**MISSED APPOINTMENT POLICY**

Our goal is to provide quality health care to all our patients in a timely manner. No-shows, late arrivals, and cancellations inconvenience not only our provider, but our other patients as well. Please be aware of our policy regarding missed appointments.

When you book your appointment, you are holding a space on our calendar that is no longer available to our other patients. In order to be respectful of your fellow patients, please call us at (213)687-3895 as soon as you know you will not be able to make your appointment.

If cancellation is necessary, we require that you call at least 3 days in advance before 5PM. Appointments are in high demand, and your advanced notice will allow another patient access to that appointment time.

A cancellation is considered late when the appointment is cancelled less than 3 days before the appointed time. A no-show is when a patient misses an appointment without cancelling. In either case, we will charge the patient a $150/hr for Doctor and $50/hr for Hygienist missed appointment fee.

We know your time is valuable, and ours is too. Hoping for your understanding.

* The first time a client misses an appointment, we will make a note in your file.

* All future missed appointments will incur a $150/hr for Doctor and $50/hr for Hygienist fee.

Management