

**Seacoast Charter Academy
School Board Meeting Minutes
January 18, 2023**

Attendance:

Debbie Barker
Marla Stremmel
Randy Modlin
Nicole Smashion
Charlie Schmitt
Angel Gastfield

AGENDA ITEM #1 – OPENING CALL TO ORDER

Mrs. Barker called the Meeting to order at 5:04pm.

AGENDA ITEM #2 – APPROVAL OF MINUTES FROM THE LAST BOARD MEETING

On motion from Angel Gastfield and second Charlie Schmitt, the board approved the October 5, 2022 minutes. With all in favor the motion to accept minutes, as is, is accepted.

AGENDA ITEM #3 – PUBLIC COMMENT

There was no public comment.

AGENDA ITEM #4A – FINANCE REPORT AND BUDGET

Mid-Year Budget for 2022-2023 school year was presented to the Board with no changes. Mr. Modlin had gone over the budget presented at the beginning of the year for review and any questions. The Board made no additional changes. In addition, Mr. Modlin presented the monthly budget with the Board regarding staffing, salaries, expenditures, grants, and any additional questions. The board received the budget and motion to accept by Charlie Schmitt and second by Nicole Smashion. In addition, Mr. Modlin went over the cash balance at the end of December. The FDIC only insure balances of up to \$250,000. Because of this it is recommended by our Auditor Simonic, Simonic, and Ratnecht & Associates that SCA look into options of moving some of the money into interest bearing accounts and researching options from our bank and others. Mr. Schmitt is going to look into exceptions of insuring more than \$250,000 (Intrafi network). Mr. Modlin will look into Ameris Bank and see if they are a part of this. Also, Mr. Modlin presented that we have applied for the Employee Retention Credit – ERC. We have filed the 941's and the school could be getting close to an additional \$500,000.

AGENDA ITEM #4B – ADMINISTRATOR'S REPORT

Admissions & Enrollment: We continued to enroll students since the school year started. Maximum enrollment is 474 and we are currently at 454 with 36 students in VPK.

| Grade | 10/5/2022 | Max # of Student | Current Students |
|-----------------------|------------------|-------------------------|-------------------------|
| Kindergarten | 88 | 90 | 92 |
| 1 st Grade | 81 | 90 | 83 |
| 2 nd Grade | 73 | 72 | 70 |
| 3 rd Grade | 85 | 90 | 85 |

| | | | |
|-----------------------|-----|-----|-----|
| 4 th Grade | 62 | 66 | 65 |
| 5 th Grade | 57 | 66 | 61 |
| Elementary Totals | 446 | 474 | 456 |

Admissions:

We have already begun marketing for the 23/24 school year. We sent out commitment forms for current students and they are due back Friday, January 27th and new enrollment will be accepted February 1st. I will set the lottery date if applicable after the Magnet Lottery date and acceptance letters will be sent out at that time. This is usually late March.

In addition, we will also be doing a mail out that will be going out the end of this month

Staff Intent: Staff Intents have been sent out next week so we can make decisions as regarding hiring in the Spring.

PM3 Testing:

May 1 – 12th is the window for the last Fast/Star. This is for all grades Vpk – 5th Grade. This will be the one that determines school grade.

Events:

What Comes Next After Seacoast – 12/1/22 – I met with 5th grade parents to help them navigate middle school for their students. This has proved to be a great help in helping parents understand the deadlines and their options for middle school.

Career Fair – 1/13/2023 – Parents and community members come and introduce careers to our students.

Science Night – 3/24/2023 – This will be the entire school. Mrs. Kier this year will be heading up this event by developing a theme and assigning the science teachers from each grade level various activities. We will be doing this mostly outdoors so we can properly social distance.

Music Performance – April/May TBD

Accreditation:

Mrs. Stremmel presented the information that is to be uploaded into the Cognia system on February 1st. An oral presentation on March 8th. It has no at 9am. On motion of Angel Gastfield to approve the information and move forward and Nicole Smashion seconded and the Board approved.

Charter Visit will be February 23 at 1:00pm.

AGENDA ITEM #5: Title 1, Hardening Grant & ESSER Updates:

Mrs. Stremmel presented the PFEP (Parent, Family, Engagement Plan) and the activities along with budget so far. She also discussed the Title 1 expenditures and activities. All plans and budgets have been uploaded to the website and the Renweb portal. There will be a Mid-Year Evaluation meeting in February to discuss the plans with stakeholders and prepare for the meeting in March to develop the plan for the upcoming year.

Mrs. Stremmel reviewed ESSER, the activities and budget with those plans.

Mrs. Stremmel discussed the School Hardening Grant for \$6,600, along with the budget and expenditures based on the school FSSAT report. Debbie Barker motioned to approve the budget and expenditures and Charlie Schmitt seconded.

401K Match: Mr. Modlin discussed the staff members that participate in the 401K program and the contributions. Mr. Modlin presented matching the contributions up to \$500. Debbie Barker moved to approve the 401K match and Charlie Schmitt 2nd. The Board approved to match the contributions up to \$500.

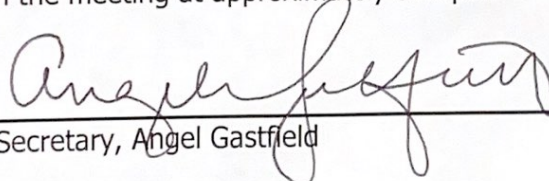
Board Policy Manual: The Board reviewed the Board Policy Manual and the only change was that there would be no fewer than 3 board members instead of 5. On motion of Angel Gastfield to approve the change and Nicole Smashion seconded.

Board Member Resignation: Mrs. Faye Batten resigned from the board on January 13, 2023 by letter and meeting with Mrs. Stremmel. We have appreciated her service all these years and wish her all the best.

Board Secretary: Charlie Schmitt nominated to elect Angel Gastfield as Board Secretary. Nicole Smashion seconded and the board approved.

AGENDA ITEM #6 - ADJOURNMENT

On motion of Deborah Barker and seconded by Angel Gastfield the board reached a consensus to adjourn the meeting at approximately 5:43pm.



Board Secretary, Angel Gastfield