Minehead Town Council

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NOTICE OF THE PLANNING AND LICENCING COMMITTEE MEETING

Date: Tuesday 3rd November 2026
Time: 6.00 pm
Venue: Community Building, Irnham Road, Minehead TA24 5DW

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS
Public Bodies (admission to Meetings) Act 1960

Dear Members of the Planning & Licencing Committee,

You are hereby summoned to attend the Planning & Licencing Committee. The meeting will consider the items set out in the agenda. It is not lawful for the Council to consider business not on the agenda ***(Local Government Act 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).***

Ben Parker
Town Clerk
29th October 2026

PUBLIC FORUM

There will be a 15-minute public forum prior to the commencement of the meeting, during which residents of Minehead and Alcombe (who would not ordinarily be permitted to speak during the meeting except at the discretion of the Chair) may raise matters relating to the Agenda. Each speaker will be limited to a maximum of three minutes. Please note that, in accordance with statutory requirements, the Council is unable to make decisions on any matters not included on the published agenda.

In accordance with the Openness of Local Government Bodies Regulations 2014, members of the public may photograph, film, audio record and report on this meeting, including via social media. While no prior notification is required, advance notice would assist the Council in making reasonable arrangements. This entitlement applies only to public sessions; recording must cease if the meeting moves into private session. Recording should be conducted in a reasonable and non-disruptive manner, and equipment must be clearly visible at all times. The use of intrusive lighting, flash photography or oral commentary during the meeting is not permitted. The Chair retains the discretion to manage recording to ensure the orderly conduct of the meeting.

A G E N D A

1. To receive Apologies for Absence ***LGA 1972 s 85 (1)***

2. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting ***Localism Act 2011 S 26 - 34***

3. To approve and sign the Minutes of the Planning & Licencing Committee meeting held on Tuesday 6th October 2026.

4. To receive updates on the development of the Somerset Council Local Plan and any related consultations affecting the town

5. To consider the Planning Applications received. *(See Appendix 1)*

APPENDIX 1

Application
3/21/26/054 Erection of detached garage **83A Marshfield Road, Alcombe, Minehead, TA24 6AJ**
3/21/26/058 Erection of single storey side extension and dormer window **The Patch, Pemswell Road, Minehead, TA24 5RS**
3/21/26/059 Demolition of the existing conservatory and erection of a single-storey extension with a continuous flat roof over the extension and existing kitchen lean-to on the rear elevation, plus alteration of the existing first-floor window opening on the rear elevation to accommodate French doors with Juliet balcony guarding **28 Staunton Road, Minehead, TA24 6DX**
3/21/26/060 Erection of single storey extension to the north east elevation **Deanhill, Woodcombe Lane, Minehead, TA24 8SB**

End of Agenda

CIRCULATION

Councillors M Palmer, Lawton, C Palmer, Hodson, Jewell, Bartlett, Basketfield, Jeffery and Maycock