

**Seacoast Charter Academy
School Board Meeting Minutes
January 10, 2019**

Attendance:

Debbie Barker
Marla Stremmel
Cathy Perry
Faye Batten
Randy Modlin
Nicole Smashion

AGENDA ITEM #1 – OPENING CALL TO ORDER

Mrs. Barker called the Meeting to order at 5:10pm.

AGENDA ITEM #2 – APPROVAL OF MINUTES FROM THE LAST BOARD MEETING

On motion from Cathy Perry and second Debbie Barker, the board approved the October 4, 2018 minutes. With all in favor the motion to accept minutes, as is, is accepted.

AGENDA ITEM #3 – PUBLIC COMMENT

There was no public comment.

AGENDA ITEM #4A – FINANCE REPORT AND BUDGET

Mid Year Budget for 2018-2019 school year was presented to the Board. Mr. Modlin had emailed the budget in advance to the Board members and explained the updates with enrollment numbers and staffing changes. The Board made no additional changes. On motion from Nicole Smashion to approve the Mid-Year budget and second from Cathy Perry, the board approved the Mid-Year Budget. In addition, Mr. Modlin went over the monthly budget with the Board with staffing, salaries, expenditures, grants, and any additional questions. The board received the budget and motion to accept by Nicole Smashion, and second by Faye Batten.

401 K – Randy informed the Board that Seacoast matched employees up to \$500 who participated in the 401K in past years. Currently, we have 13 employees who would qualify for this benefit. The total cost will be \$4,500. Under the motion of Cathy Perry to approve the match of \$500 and second by Faye Batten, the Board approved the \$5,919.98 match for the employees participating in the 401K.

AGENDA ITEM #4B – ADMINISTRATOR'S REPORT

Admissions & Enrollment: We continued to enroll students since the school year started. Maximum enrollment is 496 and we started the year with 438 are currently at 456.

Grade	1/19/2019	Max # of Student	Available
Kindergarten	78	90	12
1 st Grade	87	90	3
2 nd Grade	91	90	-1
3 rd Grade	67	72	5
4 th Grade	62	66	4
5 th Grade	71	66	-5
Elementary Totals	456	474	18

Admissions:

We have already begin touring for the 19/20 school year. The School Choice Expo is Saturday, January 12th. We always generate traffic after this this event. We sent out commitment forms for current students and they are due back Thursday, January 17th and new enrollment will be accepted February 1st. I will set the lottery date if applicable after the Magnet Lottery date and acceptance letters will be sent out at that time. This is usually late March.

In addition, we will also be doing a mail out that will be going out the end of this month.

New Classes:

We anticipate adding additional 3rd grade next year taking them to 5 classes. We will continue to monitor enrollment to decide if we will move 4th grade back to 4.

Advertising:

Currently we are advertising in multiple print magazines. We have moved forward with promoting Facebook ads through the summer and our annual enrollment postcard mail out will go out the first of February.

Title 4

This year we received Title 4 funds. This is a federal funded program that is under the ESEA, The Student Support and Academic Enrichment (SSAE) program is intended to help meet the goals pf the schools to provide students with a well-rounded education, improve safe and healthy conditions for student learning, and improve the use of technology in order to improve the academic achievement and digital literacy of all students. This year our plan was written with improving our science department and digital citizenship of our students and families. Mrs. Stremmel presented the plan to the Board and outlined the expenditures and activities. On the motion of Faye Batten and seconded by Nicole Smashion the board approved the Title 4 plan.

School Safety:

On 1/7/2019 the entire staff was involved in active shooter training with District Force. This involved a whole group power point instruction and then individual instruction on classroom safety. In addition, school guardians were trained in dealing with scenarios were an active shooter is engaged. This proved to be invaluable in empowering the teachers in the proper precautions for themselves and our students in the event of this situation.

Consequently, after receiving this training we will be having small group conferences to make the necessary changes to our crisis management plan in handling various safety situations.

Charter Renewal:

We have completed the 1st stage of the Charter Renewal by turning in today the Charter Renewal Presentation Template and Standards Notebook. On January 17th, we will be presenting to the panel the presentation. The 2nd phase will be completing the Conformed Application which will be due to the Charter Office on or before April 5th.

Administrative Change:

Mrs. Williams has taken an indefinite leave of absence. Due to this change, I have moved Heather O'Reilly out of the 4th grade and have made her the interim Assistant Principal. Her students were placed in the other 3 – 4th grade classrooms due to the low class size. We then turned 4th grade into a 3 man team with Mrs. Manjang teaching Language Arts, Mrs. Curry teaching Science/Social Studies and Mrs. Drummond teaching Math. All parents were notified over Christmas break and the transition has gone very smoothly.

FSA Testing:

April 1- 12 – 4th/ 5th Grade Writing and 3rd Grade ELA

May 1 – 14 – 4th & 5th Grade ELA and 3 – 5th Grade Math, 5th Grade Science

Events:

What Comes Next After Seacoast – 1/10/19 – I held a meeting for 5th grade parents to help them navigate middle school for their students. This has proved to be a great help in helping parents understand the deadlines and their options for middle school.

Social Media Safety for Parents – 1/31/2019 – 8:30am. This will be open to all parents in grades K-5. Emily Bailey with The Social Family will help parents with Screen Addiction, Temptations (like Sexting), Cyberbullying and Predators, and a Safety Plan. They will also learn to: Prepare their children for social media, Track their activities, Stay up-to-date with technology and Encourage responsible independence

Digital Citizenship – 1/31/2019 – this will be for all 4th and 5th grade students. There will be 2 separate assemblies at 60 minutes each for each group.

Science Night – 2/6/2019 – This will be put on by 3rd through 5th grade students but open to the entire school. Mrs. Kier this year headed up this event by developing a theme and assigning the science teachers from each grade level various activities.

Additional Events:

2/21/19 – 3rd – 5th Grade Talent show at 6pm

4/9/19 - 1st and 2nd grade show at 10:30am

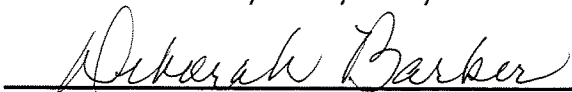
4/30/2019 - Kindergarten show at 10:30 am

5/23/2019 – 5th Grade Graduation at 6pm

AGENDA ITEM #7 - ADJOURNMENT

On motion of Deborah Barker and seconded by Nicole Smashion the board reached a consensus to adjourn the meeting at approximately 6:20m.

Minutes record by Cathy Perry.

A handwritten signature in cursive script that reads "Deborah Barker". The signature is written in black ink and is positioned above a horizontal line.

Deborah Barker, Board President