

**Seacoast Charter Academy
School Board Meeting Minutes
June 13,2023**

Attendance:

Marla Stremmel
Randy Modlin
Nicole Smashion
Charlie Schmitt
Angel Gastfield
Elton Brooke

AGENDA ITEM #1 – OPENING CALL TO ORDER

Mr. Schmitt called the Meeting to order at 11:37am.

AGENDA ITEM #2 – APPROVAL OF MINUTES FROM THE LAST BOARD MEETING

On motion from Charlie Schmitt and second Angel Gastfield, the board approved the January 18, 2023 minutes. With all in favor the motion to accept minutes, as is, is accepted.

AGENDA ITEM #3 – PUBLIC COMMENT

There was no public comment.

AGENDA ITEM #4A – FINANCE REPORT AND BUDGET

Monthly Financial and Preliminary Budget for 2023-2024 school year was presented to the Board. Mr. Modlin went over the budget with the Board with minimum enrollment, staffing, salaries, expenditures, grants, and any additional questions. In addition, Mr. Modlin went over the May financials. The Board reviewed the May financials and the pre-liminary budget and motion to accept by Nicole Smashion, and second by Angel Gastfield. The Board approved.

AGENDA ITEM #4B – ADMINISTRATOR’S REPORT

**Administrator’s Report
June 13,2023**

Admissions & Enrollment: We continued to enroll students since the school year started. Maximum enrollment is 474 and ended the year with 446 with an additional 36 students in VPK .

Grade	5/31/2023	Max # of Student	Available
Kindergarten	89	90	1
1 st Grade	78	90	12
2 nd Grade	72	72	0
3 rd Grade	84	90	6
4 th Grade	64	66	2
5 th Grade	59	66	7
Elementary Totals	446	474	28

2022/2023 Enrollment

Grade	6/23/2022	6/13/2023	Max # of Student	Available
VPK	24	29	40	11
Kindergarten	83	68	90	22
1 st Grade	83	91	90	-1
2 nd Grade	66	65	72	7
3 rd Grade	85	74	90	16
4 th Grade	58	80	88	8
5 th Grade	63	58	66	8
Elementary Totals	438	436	496	60

Retentions:

Kindergarten: 8

1st Grade: 11

2nd Grade: 2 – parent request

3rd Grade: 3

4th Grade: 4

5th Grade: 0

Summer Program: This is the 3rd year we have offered this program to help close the gap of students who missed instruction during Covid and needed additional instructional time in reading and math to be able to meet the standards of the upcoming grade level for the 23/24 school year. This is being funded through ESSER. The enrollment is as follows:

Kindergarten: 9 ELL: 5

1st Grade: 18 ELL: 4

2nd Grade: 6

3rd Grade: 19

4th Grade: 10

New Staff & Classes

The new teachers are: K: Emily Albouhson, 1st: Vacancy, 2nd: Jazmeen Green, 3rd: Moved Livesay to Math and Science, 4th: Miriam Hubbard (Math), 4th ELA – Vacancy, 5th: Catherine Lauff

Accreditation:

We had our Cognia Accreditation Review that was turned in January 30 and we gave a presentation in March. Going through the process gave us some valuable insights and ways to improve documentation of what is effective and ineffective as we move forward. The areas of improvement were areas we had determined as well. Our overall rating was a 281 with the highest being 300 and above. The commission will meet in July and we should receive our certificate then for the renewal.

Areas for Improvement

Using information collected and reviewed, the team identified the following Areas for Improvement that will help the institution improve. The Areas of Improvement will be revisited when the institution conducts Cognia’s Progress Review.

Develop and fully implement processes and procedures to review, monitor, evaluate, and adjust curriculum and instruction to assure alignment, relevancy, inclusiveness, and effectiveness for all learners.

Standard 12

RATIONALE

When curriculum and instruction are aligned for relevancy, inclusion, and effectiveness, possible needs for improvement are addressed, and learning is enhanced.

Review, revise, and fully implement a comprehensive professional development plan that monitors and evaluates professional learning programs and processes, utilizes multiple data sources, targets, and supports best teaching strategies and practices, enhances student achievement through a learner-centered environment, and supports identified continuous improvement goals.

Standard 25 Standard 26 Standard 24 Standard 21 Standard 20 Standard 19

RATIONALE

When leaders fully implement a documented process using multiple data sources, to determine the effectiveness of the institutions professional learning programs and processes, staff support is enhanced and learning is advanced.

Examine full implementation of the eleot observations to assist in moving the classroom environment to one characterized by high expectations and learner-centered practices.

Standard 21

RATIONALE

When instructional activities, experiences, and interactions are based on individual learner needs and interests, learners reach their learning potential.

Discipline Report 2022-2023

We had a total of 215 logged referrals from 56 students. Of these 56 students, there were 11 girls and 45 boys. Also, 28 referrals were from the same third grade student and 20 were from the same 1st grade student.

The racial breakdown is as follows:

Black	32	57%
White	12	21%
Multi-cultural	5	9%
Hispanic	7	13%
Asian	0	0%
American Indian/Alaska Native	0	0%

12 of the 56 students with referrals involved counseling, which is 21% of those students.

Black	8	67%
White	2	17%
Multi-cultural	1	8%

Hispanic	1	8%
Asian	0	0%
There were also 55 suspensions of 30 students.		
35 of those suspensions were out of school, 18 were in school, 1 was a class suspension, and 1 was suspension of usage.		
Grade levels of suspensions were:		
Kindergarten	8	
1st	8	
2nd	7	
3rd	21	
4th	8	
5th	3	

Test Results: End-of-Year assessments for all grade levels have been completed. The state-mandated tests include STAR for K-2 and FAST for 3-5. These tests determine if students are performing below, on, or above grade level and measure academic growth throughout the school year, and from year to year in the areas of Math and Reading. FAST test questions are based on the recently adopted BEST standards. All tests were administered during three assessment periods throughout the school year – August, January, and May.

The STAR results below indicate the average scale score / percentile rank by grade and subject for each assessment period. The average percentile rank (PR) scores indicate where Seacoast students rank compared to other students in the same grade nationally.

Grade Level	22-23 STAR PM1 Average Scale Score / PR	22-23 STAR PM2 Average Scale Score / PR	22-23 STAR PM3 Average Scale Score / PR
Kindergarten Reading	652 / 23	734 / 44	756 / 33
Kindergarten Math	709 / 38	736 / 36	771 / 37
1 st Grade Reading	721 / 24	773 / 30	803 / 27
1 st Grade Math	765 / 43	838 / 70	857 / 59
2 nd Grade Reading	853 / 33	900 / 43	914 / 37
2 nd Grade Math	855 / 44	888 / 50	921 / 56

The FAST results below indicate the average scale score / percentage of overall proficiency by grade and subject for each assessment period, with the third assessment period compared to the DCPS district averages. Students are assessed on grade-level benchmarks, which they are expected to become proficient in by the end of the school year. The scale has been adapted to make it comparable to the previous years' FSA scale, which has been included in the last column as well.

Grade Level	22-23 FAST PM1 Average Scale Score / % Proficient	22-23 FAST PM2 Average Scale Score / % Proficient	22-23 FAST PM3 Average Scale Score / % Proficient	22-23 FAST PM3 DCPS Average Scale Score / % Proficient	21-22 FSA Average Scale Score / % Proficient
3 rd Reading	281 / 15%	292 / 36%	298 / 52%	295 / 52%	302 / 62%
3 rd Math	269 / 5%	281 / 18%	297 / 56%	299 / 59%	299 / 66%
4 th Reading	300 / 34%	301 / 38%	310 / 61%	308 / 50%	308 / 55%
4 th Math	281 / 2%	286 / 11%	300 / 35%	313 / 58%	305 / 47%
5 th Reading	303 / 27%	308 / 34%	313 / 42%	316 / 47%	319 / 53%

5 th Math	292 / 12%	307 / 33%	319 / 55%	319 / 52%	301 / 11%
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The average scores from the FAST PM3 are closely aligned with the overall Duval County averages. Seacoast outperformed DCPS in the areas of 4th grade reading and 5th grade math. Alternately, the subjects of 4th grade math and 5th grade reading were underperforming areas this year. We will continue to make adjustments by way of teacher preparation and coaching to enhance instruction in those areas.

The overall average proficiency for all subject areas in all grades is currently 50%. It should be noted that Science scores are not expected to be released until later this summer. If Science proficiency scores achieve a minimum of 58% proficiency, this will push our overall school proficiency to 54% - which is the minimum threshold for a school grade of B. However, the state department of education has not provided any further information on how the school grades will be calculated this year with the new assessments, and we are unsure at this point if growth (in addition to proficiency) will be considered as it has been in past years. The DOE indicates that more information should be released by the fall or early winter.

I-Ready is the blended-learning program that the school has adopted. I-Ready is a [research-based](#) program with an individualized plan for instruction based on each student's performance on the i-Ready Diagnostic test. Diagnostics are given three times a year to determine students' instructional levels and specific areas of remediation in Reading and Math. I-Ready reports show what students know, are ready to learn, and are projected to achieve throughout the school year. I-Ready tests produce both scale and percentile scores that can be used to find correlations between scores achieved on the state-mandated tests and project student growth.

Grade Level	i-Ready D1 Average Scale Score / % On or Above Grade Level	i-Ready D2 Average Scale Score / % On or Above Grade Level	i-Ready D3 Average Scale Score / % On or Above Grade Level
Kindergarten Reading	345 / 19%	362 / 42%	383 / 66%
Kindergarten Math	339 / 16%	345 / 27%	362 / 57%
1 st Grade Reading	386 / 11%	410 / 29%	438 / 51%
1 st Grade Math	360 / 6%	376 / 14%	394 / 37%
2 nd Grade Reading	448 / 10%	468 / 29%	492 / 58%
2 nd Grade Math	397 / 6%	406 / 13%	422 / 43%
3 rd Reading	497 / 44%	523 / 70%	534 / 79%
3 rd Math	415 / 10%	433 / 21%	446 / 42%
4 th Reading	537 / 35%	534 / 37%	557 / 57%
4 th Math	446 / 22%	447 / 31%	460 / 52%
5 th Reading	541 / 22%	552 / 41%	565 / 53%
5 th Math	456 / 15%	468 / 41%	484 / 64%

I-Ready reporting indicates that 61% of students in reading and 49% of students in math are currently performing at or above grade level standards, and it provides resources and strategies for intensive intervention for the students who are performing well-below grade level.

Grants:

Title 2 Allocation: \$20,355.64– please see plans

Title 4 Allocation: \$15,431.31

Title 1 Allocation: \$284,175.00 And Parent Engagement Budget: \$3,400.00

This is our 3rd year for Title 1. This is based on our free and reduced lunch percentage. The plan is built after input from all stakeholders and evaluations held throughout the year.

AGENDA ITEM #5B: Wellness Policy:

Mrs. Stremmel presented the Wellness Policy. The Board reviewed the policy Angel Gastfield motioned to accept and Charlie Schmitt seconded and the Board unanimously approved.

AGENDA ITEM #5C: Student Handbook / Code of Conduct / Mental Health Plan / Reading Plan:

Mrs. Stremmel presented the Student Handbook that outlines the policies and procedures of the school as well as the DCPS Code of Conduct. In addition, Mrs. Stremmel went over the opting into the district's mental health plan as well as the district's reading plan. Nicole Smashion motioned to accept the handbook and code of conduct as well as opting into the district reading and mental health plan and Elton Brooke seconded. The Board approved the new SCA Student Handbook and DCPS Code of Conduct.

AGENDA ITEM #5D: Title 1/2/4, ESSER Plans, Sales Tax Referendum and Grant Budgets:

Mrs. Stremmel presented to the board the Title 1, 2 & 4 and ESSER Plans as outlined in the Administrator Report. Mrs. Stremmel discussed the plan objectives and budgets. Charlie Schmitt moved to accept the plans and Angel Gastfield seconded. The Board approved.

AGENDA ITEM #5E: New Hires

Mrs. Stremmel presented to the Board the New Hires for the upcoming school year as presented in the Administrator's report. Angel Gastfield moved to present contracts and Nicole Smashion seconded. Board approved.

AGENDA ITEM #5F: Therapy / Lunch Contract:

Mrs. Stremmel presented to the Board the therapy contract for the 23/24 school year. The cost per hour of therapy is \$66 with no change from the 22/23 school year. Nicole Smashion moved to accept the contract and Charlie Schmitt seconded. The Board approved. Mrs. Stremmel also presented the new lunch contract for the 23/24 school year. We are continuing to be CEP, which mean every student eats for free. There is a 6% increase for both breakfast and lunch to \$1.67 for breakfast and \$3.06 for lunch. Elton Brooke moved to accept the contract and Charlie Schmitt seconded. The Board approved.

AGENDA ITEM #5G – Board Meetings for 23/24 School Year

Board approved the dates for the 23/24 school board meetings. Charlie Schmitt moved to accept the meeting dates and Angel Gastfield seconded. The Board approved.

AGENDA ITEM #7 - ADJOURNMENT

On motion of Charlie Schmitt and seconded by Nicole Smashion the board reached a consensus to adjourn the meeting at approximately 12:56pm.

Minutes record by Marla Stremmel.

A handwritten signature in blue ink, appearing to read 'Charlie Schmitt', is written over a light blue rectangular background.

Charlie Schmitt, Board President