



Minehead Town Council

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NOTICE OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

Date: Tuesday 13th October 2026
Time: 7.30 pm
Venue: Community Building, Irnham Road, Minehead TA24 5DW

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Public Bodies (admission to Meetings) Act 1960

Dear Members of the Finance & General Purposes Committee,

You are hereby summoned to attend the Finance & General Purposes Committee. The meeting will consider the items set out in the agenda. It is not lawful for the Council to consider business not on the agenda (*Local Government Act 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

Ben Parker
Town Clerk
7th October 2026

PUBLIC FORUM

There will be a 15-minute public forum prior to the commencement of the meeting, during which residents of Minehead and Alcombe (who would not ordinarily be permitted to speak during the meeting except at the discretion of the Chair) may raise matters relating to the Agenda. Each speaker will be limited to a maximum of three minutes. Please note that, in accordance with statutory requirements, the Council is unable to make decisions on any matters not included on the published agenda.

In accordance with the Openness of Local Government Bodies Regulations 2014, members of the public may photograph, film, audio record and report on this meeting, including via social media. While no prior notification is required, advance notice would assist the Council in making reasonable arrangements. This entitlement applies only to public sessions; recording must cease if the meeting moves into private session. Recording should be conducted in a reasonable and non-disruptive manner, and equipment must be clearly visible at all times. The use of intrusive lighting, flash photography or oral commentary during the meeting is not permitted. The Chair retains the discretion to manage recording to ensure the orderly conduct of the meeting.

A G E N D A

1. To receive Apologies for Absence [LGA 1972 s 85 \(1\)](#)
2. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting [Localism Act 2011 S 26 - 34](#)
3. To approve and sign the [Minutes of the Finance & General Purposes Committee meeting held on Tuesday 8th September 2026.](#)
4. Accounts (*See attachments*)
 - i. To receive payments made for September.
 - ii. To receive budget, income & expenditure reports for September.
 - iii. To receive income receipts for September.
 - iv. To receive bank reconciliations for September.
5. To receive an update on Somerset Council's proposed review of parking charges in Minehead, including the representations already submitted by the Town Clerk to Somerset Council's Executive, and to consider any further action or response by the Town Council. (*See attachment*)
6. To commence the review of Minehead Town Councils fees and charges for the 2027/28 financial year. (*See attachment*)

End of Agenda

CIRCULATION

Councillors Jewell (Committee Chair), Bartlett, Basketfield, Beynon, Bonar, Hall, Hodson, Jeffery, Kravis, Lawton, Maycock, Milton, C Palmer, M Palmer and Sharjeel.



**Minutes of the Finance and General Purposes Committee Meeting of Minehead Town Council
held on
Tuesday 8th September 2026 at 7:30 p.m. in the Minehead Community Centre, Irnham Road,
Minehead TA24 5DW.**

Present: Councillors Jewell (Committee Chair), C Palmer, Basketfield, Hodson, Kravis, Lawton, Milton, M Palmer and Sharjeel.

Apologies: Councillor Bartlett, Beynon, Bonar, Hall, Jeffery and Maycock

In attendance: B Parker (Town Clerk) J Chapman (Deputy Clerk & RFO) and 2 members of the public

A member of the public wished to raise concerns regarding the lack of public toilet facilities within the town. It was noted that this had resulted in a number of individuals using the toilet facilities at Jubilee Café, leading to repeated drainage issues due to the volume of use. The member of the public advised that the drainage infrastructure was not designed to accommodate public usage levels and expressed the view that the provision of additional public toilets should be a priority in supporting the visitor experience.

A member of the public also raised concerns regarding rough sleeping within the seafront shelters and on benches along the seafront. It was noted that the shelters had been used by a number of individuals throughout the summer period. While acknowledging that rough sleeping is a national issue, the member of the public expressed the view that the matter was particularly noticeable in Minehead and raised concerns regarding perceptions of safety for residents and visitors.

Councillors discussed the issue of rough sleeping and acknowledged the need for partnership working with Somerset Council, as the authority with responsibility for rough sleeping and homelessness services.

The members of the public left the meeting at 19:36.

2026/19. To receive Apologies for Absence [LGA 1972 s 85 \(1\)](#)

Councillor Bartlett, Beynon, Bonar, Hall, Jeffery and Maycock apologies for absence were received.

2026/20. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting [Localism Act 2011 S 26 - 34](#)

Councillor Kravis has a standing declaration as a Somerset Councillor.

There were no further disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting.

2026/21. To approve and sign the [Minutes of the Finance & General Purposes Committee meeting held on Tuesday 11th August 2026.](#)

RESOLVED the minutes of the Finance & General Purposes Committee meeting held on Tuesday 11th August 2026 were approved.

2026/22. Accounts

- i. To recommend the following payments over £3,000:
 - Payment of **£6,484.21 inc. VAT** to Festive Lighting for 40% rental and 40% installation of Christmas lights. Christmas 2026. Second invoice of three.
(Discussed and approved at June 2026 Full Council Meeting; minute number 2026/103).

A question was raised as to whether the matter needed to be referred back to Council, given that the expenditure had already been approved. The Clerk confirmed that, while the payment could have been processed under the existing approval, the invoicing arrangement had been split across a number of invoices and it was therefore considered appropriate to bring the matter to councillors' attention in the interests of transparency.

RESOLVED the payment of £6,484.21 inc. VAT was recommended to Full Council for approval.

- ii. To receive payments made for August.

The payments made for August were **received**.

- iii. To receive budget, income & expenditure reports for August.

The budget, income & expenditure reports for August were **received**.

- iv. To receive income receipts for August.

The income receipts for August were **received**.

- v. To receive bank reconciliations for August.

The bank reconciliations for August were **received**.

2026/23. To consider a quotation for the upgrade of the drainage infrastructure serving Jubilee Gardens Café.

Councillors considered a quotation obtained by the tenant for works to upgrade the drainage infrastructure serving the café. Members were advised that the tenant had raised concerns regarding the capacity of the existing drainage system, which was experiencing difficulties due to the volume of use associated with public use of the café toilets. Following a review of the lease, councillors noted that responsibility for the maintenance, repair and any required upgrades to the drainage infrastructure rested with the tenant. Councillors further noted that the lease requires the toilet facilities to be made available for public use and permits the tenant to levy a charge for their use.

Whilst acknowledging the lease position, councillors recognised the wider issues arising from the limited provision of public toilets along this section of the seafront and the pressures this places on the café facilities. Members expressed a willingness to explore a mutually beneficial solution and suggested that, should the Council consider making a contribution towards the works, assurances would be sought from the tenant regarding the continued availability of the toilets for public use.

Following discussion, it was proposed and seconded that negotiations be delegated to the Clerk, in consultation with the Chair of the Finance and General Purposes Committee and the Mayor.

RESOLVED that negotiations regarding the drainage improvements at the café be delegated to the Clerk, in consultation with the Chair of the Finance and General Purposes Committee and the Mayor.

2026/24. To consider the purchase of a replacement storage safe for the storage of fuel canisters.

Councillors considered a quotation for the provision of replacement fuel storage facilities at the depot. Councillors noted their responsibilities under health and safety legislation and the need to ensure that fuel was stored safely and in accordance with relevant regulations and good practice.

During discussion, councillors queried whether delivery costs could be avoided by collecting the unit directly, noting that one of the suppliers was based locally. The Clerk advised that this option could be investigated but would be dependent on the size and weight of the unit and whether suitable transport

arrangements were available. It was further noted that the supplier may offer a discount for new customers, and councillors requested that this be explored prior to purchase.

RESOLVED that authority be delegated to the Clerk to purchase a replacement fuel storage facility up to a value of £2,910.00, subject to investigating the feasibility of collection to reduce delivery costs and exploring any available new customer discount.

2026/25. To confirm the date and venue for the informal councillor session to review earmarked reserves.

Following discussion at the Committee's August meeting, councillors considered arrangements for an informal session to review the Council's earmarked reserves in advance of the budget-setting process. It was noted that the previously proposed date of 15th September coincided with a Climate Emergency briefing which a number of councillors wished to attend. The Clerk advised that the review of earmarked reserves would form an important part of the budget-setting process and should take place in sufficient time to inform the development of the Council's budget.

Councillors discussed alternative dates and meeting arrangements. It was proposed and seconded that the informal earmarked reserves review session be held on Tuesday 6th October 2026 at 7:00 pm at the Council Offices. It was further proposed that the Planning Committee meeting scheduled for that evening be brought forward to 6:00 pm to accommodate the session.

RESOLVED that an informal councillor session to review the Council's earmarked reserves be held on Tuesday 6th October 2026 at 7:00 pm at the Council Offices, and that the Planning Committee meeting on that date be rescheduled to commence at 6:00 pm.

2026/26. To agree the approach to be taken in reviewing fees and charges for the 2027/28 financial year.

During the 2025/26 budget-setting process, councillors expressed a desire to undertake a more detailed review of the Council's fees and charges prior to setting the 2027/28 budget. The Chair invited councillors to consider how this review should be undertaken and reminded members that any recommendations would need to be developed sufficiently in advance to inform the budget-setting process.

Following discussion, councillors agreed that the October meeting of the Finance and General Purposes Committee would be dedicated to a detailed review of the Council's fees and charges for 2027/28.

RESOLVED that the October 2026 meeting of the Finance and General Purposes Committee be dedicated to reviewing the Council's fees and charges for the 2027/28 financial year.

2026/27. To consider quotation for seasonal tractor mounted flail works in Town Council areas.

Councillors considered a quotation for tractor-mounted flail works to large grassed areas and hedgerows across Town Council land. Councillors noted that the contractor had undertaken these works on behalf of the Council for a number of years and had consistently provided the most economically advantageous quotation.

Councillors further noted that, whilst elements of grass cutting within rewilding areas could be undertaken by the Council's in-house Amenities Team, the use of a specialist contractor for large-scale flailing and hedge cutting remained the most efficient and cost-effective approach. The nature of the work, the extent of the areas involved, and the uneven ground conditions within certain locations were all factors considered. Councillors recognised that the contractor's specialist machinery and expertise enabled the works to be completed more efficiently and with reduced operational risk, whilst also minimising wear and tear and the potential for damage to the Council's own equipment.

RESOLVED to approve the quotation of £2,150.00 for the flailing of Town Council land, as detailed within the submitted quotation.

2026/28. To consider whether the informal car park adjacent to the Community Centre should remain available for use and, if not, to agree a phased approach for its closure and user notification.

Councillors considered the current informal parking arrangements on the site of the former grandstand at Irnham Recreation Ground, adjacent to the Community Centre. Concerns were raised regarding the continued use of the area for parking without formal designation, together with the potential loss of income to the Council's Alexandra Road Car Park following its transfer into Town Council ownership.

Councillors also considered the role the area plays in supporting users of the Community Centre and the potential impact that the removal of free parking provision may have on accessibility and use of the facility. The need to balance legal, financial and community considerations in any future decision relating to the site was acknowledged.

During discussion, councillors recognised that any decision to close the area to parking was likely to be unpopular with some users. It was noted that the parking arrangement had developed informally over time and concerns were raised that its continued use may be inconsistent with the recreational purposes for which the land was originally provided under the Luttrell estate covenants. Councillors discussed the need to regularise the position and provide users with adequate notice of any changes.

It was suggested that the informal parking area be closed, with advance notice given to users and a closure date set for 31st December 2026. Councillors also discussed the potential for the Town Council, as owner of Alexandra Road Car Park, to explore discussions with Somerset Council regarding parking fees and charges in order to support Community Centre users.

It was proposed and seconded that the informal parking area adjacent to the Community Centre be closed with effect from 31st December 2026.

RESOLVED that the informal parking area adjacent to the Community Centre be closed with effect from 31st December 2026.

2026/29. To review the current advisory groups and invite expressions of interest from councillors wishing to join them.

Following a review of the Council's current advisory groups, councillors considered the effectiveness of the existing arrangements. It was noted that a number of advisory groups had not met for some time and that councillors were often addressing issues through informal member discussions and briefings as required.

Councillors also discussed the potential future development of the Council's committee structure, particularly in service areas such as amenities, recognising that this may be more feasible once current staffing vacancies have been filled and appropriate officer support is available.

Members acknowledged the value of informal discussions in enabling councillors to explore issues, share information and develop ideas prior to formal consideration by the Council or its committees.

It was proposed and seconded that the current advisory group structure be withdrawn, with councillors continuing to engage through informal discussions, briefings and working arrangements as required and that future governance arrangements be kept under review.

RESOLVED by majority that the Council's current advisory group structure be discontinued, with councillors continuing to engage through informal discussions and briefings as required, and that future governance arrangements be reviewed as the Council's committee structure develops.

2026/30. To note the Local Government Services Pay Agreement for 2026.

Councillors noted that agreement had been reached on the 2026 national pay award for Local Government Services ("Green Book") employees.

Councillors reviewed the revised pay scales, which reflected a 3.3% increase in pay. Councillors further noted that the award would be backdated to 1st April 2026. It was acknowledged that provision for the anticipated pay award had been included within the Council's 2026/27 budget-setting process and that sufficient funds had therefore been allocated within the approved staffing budgets to accommodate the increase without requiring any additional budget provision.

The Local Government Services Pay Agreement for 2026 was **noted**.

The meeting closed at 21:20.

Councillor Ben Jewell
Chair of The Finance and General Purposed Committee
September 2026

Minehead Town Council

05 October 2026 (2026 - 2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
529	Subscriptions	01/09/2026		NatWest Current Acc	SEP26DD3	Subscription	Scribe Accounts	S	292.00	58.40	350.40
											350.40
530	Subscriptions	01/09/2026		NatWest Current Acc	SEP26DD4	Civicy	Starboard Systems Ltd	S	527.00	105.40	632.40
											632.40
527	New Depot monthly rent	01/09/2026		NatWest Current Acc	SEP26DD1	Rent - Depot 31	PM & PD Bohun	E	755.00		755.00
											755.00
528	Lease of Vehicle BG21 DSX	01/09/2026		NatWest Current Acc	SEP26DD2	Lease of BG21 DSX	Mitsubishi HC Capital UK Pl	S	343.99	68.80	412.79
											412.79
533	Wellington Square/Monuments	01/09/2026		NatWest Current Acc	SEP26DD7	Water or/and Sewage	Water2Business	S	44.58	8.92	53.50
											53.50
531	Water	01/09/2026		NatWest Current Acc	SEP26DD5	Water or/and Sewage	Water2Business	S	349.47	33.34	382.81
											382.81
532	Water	01/09/2026		NatWest Current Acc	SEP26DD6	Water or/and Sewage	Water2Business	S	187.00	18.98	205.98
											205.98
601	Hospitality	03/09/2026		CashPlus – Pre Paid	SEP26PP1	Milk	Iceland	Z	1.20		1.20
											1.20
545	Stationery	03/09/2026		NatWest Current Acc	SEP26PY12	Stationery	Viking Office UK Ltd	S	26.86	5.37	32.23
											32.23
539	Rates	03/09/2026		NatWest Current Acc	SEP26PY6	Business Rates	Somerset Council (non-vat)	X	608.00		608.00
											608.00
545	Safety Equipment / Signs	03/09/2026		NatWest Current Acc	SEP26PY12	Stationery	Viking Office UK Ltd	S	7.98	1.59	9.57
											9.57
535	Rates	03/09/2026		NatWest Current Acc	SEP26PY2	Business Rates	Somerset Council (non-vat)	X	453.00		453.00
											453.00
543	Playgrounds Maintenance	03/09/2026		NatWest Current Acc	SEP26PY10	Sundries- maintenance	GB Sports and Leisure UK L	S	45.23	9.05	54.28
											54.28
542	Refuse and Recycling	03/09/2026		NatWest Current Acc	SEP26PY9	Waste Collection	ESH Commercials Ltd	S	954.00	190.80	1,144.80
											1,144.80
545	Cleaning and Windows	03/09/2026		NatWest Current Acc	SEP26PY12	Stationery	Viking Office UK Ltd	S	99.15	19.83	118.98
											118.98
537	Car Parks	03/09/2026		NatWest Current Acc	SEP26PY4	Business Rates	Somerset Council (non-vat)	X	325.00		325.00
											325.00
541	Car Parks	03/09/2026		NatWest Current Acc	SEP26PY8	Business Rates	Somerset Council (non-vat)	X	332.00		332.00
											332.00
534	General Maintenance	03/09/2026		NatWest Current Acc	SEP26PY1	Sundries - Furniture	Gopak Ltd	S	425.32	85.06	510.38
											510.38
546	General Maintenance	03/09/2026	2026/62 FC April 2026	NatWest Current Acc	SEP26PY13	Street Furniture	Earth Anchors Ltd	S	984.00	196.80	1,180.80
											1,180.80

Minehead Town Council

05 October 2026 (2026 - 2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
540	Rates	03/09/2026		NatWest	Current Acc SEP26PY7	Business Rates	Somerset Council (non-vat)	X	420.00		420.00
											420.00
538	Rates	03/09/2026		NatWest	Current Acc SEP26PY5	Business Rates	Somerset Council (non-vat)	X	293.00		293.00
											293.00
536	Rates	03/09/2026		NatWest	Current Acc SEP26PY3	Business Rates	Somerset Council (non-vat)	X	330.00		330.00
											330.00
602	Fuel	03/09/2026		CashPlus	Pre Paid SEP26PP2	Fuel	Tesco Petrol Filling Station	S	38.91	7.78	46.69
											46.69
603	Fuel	03/09/2026		CashPlus	Pre Paid SEP26PP3	Fuel	Central	S	107.94	21.59	129.53
											129.53
547	Blen Grdns new wcs (EMR Link	03/09/2026	2026/16 F&GP Aug 2026	NatWest	Current Acc SEP26PY14	Bat Survey- new wcs	Orbis Ecology Ltd	S	1,045.00	209.00	1,254.00
											1,254.00
544	Cleaning Materials	03/09/2026		NatWest	Current Acc SEP26PY11	Sundries-Cleaning	Initial Washroom Hygiene	S	194.28	38.86	233.14
											233.14
604	Stationery	05/09/2026		CashPlus	Pre Paid SEP26PP4	Free Press	TG Jones High Street Ltd	Z	2.20		2.20
											2.20
605	Computer Equipment /Licences	05/09/2026		CashPlus	Pre Paid SEP26PP5	Licences	Microsoft	Z	135.42		135.42
											135.42
548	Website	07/09/2026		NatWest	Current Acc SEP26DD8	Website Hosting	Word Gets Around Ltd	Z	35.00		35.00
											35.00
549	HR Support/EAP	08/09/2026		NatWest	Current Acc SEP26DD9	H & S	BrightHR	S	24.00	4.80	28.80
											28.80
554	Refuse and Recycling	08/09/2026		NatWest	Current Acc SEP26PY17	Waste Collection	ESH Commercials Ltd	S	345.00	69.00	414.00
554	Refuse and Recycling	08/09/2026		NatWest	Current Acc SEP26PY17	Waste Collection	ESH Commercials Ltd	S	91.00	18.20	109.20
554	Refuse and Recycling	08/09/2026		NatWest	Current Acc SEP26PY17	Waste Collection	ESH Commercials Ltd	S	111.00	22.20	133.20
											656.40
553	Cleaning and Windows	08/09/2026		NatWest	Current Acc SEP26PY16	Sundries-Cleaning	Bunzl UK Ltd (Greenham)	S	33.48	6.70	40.18
553	General Maintenance	08/09/2026		NatWest	Current Acc SEP26PY16	Sundries-Cleaning	Bunzl UK Ltd (Greenham)	S	258.09	51.62	309.71
											349.89
552	Community Grants	08/09/2026	2026/18 F&GP Aug 2026	NatWest	Current Acc SEP26PY15	Grant	St Michaels Pool Minehead	E	500.00		500.00
											500.00
607	Hospitality	09/09/2026		CashPlus	Pre Paid SEP26PP7	Milk	Iceland	Z	1.20		1.20
											1.20
608	Website	09/09/2026		CashPlus	Pre Paid SEP26PP8	Hosting - accessibility	20i Ltd	S	9.99	2.00	11.99
											11.99
550	Electricity	09/09/2026		NatWest	Current Acc SEP26DD10	Electricity	YU Energy	L	134.65	6.73	141.38
											141.38
606	General Maintenance	09/09/2026		CashPlus	Pre Paid SEP26PP6	Sundries- maintenance	Tufferman Ltd	S	106.64	21.32	127.96
											127.96

Minehead Town Council

05 October 2026 (2026 - 2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
551	Electricity	09/09/2026		NatWest Current Acc	SEP26DD11	Electricity	YU Energy	L	28.15	1.41	29.56
											29.56
612	Website	11/09/2026		CashPlus – Pre Paid	SEP26PP12	Hosting - accessibility	20i Ltd	S	6.99	1.40	8.39
											8.39
611	Hospitality	12/09/2026		CashPlus – Pre Paid	SEP26PP11	Coffee	Iceland	Z	6.50		6.50
											6.50
609	Stationery	12/09/2026		CashPlus – Pre Paid	SEP26PP9	Free Press	TG Jones High Street Ltd	Z	2.20		2.20
											2.20
610	Cleaning and Windows	12/09/2026		CashPlus – Pre Paid	SEP26PP10	Sundries-Cleaning	Poundland Ltd	S	0.84	0.16	1.00
											1.00
566	HR Support/EAP	15/09/2026		NatWest Current Acc	SEP26DD20	EAP	BrightHR	S	24.40	4.88	29.28
											29.28
613	Phone and Broadband	15/09/2026		CashPlus – Pre Paid	SEP26PP13	Broadband/Telephones	GiffGaff Ltd	S	8.33	1.67	10.00
											10.00
555	Phone and Broadband	15/09/2026		NatWest Current Acc	SEP26DD12	Broadband/Telephones	BT	S	110.94	22.19	133.13
											133.13
556	Electricity	15/09/2026		NatWest Current Acc	SEP26DD13	Electricity	EDF Energy	L	354.57	17.73	372.30
											372.30
614	Fuel	15/09/2026		CashPlus – Pre Paid	SEP26PP14	Fuel	Tesco Petrol Filling Station	S	70.84	14.17	85.01
											85.01
615	Hospitality	16/09/2026		CashPlus – Pre Paid	SEP26PP15	Milk	Iceland	Z	1.20		1.20
											1.20
561	Electricity	16/09/2026		NatWest Current Acc	SEP26DD18	Electricity	British Gas	L	173.54	8.67	182.21
											182.21
557	Electricity	16/09/2026		NatWest Current Acc	SEP26DD14	Electricity	EDF Energy	L	20.84	1.04	21.88
											21.88
558	Electricity	16/09/2026		NatWest Current Acc	SEP26DD15	Electricity	EDF Energy	L	69.91	3.50	73.41
											73.41
559	Electricity	16/09/2026		NatWest Current Acc	SEP26DD16	Electricity	EDF Energy	L	28.50	1.42	29.92
											29.92
560	Electricity	16/09/2026		NatWest Current Acc	SEP26DD17	Electricity	EDF Energy	L	25.19	1.26	26.45
											26.45
616	Hospitality Council	17/09/2026		CashPlus – Pre Paid	SEP26PP16	Sugar	Iceland	Z	1.20		1.20
											1.20
617	Hospitality Council	17/09/2026		CashPlus – Pre Paid	SEP26PP17	Refreshments	Poundland Ltd	S	2.50	0.50	3.00
											3.00
563	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Net Wages	MTC Employees	X	8,861.06		8,861.06
											8,861.06
564	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY19	Tax & National Insurance (ee 8	HMRC	X	4,408.55		4,408.55
											4,408.55

Minehead Town Council

05 October 2026 (2026 - 2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
565	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Pension Contributions	Local Government Pension	X	3,176.32		3,176.32
											3,176.32
564	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY19	Tax & National Insurance (ee 8	HMRC	X	6,999.83		6,999.83
											6,999.83
565	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Pension Contributions	Local Government Pension	X	5,721.11		5,721.11
											5,721.11
563	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Net Wages	MTC Employees	X	18,179.87		18,179.87
563	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Net Wages	MTC Employees	X	2,212.20		2,212.20
											20,392.07
565	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Pension Contributions	Local Government Pension	X	696.67		696.67
											696.67
564	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY19	Tax & National Insurance (ee 8	HMRC	X	835.60		835.60
564	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY19	Tax & National Insurance (ee 8	HMRC	X	345.83		345.83
											1,181.43
565	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Pension Contributions	Local Government Pension	X	397.05		397.05
											397.05
563	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Net Wages	MTC Employees	X	1,423.52		1,423.52
											1,423.52
564	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY19	Tax & National Insurance (ee 8	HMRC	X	788.07		788.07
											788.07
563	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Net Wages	MTC Employees	X	2,137.12		2,137.12
											2,137.12
565	Wages, NI and Pension	18/09/2026		NatWest Current Acc	SEP26PY20	Pension Contributions	Local Government Pension	X	647.90		647.90
											647.90
619	Hospitality	19/09/2026		CashPlus – Pre Paid i	SEP26PP19	Milk	Iceland	Z	1.20		1.20
											1.20
618	Stationery	19/09/2026		CashPlus – Pre Paid i	SEP26PP18	Free Press	TG Jones High Street Ltd	Z	2.20		2.20
											2.20
620	Fuel	19/09/2026		CashPlus – Pre Paid i	SEP26PP20	Fuel	Tesco Petrol Filling Station	S	41.30	8.26	49.56
											49.56
567	IT Support	21/09/2026		NatWest Current Acc	SEP26DD21	IT Support	AR Computing	S	212.50	42.50	255.00
											255.00
574	Cleaning and Windows	21/09/2026		NatWest Current Acc	SEP26PY26	Window/shelter Cleaning	Westrip Cleaning Services	Z	26.50		26.50
											26.50
579	General Maintenance	21/09/2026	2026/146 FC AUG 2026	NatWest Current Acc	SEP26PY31	Property Maintenance	C Greenhill & L Selbie -J W	Z	2,988.75		2,988.75
											2,988.75
580	General Maintenance	21/09/2026		NatWest Current Acc	SEP26PY32	Property Maintenance	Unity Pat Testing Ltd	S	100.00	20.00	120.00
											120.00
571	Members' Travel/Training/IT	21/09/2026		NatWest Current Acc	SEP26PY23	Training	Somerset Association of Lo	Z	70.00		70.00
											70.00

Minehead Town Council

05 October 2026 (2026 - 2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
580	Grounds Maintenance	21/09/2026		NatWest	Current Acc SEP26PY32	Property Maintenance	Unity Pat Testing Ltd	S	25.00	5.00	30.00
											30.00
575	Safety Equipment / Signs	21/09/2026		NatWest	Current Acc SEP26PY27	Sundries- maintenance	Bunzl UK Ltd (Greenham)	S	48.84	9.77	58.61
											58.61
577	Equipment Maintenance	21/09/2026		NatWest	Current Acc SEP26PY29	Sundries- maintenance	Eagle Plant	S	182.95	36.59	219.54
											219.54
569	Equipment	21/09/2026		NatWest	Current Acc SEP26PY22	Sundries- maintenance	Toolstation Ltd	S	68.20	13.64	81.84
											81.84
562	Lease of Tipper HW69 OJE	21/09/2026		NatWest	Current Acc SEP26DD19	Lease of HW69 OJE	Lex Autolease Ltd	S	271.69	54.34	326.03
											326.03
572	Refuse and Recycling	21/09/2026		NatWest	Current Acc SEP26PY24	Waste Collection	ESH Commercials Ltd	S	705.00	141.00	846.00
572	Refuse and Recycling	21/09/2026		NatWest	Current Acc SEP26PY24	Waste Collection	ESH Commercials Ltd	S	227.50	45.50	273.00
											1,119.00
574	Cleaning and Windows	21/09/2026		NatWest	Current Acc SEP26PY26	Window/shelter Cleaning	Westrip Cleaning Services	Z	176.50		176.50
											176.50
570	General Maintenance	21/09/2026		NatWest	Current Acc SEP26PY21	Equipment Servicing	Coomber Security Sytems I	S	516.00	103.20	619.20
											619.20
574	General Maintenance	21/09/2026		NatWest	Current Acc SEP26PY26	Window/shelter Cleaning	Westrip Cleaning Services	Z	90.00		90.00
											90.00
573	General Maintenance	21/09/2026		NatWest	Current Acc SEP26PY33	Sundries- maintenance	Parish Notice Board Compe	S	56.00	11.20	67.20
											67.20
575	General Maintenance	21/09/2026		NatWest	Current Acc SEP26PY27	Sundries- maintenance	Bunzl UK Ltd (Greenham)	S	188.08	37.61	225.69
											225.69
568	Gas	21/09/2026		NatWest	Current Acc SEP26DD22	Electricity	Valda Energy	L	142.65	7.13	149.78
											149.78
578	Bench Purchases	21/09/2026		NatWest	Current Acc SEP26PY30	Commemorative Bench	Glasdon UK Ltd	S	738.92	147.78	886.70
											886.70
576	Town Entertainments	21/09/2026		NatWest	Current Acc SEP26PY28	Music Performance	Wellington Silver Band	Z	250.00		250.00
											250.00
580	General Maintenance	21/09/2026		NatWest	Current Acc SEP26PY32	Property Maintenance	Unity Pat Testing Ltd	S	128.80	25.76	154.56
580	General Maintenance	21/09/2026		NatWest	Current Acc SEP26PY32	Property Maintenance	Unity Pat Testing Ltd	S	60.00	12.00	72.00
											226.56
569	General Maintenance	21/09/2026		NatWest	Current Acc SEP26PY22	Sundries- maintenance	Toolstation Ltd	S	25.75	5.15	30.90
											30.90
575	Cleaning Materials	21/09/2026		NatWest	Current Acc SEP26PY27	Sundries- maintenance	Bunzl UK Ltd (Greenham)	S	40.20	8.04	48.24
											48.24
584	Electricity	22/09/2026		NatWest	Current Acc SEP26DD27	Electricity	EDF Energy	L	56.50	2.82	59.32
											59.32
583	Electricity	22/09/2026		NatWest	Current Acc SEP26DD25	Electricity	EDF Energy	L	52.47	2.62	55.09
											55.09

Minehead Town Council

05 October 2026 (2026 - 2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
585	Electricity	22/09/2026		NatWest Current Acc	SEP26DD28	Electricity	EDF Energy	L	19.36	0.97	20.33
											20.33
581	Electricity	22/09/2026		NatWest Current Acc	SEP26DD23	Electricity	EDF Energy	L	43.40	2.17	45.57
											45.57
582	Electricity	22/09/2026		NatWest Current Acc	SEP26DD24	Electricity	EDF Energy	L	58.25	2.91	61.16
											61.16
621	Hospitality	23/09/2026		CashPlus – Pre Paid	SEP26PP21	Milk	Iceland	Z	1.65		1.65
											1.65
624	Phone and Broadband	23/09/2026		CashPlus – Pre Paid	SEP26PP22	Broadband/Telephones	GiffGaff Ltd	S	6.67	1.33	8.00
											8.00
622	Fuel	23/09/2026		CashPlus – Pre Paid	SEP26PP23	Fuel	Tesco Petrol Filling Station	S	27.02	5.40	32.42
											32.42
623	Fuel	23/09/2026		CashPlus – Pre Paid	SEP26PP24	Fuel	Tesco Petrol Filling Station	S	144.77	28.95	173.72
											173.72
625	Advertising/Recruitment	24/09/2026		CashPlus – Pre Paid	SEP26PP25	Advertising	Stepstone Group UK Ltd (tr	S	69.00	13.80	82.80
											82.80
589	Advertising/Recruitment	24/09/2026		NatWest Current Acc	SEP26PY34	Advertising	Horticruitment	S	225.00	45.00	270.00
											270.00
586	Business Safe Subscription	24/09/2026		NatWest Current Acc	SEP26DD29	BusinessSafe	Peninsula	S	167.56	31.65	199.21
											199.21
587	Wellington Square/Monuments	28/09/2026		NatWest Current Acc	SEP26DD30	Electricity	British Gas	L	26.28	1.31	27.59
											27.59
594	Staff Training/Conferences	29/09/2026		NatWest Current Acc	SEP26PY40	Eye Test	MTC Employees	Z	20.00		20.00
											20.00
627	Hospitality	29/09/2026		CashPlus – Pre Paid	SEP26PP27	Milk	Iceland	Z	1.65		1.65
											1.65
588	Phone and Broadband	29/09/2026		NatWest Current Acc	SEP26DD31	Broadband/Telephones	South West Communicatio	S	381.07	76.22	457.29
588	Phone and Broadband	29/09/2026		NatWest Current Acc	SEP26DD31	Broadband/Telephones	South West Communicatio	S	41.67	8.33	50.00
											507.29
592	Equipment	29/09/2026		NatWest Current Acc	SEP26PY38	Equipment Servicing	Teleshore (UK) Ltd	S	303.75	60.75	364.50
											364.50
597	Grounds Maintenance	29/09/2026		NatWest Current Acc	SEP26PY43	Sundries- maintenance	CRS Building Supplies Ltd	S	6.40	1.28	7.68
											7.68
590	Vehicle Maintenance	29/09/2026		NatWest Current Acc	SEP26PY36	Vehicle Maintenance	AE Autos Ltd	S	109.00	21.80	130.80
											130.80
628	Fuel	29/09/2026		CashPlus – Pre Paid	SEP26PP28	Fuel	Tesco Petrol Filling Station	S	66.67	13.34	80.01
											80.01
596	Refuse and Recycling	29/09/2026		NatWest Current Acc	SEP26PY42	Waste Collection	ESH Commercials Ltd	S	705.00	141.00	846.00
596	Refuse and Recycling	29/09/2026		NatWest Current Acc	SEP26PY42	Waste Collection	ESH Commercials Ltd	S	103.75	20.75	124.50
											970.50

Minehead Town Council

05 October 2026 (2026 - 2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
591	Christmas	29/09/2026	2026/155i Sept 26 FC	NatWest Current Acc	SEP26PY37	Christmas Lights	Festive Lighting Co Ltd	S	5,403.51	1,080.70	6,484.21
											6,484.21
593	Seafront/Culvercliffe	29/09/2026		NatWest Current Acc	SEP26PY39	Equipment Servicing	PD Flagpole Consultant	Z	749.00		749.00
											749.00
626	General Maintenance	29/09/2026		CashPlus – Pre Paid	SEP26PP26	Sundries- maintenance	Proper Job	S	3.96	0.79	4.75
											4.75
595	Cleaning Materials	29/09/2026		NatWest Current Acc	SEP26PY41	Sundries-Cleaning	Initial Washroom Hygiene	S	194.28	38.86	233.14
											233.14
629	Advertising/Recruitment	30/09/2026		CashPlus – Pre Paid	SEP26PP29	Advertising	Facebook UK Ltd	Z	10.77		10.77
											10.77
598	Bank Charges	30/09/2026		NatWest Current Acc	SEP26DD32	Bank Admin Fee	NatWest Group PLC	E	35.00		35.00
											35.00
599	Audit Fees	30/09/2026		NatWest Current Acc	SEP26PY44	External Audit	PKF Littlejohn LLP	S	2,100.00	420.00	2,520.00
											2,520.00
600	Seafront/Culvercliffe	30/09/2026		NatWest Current Acc	SEP26PY45	Equipment Maintenance	PD Flagpole Consultant	Z	490.00		490.00
											490.00
Total									87,752.86	4,119.36	91,872.22

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/09/2026)

Governance & Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1033	Income Other		210.00	210.00				210.00 (N/A)
1050	VAT Refund							(N/A)
1176	Precept Received		1,092,511.00	1,092,511.00				,092,511.00 (N/A)
1190	Interest received	18,000.00	7,944.14	-10,055.86				-10,055.86 (-55%)
4000	Wages, NI and Pension				205,000.00	78,380.46	126,619.54	126,619.54 (61%)
4007	HR Support/EAP				630.00	266.40	363.60	363.60 (57%)
4008	Staff Training/Conferences				1,000.00	420.00	580.00	580.00 (58%)
4018	Hospitality				200.00	47.65	152.35	152.35 (76%)
4021	Stationery				750.00	298.86	451.14	451.14 (60%)
4022	Phone and Broadband				4,100.00	2,348.55	1,751.45	1,751.45 (42%)
4023	Subscriptions				19,173.00	11,217.24	7,955.76	7,955.76 (41%)
4025	Insurance				23,000.00	19,464.39	3,535.61	3,535.61 (15%)
4026	Website				1,700.00	291.93	1,408.07	1,408.07 (82%)
4027	Photocopier				1,000.00	442.92	557.08	557.08 (55%)
4030	Advertising/Recruitment				4,000.00	499.77	3,500.23	3,500.23 (87%)
4039	IT Support				2,700.00	1,275.00	1,425.00	1,425.00 (52%)
4040	Computer Equipment /Licences				2,000.00	1,002.14	997.86	997.86 (49%)
4042	Business Safe Subscription				2,235.00	1,321.36	913.64	913.64 (40%)
4050	Legal and Professional Fees				6,000.00	205.00	5,795.00	5,795.00 (96%)
4055	Bank Charges				570.00	210.00	360.00	360.00 (63%)
4057	Audit Fees				3,800.00	3,218.00	582.00	582.00 (15%)
SUB TOTAL		18,000.00	1,100,665.14	1,082,665.14	277,858.00	120,909.67	156,948.33	1,239,613.47 (418%)

Town Council Offices

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4325	Office Refit (EMR Linked)							(N/A)
4400	Cleaning and Windows				400.00	189.84	210.16	210.16 (52%)
4401	General Maintenance				1,500.00	3,409.75	-1,909.75	-1,909.75 (-127%)
4410	Buildings Insurance Contribution				600.00		600.00	600.00 (100%)
4411	Rates				6,078.00	3,645.50	2,432.50	2,432.50 (40%)
4412	Water				450.00	133.61	316.39	316.39 (70%)
4413	Electricity				2,700.00	1,085.48	1,614.52	1,614.52 (59%)
4425	Equipment Rental				262.00	119.82	142.18	142.18 (54%)
SUB TOTAL					11,990.00	8,584.00	3,406.00	3,406.00 (28%)

Depot Team

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4001	Wages, NI and Pension				380,000.00	157,571.27	222,428.73	222,428.73 (58%)
4011	Staff Training/Conferences				5,000.00		5,000.00	5,000.00 (100%)
4024	Phone and Broadband				1,440.00	248.37	1,191.63	1,191.63 (82%)
4407	Uniforms all clothing				2,000.00		2,000.00	2,000.00 (100%)
4418	Safety Equipment / Signs				2,000.00	553.19	1,446.81	1,446.81 (72%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/09/2026)

SUB TOTAL				390,440.00	158,372.83	232,067.17	232,067.17 (59%)
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Civic & Democratic

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4009	Mayor's Allowance				600.00		600.00	600.00 (100%)
4010	Civic Expenses				400.00		400.00	400.00 (100%)
4012	Members' Travel/Training/IT				8,700.00	286.67	8,413.33	8,413.33 (96%)
4014	Accessibility (Meetings)				500.00		500.00	500.00 (100%)
4059	Elections (EMR Linked)							(N/A)
4364	Hospitality Council				1,650.00	61.66	1,588.34	1,588.34 (96%)
SUB TOTAL					11,850.00	348.33	11,501.67	11,501.67 (97%)

Cemetery & Churchyard

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1020	Purchase Of Graves	5,200.00	1,824.00	-3,376.00				-3,376.00 (-64%)
1021	Burial Fees	8,200.00	3,264.00	-4,936.00				-4,936.00 (-60%)
1022	Interment of Ashes	4,000.00	2,660.00	-1,340.00				-1,340.00 (-33%)
1023	Memorials	5,000.00	2,484.00	-2,516.00				-2,516.00 (-50%)
4002	Wages, NI and Pension				40,500.00	19,330.31	21,169.69	21,169.69 (52%)
4101	Grounds Maintenance				3,000.00	25.00	2,975.00	2,975.00 (99%)
4326	Refuse and Recycling				900.00	345.00	555.00	555.00 (61%)
4406	Equipment				2,000.00	303.75	1,696.25	1,696.25 (84%)
4422	Rates				4,541.00	2,718.50	1,822.50	1,822.50 (40%)
4424	Bench Purchases							(N/A)
4428	Cemetery Land Purchase							(N/A)
4429	Water				250.00	57.54	192.46	192.46 (76%)
4439	Electricity				700.00	361.55	338.45	338.45 (48%)
SUB TOTAL				22,400.00 10,232.00 -12,168.00	51,891.00	23,141.65	28,749.35	16,581.35 (22%)

Allotments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1030	Income Allotments	5,625.00	485.00	-5,140.00				-5,140.00 (-91%)
1258	Allotment Deposit/Creditors		300.00	300.00				300.00 (N/A)
4102	Grounds Maintenance				2,500.00	233.18	2,266.82	2,266.82 (90%)
4430	Water				3,000.00	185.11	2,814.89	2,814.89 (93%)
SUB TOTAL				5,625.00 785.00 -4,840.00	5,500.00	418.29	5,081.71	241.71 (2%)

Depots & Compound

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4106	New Depot monthly rent				9,060.00	4,530.00	4,530.00	4,530.00 (50%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/09/2026)

4334 Refuse and Recycling	15,000.00	9,844.00	5,156.00	5,156.00 (34%)
4415 General Maintenance	2,500.00	868.99	1,631.01	1,631.01 (65%)
4421 Cleaning Materials	300.00	98.52	201.48	201.48 (67%)
4423 Rates	7,786.00	4,271.47	3,514.53	3,514.53 (45%)
4431 Water	1,500.00	318.32	1,181.68	1,181.68 (78%)
4440 Electricity	4,200.00	1,449.34	2,750.66	2,750.66 (65%)
SUB TOTAL	40,346.00	21,380.64	18,965.36	18,965.36 (47%)

Vehicles, Plant & Equipment

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1004	Income - Other		776.25	776.25				776.25 (N/A)
1041	Insurance Claim pay out		11,054.16	11,054.16				11,054.16 (N/A)
4327	Equipment Maintenance				4,500.00	1,022.74	3,477.26	3,477.26 (77%)
4328	Equipment				7,500.00	1,197.34	6,302.66	6,302.66 (84%)
4329	Vehicle Maintenance				3,800.00	8,307.79	-4,507.79	-4,507.79 (-118%)
4330	Fuel				7,000.00	3,860.75	3,139.25	3,139.25 (44%)
4332	Road Tax				2,500.00	1,280.00	1,220.00	1,220.00 (48%)
4333	Lease of Tipper HW69 0JE				4,000.00	1,630.14	2,369.86	2,369.86 (59%)
4335	Lease of Vehicle BG21 DSX				4,750.00	2,010.94	2,739.06	2,739.06 (57%)
4337	Insurance claim purchases					7,087.94	-7,087.94	-7,087.94 (N/A)
4432	Vehicle Replacement (EMR Link				10,000.00	16,295.00	-6,295.00	-6,295.00 (-62%)
SUB TOTAL			11,830.41	11,830.41	44,050.00	42,692.64	1,357.36	13,187.77 (29%)

Community Centre

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1003	S106 Solar & Air Conditioning Pi		21,500.00	21,500.00				21,500.00 (N/A)
1032	IncomeMinehead Football Club	9,250.00	4,624.98	-4,625.02				-4,625.02 (-50%)
1036	Income Other		1,362.43	1,362.43				1,362.43 (N/A)
1037	Income Hall Hire	18,000.00	7,105.50	-10,894.50				-10,894.50 (-60%)
1072	Income Tennis Courts	500.00	654.08	154.08				154.08 (30%)
4003	Wages, NI and Pension				30,500.00	12,642.47	17,857.53	17,857.53 (58%)
4028	Phone and Broadband				1,300.00	665.64	634.36	634.36 (48%)
4031	Licences				750.00		750.00	750.00 (100%)
4082	Tennis Courts/MUGA/Gym				1,000.00		1,000.00	1,000.00 (100%)
4336	Refuse and Recycling				1,500.00	1,472.50	27.50	27.50 (1%)
4405	Cleaning and Windows				1,200.00	1,305.32	-105.32	-105.32 (-8%)
4416	General Maintenance				3,000.00	1,340.57	1,659.43	1,659.43 (55%)
4419	Gas				6,200.00	1,524.34	4,675.66	4,675.66 (75%)
4426	Rates				3,311.00	1,980.89	1,330.11	1,330.11 (40%)
4434	Water				3,000.00	706.32	2,293.68	2,293.68 (76%)
4441	Electricity				7,800.00	1,490.33	6,309.67	6,309.67 (80%)
4445	Equipment Rental				900.00	382.68	517.32	517.32 (57%)
4447	Equipment				500.00	579.31	-79.31	-79.31 (-15%)
4496	S106 Solar & Air Con project					22,981.02	-22,981.02	-22,981.02 (N/A)
SUB TOTAL		27,750.00	35,246.99	7,496.99	60,961.00	47,071.39	13,889.61	21,386.60 (24%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/09/2026)

Open Spaces & Recreation

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1031	Income Bowling Club	800.00	400.00	-400.00				-400.00 (-50%)
1034	Income Alcombe Football Club	1,200.00	308.34	-891.66				-891.66 (-74%)
1035	Income Commemorative benches		1,500.00	1,500.00				1,500.00 (N/A)
1038	Income Other	40,000.00	8,860.52	-31,139.48				-31,139.48 (-77%)
1051	Alcombe Common Grant	15,963.00		-15,963.00				-15,963.00 (-100%)
1082	Property Rental in	30,000.00	16,100.00	-13,900.00				-13,900.00 (-46%)
4100	Playgrounds Maintenance				5,000.00	1,654.27	3,345.73	3,345.73 (66%)
4209	Tree Works				10,000.00	1,375.00	8,625.00	8,625.00 (86%)
4351	Alcombe Common Grant				15,963.00	1,360.00	14,603.00	14,603.00 (91%)
4358	Weed Removal				14,000.00	3,340.00	10,660.00	10,660.00 (76%)
4382	Town Security				7,000.00		7,000.00	7,000.00 (100%)
4402	Blenheim Gardens				18,000.00	741.62	17,258.38	17,258.38 (95%)
4404	Seafront/Culvercliffe				10,000.00	5,720.65	4,279.35	4,279.35 (42%)
4408	The Parks				10,000.00	239.86	9,760.14	9,760.14 (97%)
4409	Car Parks				10,000.00	3,935.49	6,064.51	6,064.51 (60%)
4417	General Maintenance				5,500.00	5,203.19	296.81	296.81 (5%)
4435	Water				1,000.00	104.04	895.96	895.96 (89%)
4437	Tree Replacement Fund (Ave) (£)							(N/A)
4442	Electricity				4,000.00	2,452.38	1,547.62	1,547.62 (38%)
4449	Bench Purchases					738.92	-738.92	-738.92 (N/A)
SUB TOTAL		87,963.00	27,168.86	-60,794.14	110,463.00	26,865.42	83,597.58	22,803.44 (11%)

Community Services & Suppo

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1039	Income Other							(N/A)
4004	Wages, NI and Pension							(N/A)
4020	Health & Wellbeing Youth Worker				13,000.00	13,000.00		(0%)
4075	Community Grants				5,000.00	500.00	4,500.00	4,500.00 (90%)
4356	Local Bus Service (EMR Linked)							(N/A)
4360	Youth Club				6,000.00	6,000.00		(0%)
4362	Christmas				25,000.00	10,807.02	14,192.98	14,192.98 (56%)
4363	Town Entertainments				10,750.00	7,979.57	2,770.43	2,770.43 (25%)
4381	Citizens Advice Support				5,000.00		5,000.00	5,000.00 (100%)
4495	Tourism				2,500.00		2,500.00	2,500.00 (100%)
SUB TOTAL					67,250.00	38,286.59	28,963.41	28,963.41 (43%)

Town Centre Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4105	Wellington Square/Monuments (				5,000.00	439.16	4,560.84	4,560.84 (91%)
4361	Floral Displays				11,000.00	7,610.99	3,389.01	3,389.01 (30%)
4369	Britain In Bloom/Green Flag				500.00	197.70	302.30	302.30 (60%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/09/2026)

SUB TOTAL				16,500.00	8,247.85	8,252.15	8,252.15 (50%)	
Public Toilets								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1040	Income Other		154.76	154.76				154.76 (N/A)
4005	Wages, NI and Pension				40,500.00	18,666.23	21,833.77	21,833.77 (53%)
4414	Blen Grdns new wcs (EMR Link					1,045.00	-1,045.00	-1,045.00 (N/A)
4420	General Maintenance				9,000.00	6,139.04	2,860.96	2,860.96 (31%)
4436	Public Toilet Improvements (EM				75,000.00		75,000.00	75,000.00 (100%)
4438	Water				12,000.00	2,926.15	9,073.85	9,073.85 (75%)
4443	Electricity				5,500.00	1,644.96	3,855.04	3,855.04 (70%)
4446	Equipment Rental				9,750.00	5,008.97	4,741.03	4,741.03 (48%)
4448	Equipment				2,500.00	648.00	1,852.00	1,852.00 (74%)
4450	Cleaning Materials				3,200.00	1,658.31	1,541.69	1,541.69 (48%)
SUB TOTAL			154.76	154.76	157,450.00	37,736.66	119,713.34	119,868.10 (76%)
Summary								
NET TOTAL		161,738.00	1,186,083.16	1,024,345.16	1,246,549.00	534,055.96	712,493.04	1,736,838.20
V.A.T.			32,867.49			32,372.31		
GROSS TOTAL			1,218,950.65			566,428.27		

Minehead Town Council

05 October 2026 (2026 - 2027)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
178	Income Tennis Courts	01/09/2026		NatWest Current Acc	SEP26COM1	Tennis Court Hire		E	3.63		3.63
											3.63
200	Income Hall Hire	01/09/2026		NatWest Current Acc	SEP26COM12	Community Centre Classes		E	80.00		80.00
											80.00
179	Income Hall Hire	01/09/2026		NatWest Current Acc	SEP26COM2	Community Centre Classes		E	80.00		80.00
											80.00
189	Income Hall Hire	01/09/2026		NatWest Current Acc	SEP26COM12	Community Centre Classes		E	80.00		80.00
											80.00
180	Income Hall Hire	02/09/2026		NatWest Current Acc	SEP26COM3	Community Centre Classes		E	30.00		30.00
											30.00
181	Income Hall Hire	02/09/2026		NatWest Current Acc	SEP26COM4	Community Centre Classes		E	168.00		168.00
											168.00
182	Income Tennis Courts	03/09/2026		NatWest Current Acc	SEP26COM5	Tennis Court Hire		E	7.26		7.26
											7.26
183	Income Tennis Courts	04/09/2026		NatWest Current Acc	SEP26COM6	Tennis Court Hire		E	3.63		3.63
											3.63
184	Income Tennis Courts	07/09/2026		NatWest Current Acc	SEP26COM7	Tennis Court Hire		E	7.26		7.26
											7.26
185	Income Tennis Courts	08/09/2026		NatWest Current Acc	SEP26COM8	Tennis		E	3.63		3.63
											3.63
186	Precept Received	08/09/2026		NatWest Current Acc	SEP26OTH9	Precept -2nd half		X	546,255.50		546,255.50
											546,255.50
188	Income Other	10/09/2026		NatWest Current Acc	SEP26COM11	Electricity		Z	83.67		83.67
											83.67
187	Income Tennis Courts	10/09/2026		NatWest Current Acc	SEP26COM10	Tennis Court Hire		E	7.26		7.26
											7.26
190	Interment of Ashes	11/09/2026		NatWest Current Acc	SEP26FU13	Funeral Payment		E	440.00		440.00
											440.00
191	IncomeMinehead Football Club	14/09/2026		NatWest Current Acc	SEP26AFC14	Rental of Community Centre &		E	770.83		770.83
											770.83
192	Purchase Of Graves	18/09/2026		NatWest Current Acc	SEP26FU15	Funeral Payment		E	474.00		474.00
192	Burial Fees	18/09/2026		NatWest Current Acc	SEP26FU15	Funeral Payment		E	639.00		639.00
											1,113.00
193	Income Tennis Courts	22/09/2026		NatWest Current Acc	SEP26COM16	Tennis		E	15.04		15.04
											15.04
194	Income Tennis Courts	24/09/2026		NatWest Current Acc	SEP26COM17	Tennis		E	3.63		3.63
											3.63
195	Property Rental in	24/09/2026		NatWest Current Acc	SEP26OTH18	Rental of Property - Warren Ro		E	1,000.00		1,000.00
											1,000.00

Minehead Town Council

05 October 2026 (2026 - 2027)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
196	Income Hall Hire	25/09/2026		NatWest Current Acc	SEP26COM19	Community Centre Classes		E	30.00		30.00
196	Income Hall Hire	25/09/2026		NatWest Current Acc	SEP26COM19	Community Centre Classes		E	45.00		45.00
196	Income Hall Hire	25/09/2026		NatWest Current Acc	SEP26COM19	Community Centre Classes		E	112.50		112.50
											187.50
197	Income Hall Hire	29/09/2026		NatWest Current Acc	SEP26COM20	Community Centre Classes		E	45.00		45.00
197	Income Hall Hire	29/09/2026		NatWest Current Acc	SEP26COM20	Community Centre Classes		E	30.00		30.00
197	Income Hall Hire	29/09/2026		NatWest Current Acc	SEP26COM20	Community Centre Classes		E	112.50		112.50
											187.50
211	Income Allotments	30/09/2026		NatWest Current Acc	SEP26ALT32	Allotment		E	45.00		45.00
											45.00
209	Income Allotments	30/09/2026		NatWest Current Acc	SEP26ALT30	Allotment		E	45.00		45.00
											45.00
208	Income Allotments	30/09/2026		NatWest Current Acc	SEP26ALT30	Allotment		E	45.00		45.00
											45.00
207	Income Allotments	30/09/2026		NatWest Current Acc	SEP26ALT29	Allotment		E	45.00		45.00
											45.00
206	Income Allotments	30/09/2026		NatWest Current Acc	SEP26ALT28	Allotment		E	45.00		45.00
											45.00
205	Income Allotments	30/09/2026		NatWest Current Acc	SEP26ALT27	Allotment		E	45.00		45.00
											45.00
204	Income Allotments	30/09/2026		NatWest Current Acc	SEP26ALT26	Allotment		E	45.00		45.00
											45.00
201	Income Allotments	30/09/2026		NatWest Current Acc	SEP26ALT23	Allotment		E	45.00		45.00
											45.00
202	Income Hall Hire	30/09/2026		NatWest Current Acc	SEP26COM24	Community Centre Classes		E	30.00		30.00
											30.00
199	Income Hall Hire	30/09/2026		NatWest Current Acc	SEP26COM22	Community Centre Classes		E	255.00		255.00
											255.00
210	Income Hall Hire	30/09/2026		NatWest Current Acc	SEP26COM31	Community Centre Classes		E	144.00		144.00
											144.00
203	Income Hall Hire	30/09/2026		NatWest Current Acc	SEP26COM25	Community Centre Classes		E	80.00		80.00
											80.00
212	Income Hall Hire	30/09/2026		NatWest Current Acc	SEP26COM33	Community Centre Classes		E	40.00		40.00
											40.00
198	Income Bowling Club	30/09/2026		NatWest Current Acc	SEP26OTH21	Lease of ground - Bowling Club		E	200.00		200.00
											200.00
Total									551,636.34		551,636.34

Minehead Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/09/2026		
	Cash in Hand 01/04/2026		1,236,567.11
	ADD Receipts 01/04/2026 - 30/09/2026		1,220,562.37
	SUBTRACT Payments 01/04/2026 - 30/09/2026		2,457,129.48 567,885.50
	Cash in Hand 30/09/2026 (per Cash Book)		1,889,243.98
B	Cash in hand per Bank Statements		
	Petty Cash 30/09/2026	0.00	
	NatWest Current Account 30/09/2026	895,164.18	
	NatWest Liquidity Manager Accoun 30/09/2026	388,231.64	
	CCLA Investments 30/09/2026	306,302.59	
	CashPlus – Pre Paid Card 30/09/2026	646.54	
	Hinckley & Rugby EMR Account 30/09/2026	298,899.03	
			1,889,243.98
	Less unrepresented payments		
			1,889,243.98
	Plus unrepresented receipts		
	Adjusted Bank Balance		1,889,243.98
	A = B Checks out OK		



MINEHEAD TOWN COUNCIL

Council Offices, 3 Summerland Road, Minehead, Somerset TA24 5BP
www.mineheadtowncouncil.gov.uk

Date: Tuesday, 06 October 2026

Dear Members of the Somerset Council Executive,

Proposed Changes to Somerset Council Car Parking Charges

Minehead Town Council recognises the significant financial pressures facing local authorities and appreciates that Somerset Council must regularly review its fees and charges to ensure services remain financially sustainable.

However, we are deeply concerned by the scale and potential impact of the proposed changes to car parking charges, particularly in a town such as Minehead which is heavily reliant on tourism, seasonal trade, and a thriving independent business community.

Parking is not simply a revenue-generating service. In rural and coastal communities it is an essential part of the local economy. The ease, affordability and attractiveness of parking directly influences where people choose to visit, shop, dine and spend their leisure time. Significant increases in charges risk creating a barrier for visitors at a time when many households continue to face financial pressures of their own.

The concern is not limited to visitors. Local residents, employees and businesses will also feel the effects. Many people have little alternative to travelling by car, and increasing costs may have unintended consequences for town centre footfall, business viability and the long-term economic vitality of our high street.

As the tier of local government closest to our community, we believe that town and parish councils have an important role to play in informing decisions such as these. No organisation understands the needs, challenges and characteristics of its local area better than its local council. We therefore respectfully urge Somerset Council to engage meaningfully with town and parish councils at the earliest possible opportunity when considering future revisions to parking policy and charges.

We understand that the current proposals may represent only the first stage of a wider programme of changes, with further reviews anticipated in the future. It is therefore vital that constructive dialogue takes place now, before additional increases are considered. Local councils, businesses and community stakeholders should be given the opportunity to help shape a parking strategy that balances Somerset Council's financial requirements with the economic realities of the communities affected.

Minehead Town Council stands ready to engage positively in those discussions. We are not seeking to oppose change for the sake of it. Rather, we wish to ensure that decisions are informed by local knowledge, evidence and an understanding of the potential impacts on residents, visitors and businesses alike.



MINEHEAD TOWN COUNCIL

Council Offices, 3 Summerland Road, Minehead, Somerset TA24 5BP
www.mineheadtowncouncil.gov.uk

We therefore ask that Somerset Council pauses to consider the wider implications of these proposals and commits to meaningful engagement with affected communities before any further increases are introduced.

Kind Regards

Ben Parker
Town Clerk

MINEHEAD TOWN COUNCIL
Fees & Charges for financial year 2026-2027
 Approved: March 2026; Minute Number 2026/46

	2026-2027
THE COMMUNITY CENTRE/RECREATION GROUND	
Hall rental per hour - Commercial	£20
Hall rental per hour - Standard	£15
Hall rental per hour - Charity	£10
Hall day rate	£110
Tennis Courts	£4

CEMETERY	
Exclusive right of burial	
Stillborn infant/infant less than 1 year old	£0
Child less than 16 years	£0
Adult of 16 years and older	£474
Non resident	double above

Interment	
Stillborn infant/infant less than 1 year old	£0
Child less than 16 years	£0
Adult of 16 years and older	single depth £525
Adult of 16 years and older	double depth £639
Non resident	double above

Exclusive Right to burial in garden of rest	
Stillborn infant/infant less than 1 year old	£0
Child less than 16 years	£0
Adult of 16 years and older	£150
Non resident	double above

Interment of cremated remains in Garden of Rest or earthen grave	
Stillborn infant/infant less than 1 year old	£0
Child less than 16 years	£0
Adult of 16 years and older	£220
Non resident	double above

Memorials	
Headstone	£170
Vase bearing inscription	£170
Tablet	£170
Right to erect wedge tablet	£170
Additional inscriptions	£90
Garden of rest stone 12" in height	£125
Non resident	double above
To lay a cement base for a memorial bench	bench not included £100

Administration Fees	
75 year term extension of Exclusive Rights	£50
Copy of existing Deed	£5
Transfer of Existing Rights	£5

ALLOTMENTS	
Full Plot - large	£60
Full plot - Standard	£45
Half plots (new)	£30
Deposits (large)	£75
Deposits (Standard)	£50

HIRE OF LAND & SPACES	
Land at Marshfield Road for an event - FunFair	£125 per day
Land at Marshfield Road for an event	£POA
Land at Ellicombe Open space for an event	£POA
Hire of Blenheim Gardens bandstand (min 2 hours); music or other event; Includes electricity	£35 per hour
Hire of Blenheim Gardens bandstand (min 2 hours); Other event; No electricity	£10 per hour
Commercial outdoors fitness group in Council owned open space	£10 per hour
Hire of Seafront esplanade for an event	£POA

SPONSORSHIP	
Christmas tree in Wellington Square	£250.00
Commerical stall/pitch at an Minehead Town Council event	£20.00
Sponsorship Floral Display Trough	£75.00
Sponsorship Floral Display cakestand	£275.00
Recharge Services Provided by the Amenities Team	£35.00 per hour plus VAT

Other (Paid by Minehead Town Council)	
Band/Entertainer payment for playing in Blenheim Gardens bandstand	Range from £125- £250