schmitt seconded and the Board approved.

ESSER II ended 9/30/23 and ESSER III will end in 9/30/24. We have expended ESSER II and have begun amending the budget for ESSER III (ARP) based on grant changes in ESSER II and additional funding pools. We have begun making expenditures in ESSER III and the plan is to have all expended before the 9/30/2024 deadline.

<b>School: 1371 Seacoast Charter Academy</b>		
<b>Project: CARES ESSER I</b> End Date: September 30, 2022		
Allocation provided to School	Expense	Amount Remaining
\$113,496.43	\$113,496.43	\$0.00
Notes:		
<b>Project: CRRSA Advanced Lump Sum</b> End Date: 9/30/2023		
Allocation provided to School	Expense	Amount Remaining
\$218,904.01	\$218,904.01	\$0.00
Notes:		
<b>Project: CRRSA Technology Assistance</b> End Date: 9/30/2023		
Allocation provided to School	Expense	Amount Remaining
\$24,902.41	\$24,902.41	\$0.00
Notes:		
<b>Project: CRRSA Balance of the Lump Sum</b> End Date: 9/30/2023		
Allocation provided to School	Expense	Amount Remaining
\$117,871.39	\$117,871.39	\$0.00
Notes:		
<b>Project: K-3 Tutoring</b> End Date: 9/30/2023		
Allocation provided to School	Expense	Amount Remaining
\$21,901.95	\$21,901.95	\$0.00
Notes:		
<b>Project: CRRSA Non-Enrollment</b> End Date: FDOE Removal June 2022		
Allocation provided to School	Expense	Amount Remaining
\$7,085.89	\$7,085.89	\$0.00
Notes: FDOE ended project prior to the date listed on the award		
<b>Project: ESSER II Supplemental Programming</b> End Date: 9/30/2023		
Allocation provided to School	Expense	Amount Remaining
\$94,866.31	94,866.31	0.00
Notes: Allocation is the amount carried forward from NE and AA if applicable		
<b>Project: ARP Total</b> End Date: 9/30/2024		
Allocation provided to School	Expense	Amount Remaining
\$1,059,742.18	\$305,720.43	\$754,021.75
Notes:		
<b>Project: Summer Enrichment</b> End Date: 8/31/2023		
Allocation provided to School	Expense	Amount Remaining
\$8,972.70	\$8,972.70	0.00
Notes: School provided a plan for participation		
<b>Project: ARP Supplemental Programming</b> End Date: 9/30/2024		
Allocation provided to School	Expense	Amount Remaining
\$23,255.23	Award Pending	Award Pending
Notes: Survey 3 February 2022 data used, information above and attached about the new project		

<b>Project: ARP Intensive Afterschool</b> End Date: September 30, 2024		
Allocation provided to School	Expense	Amount Remaining
\$7,075.76	\$7,075.76	\$0.00
Notes: Survey 3 February 2022 data used, information above and attached about the new project		
<b>Project: ARP Instructional Materials</b> End Date: 9/30/2024		
Allocation provided to School	Expense	Amount Remaining
\$4,937.30	\$4,937.30	\$ 0.00
Notes: Survey 3 February 2022 data used, information above and attached about the new project		
<b>Project: ARP Math and STEM</b> End Date: 9/30/2024		
<b>Total Math and STEM Allocation</b>	<b>Expense</b>	<b>Amount Remaining</b>
\$4,308.51	\$4,308.51	\$ 0.00
<b>Project: Title 1</b> End Date:		
<b>Allocation</b>	<b>Expense</b>	<b>Amount Remaining</b>
\$284,175.00 PFEP - \$3,400	\$ 6,034.00 PFEP: \$ 1,274.00	\$ 278,141 PFEP: \$2,126.
<b>Project: Title IV</b> End Date:		
<b>Allocation</b>	<b>Expense</b>	<b>Amount Remaining</b>
\$15,431.31	\$3,295	\$12,136
<b>Project: Title II</b> End Date:		
<b>Allocation</b>	<b>Expense</b>	<b>Amount Remaining</b>
\$ 20,355.64	\$ 0.00	\$20, 355.64

#### **AGENDA ITEM #5D: Charter Renewal**

Mrs. Stremmel presented the Charter Renewal Meeting packet with timeliness, procedures, and guidelines. Mrs. Stremmel the information presented in a Charter Renewal meeting on September 21, 2023 and on October 2, 2023. The first step is the Letter of Intent to Renew which was presented to the board for approval. Charlie Schmitt motioned to accept the Letter of Intent as reviewed and Nicole Smashion seconded and the Board approved.

#### **AGENDA ITEM #5E: Accreditation**

Mrs. Stremmel presented the certificate of accreditation in July. Our overall IEQ was a 281 with Cognia's network average if 253. All areas of strength and improvement mirrored our recommendations from the self study discussed in the June meeting. The description for our score range is An IEQ in the range of 220-300 suggests the institution has some Areas for Improvement and may include one or more Noteworthy Practices. Institutions must address the Areas for Improvement and provide evidence of actions taken and results to Cognia in a required Progress Report due three years following the review. Additional progress monitoring may be required if satisfactory improvement is not achieved.

**AGENDA ITEM #5F: Employee Benefits**

Mrs. Stremmel presented to the Board the employee benefit package. We have moved into a large group and were able to receive a savings on the benefits package. The plans are comparable to the plans from the previous year and costs are shared between employee and employer. Nicole Smashion move to approve the employee benefit package and Elton Brooke seconded and the motion was approved.

**AGENDA ITEM #7 - ADJOURNMENT**

On motion of Elton Brooke and seconded by Angel Gastfield the board reached a consensus to adjourn the meeting at approximately 6:04pm.



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Angel Gastfield, Board Member