



Minehead Town Council

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NOTICE OF FULL COUNCIL MEETING

Date: Tuesday 28th July 2026
Time: 7.30 pm
Venue: Community Building, Irnham Road, Minehead TA24 5DW

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Public Bodies (admission to Meetings) Act 1960

Dear Councillors,

You are hereby summoned to attend the Full Council meeting of Minehead Town Council. The meeting will consider the items set out in the agenda. It is not lawful for the Council to consider business not on the agenda (*Local Government Act 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

Ben Parker
Town Clerk
23rd July 2026

PUBLIC FORUM

There will be a 15-minute public forum prior to the commencement of the meeting, during which residents of Minehead and Alcombe (who would not ordinarily be permitted to speak during the meeting except at the discretion of the Chair) may raise matters relating to the town. Each speaker will be limited to a maximum of three minutes. Please note that, in accordance with statutory requirements, the Council is unable to make decisions on any matters not included on the published agenda.

In accordance with the Openness of Local Government Bodies Regulations 2014, members of the public may photograph, film, audio record and report on this meeting, including via social media. While no prior notification is required, advance notice would assist the Council in making reasonable arrangements. This entitlement applies only to public sessions; recording must cease if the meeting moves into private session. Recording should be conducted in a reasonable and non-disruptive manner, and equipment must be clearly visible at all times. The use of intrusive lighting, flash photography or oral commentary during the meeting is not permitted. The Chair retains the discretion to manage recording to ensure the orderly conduct of the meeting.

A G E N D A

Members are reminded that, in the exercise of all Council functions, due regard must be given to relevant statutory responsibilities, including (but not limited to) equal opportunities, crime and disorder, health and safety, human rights, and biodiversity.

1. To receive Apologies for Absence [LGA 1972 s 85 \(1\)](#)
2. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting [Localism Act 2011 S 26 - 34](#)
3. To receive reports from Somerset Councillors and the Local Policing Team.
4. To receive reports from councillors, advisory groups and outside bodies.
5. To approve and sign the [Minutes of the Full Council Meeting held on Tuesday 16th June 2026](#). [LGA 1972 Sch 12 para 41](#)
6. To receive the [Minutes of the Finance and General Purposes Committee meeting held on Tuesday 14th July 2026](#).
7. To receive the [Minutes of the Planning & Licencing Committee meeting held on Tuesday 7th July 2026](#).
8. Accounts (See attachments) [Accounts and Audit Regulations 2015](#)
 - i. To approve the following payments:
 - Payment of **£3,708.00 inc. VAT** to Complete Weed Control for the supply and application of herbicide to pavements and associated kerbs in Minehead. (*Targeted street weed control strategy discussed and approved at December 2025's Full Council Meeting; Minute Number 2025/216*)
 - Payment of **£6,484.21 inc. VAT** to Festive Lighting Co. Ltd for the 40% instalment towards the rental and installation of the 2026 Christmas lighting displays. (*Contractor was appointed to deliver the town's Christmas lighting scheme by Full Council in June 2026 Minute Number 2026/103*)
 - Payment of **£6,703.92 inc. VAT** to Bristol City Council for the supply and delivery of the towns summer floral displays.
 - ii. To receive Payments made in June.
 - iii. To receive budget income & expenditure reports for June.
 - iv. To receive income receipts for June.
 - v. To receive bank reconciliations for June.
9. To consider applications for the co-option of Councillors to the Periton & Woodcombe and to the Minehead North Ward of Minehead Town Council (See Councillor attachment) [LGA 1972 S 87 & Local Elections \(Parishes and Communities\) Rules 2006 r 5](#)
10. To receive the vehicle workshop appraisals following diagnostic works to amenities vehicles and to consider the appropriate next steps. (See Councillor attachment) [LGA 1972 S 111](#)

11. To receive and consider a request for the installation of a "Letters to a Loved One" letterbox at the seafront or in Blenheim Gardens. *(See Councillor attachment)*
12. To receive a letter from the freeholder outlining repairs carried out to the rear of the offices and to consider the request for payment. *(See Councillor attachment)* [LGA 1972 S 111](#)
13. To confirm the retention of Per Pro Services Ltd as the Council's Independent Internal Auditor for the 2026/27 financial year, including the provision of both mid-year and end-of-year internal audit reviews. [Accounts and Audit Regulations 2015 Regulation 5 \(1\)](#)
14. To consider contributing 50% of the cost of installing a public access defibrillator on the Bandstand in Blenheim Gardens in partnership with the Minehead Community Defib Group. *(See attachment)* [Public Health Act 1936 S 234](#)
15. Training and Professional Development
 - i. To consider financially supporting the Town Clerk's enrolment on the Community Governance Degree programme and to approve the associated training expenditure. *(See attachment)*
 - ii. To note the Deputy Clerk is due to commence CiLCA training in September.
16. To consider and approve quotations for footpath safety works at Blenheim Gardens, Parks Walk and Minehead Cemetery. *(See attachment)*
17. To receive a report on the Cycle to Work Scheme and to consider adopting a defined method for its provision to employees. *(See Councillor attachment)*
18. To receive an update on the MMS Stronger Together SALC-funded Health and Wellbeing Project and to consider granting delegated authority to the Clerk to pay project-related invoices from the grant fund. *(See attachment)* [LGA 1972 S 137](#)
19. To Co-opt Councillor Jewell on to the Planning and Licencing Committee.
20. To note the completion of Councillors' quarterly spot checks of the Council's accounts and financial records.
21. To resolve to exclude members of the press and public in order to consider matters relating to current staff vacancies at Minehead Town Council. [Public Bodies \(Admission to Meetings\) Act 1960](#)
22. To receive an update on current staff vacancies and resolve any actions necessary to support the filling of vacant posts.

End of Agenda

CIRCULATION

Councillors C Palmer (Chair), Milton, Bartlett, Beynon, Bonar, Hall, Hodson, Jewell, Kravis, Lawton, M Palmer and Sharjeel



Minutes from the Full Council Meeting of Minehead Town Council

held on

Tuesday 16th June 2026 at 7:30 p.m. in the Community Building, Irnham Road, Minehead TA24 5DW

There was a 15-minute open forum prior to the start of the Meeting for residents of Minehead to raise with councillors any matters related to the town. No matters were raised.

Present: Councillors C Palmer (Chair), Bartlett, Beynon, Hodson, Jewell, Lawton, Milton, M Palmer and Sharjeel

Apologies: Councillors Bonar, Hall and Kravis

In Attendance: J Chapman (Deputy Clerk & RFO), Somerset Councillors Chilcott, Hadley and 5 members of the public.

2026/95. To receive Apologies for Absence [LGA 1972 s 85 \(1\)](#)

Councillors Bonar, Hall and Kravis' apologies for absence were **received**.

2026/96. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting [Localism Act 2011 S 26 – 34](#)

There were no disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting.

2026/97. To receive reports from Somerset Councillors and the Local Policing Team.

There were no representatives from the local policing team present.

Councillor Hadley gave the following updates:

- Somerset Council had received an assessment from the Chartered Institute of Public Finance and Accounting (CIPFA). Their findings showed poor management across all areas reviewed. Somerset Council scored one star out of a possible five. Cllr Hadley clarified that a score of 2-3 is average.
- The planning department has a significant number of outstanding planning enforcement, especially in the Mendip area, but are working hard to clear the backlog.
- There are currently two public consultations on the Somerset Council website:
 - "Vaping amongst young people", closing 19th June 2026
 - "Alcohol & me" survey with no closing date
- New consultations coming online in June 2026 are:
 - "Help shape Somerset's future: have your say on council priorities" – this survey is very important to the area, as the consultation will shape where council future budgets are spent. Budget Consultation: <https://somersetcouncil.citizenspace.com/comms/budget-consultation-2027-2028/>
 - "Food waste pledge" – Residents can pledge to recycle their food waste and enter a draw to win compostable food waste bin liners.
 - <https://somersetcouncil.citizenspace.com/waste/pledge-to-recycle-food-jun-jul2026/>

Councillor Chilcott gave the following updates:

- She had received a reply to her letter regarding the lopsided pruning of the roadside street trees in Minehead. The response from Somerset Council stated that the pruning carried out had been proportionate and within the statutory duty expected by any council. Somerset Council would be willing to work with other groups on a future plan for Minehead's street trees. Councillor Chilcott will be working on a strategy for this.

2026/98. To receive reports from councillors, advisory groups and outside bodies.

Cllr Hodson gave an update on the Swimming Pool group. The group is waiting for the report from their appointed consultants documenting the results of the needs survey. Once the report is available, the findings will be shared with the Council and the wider community.

2026/99. To approve and sign the [Minutes of the Statutory Annual Meeting of Minehead Town Council held on Tuesday 26th May 2026](#). *LGA 1972 Sch 12 para 41*

RESOLVED the minutes of the Statutory Annual Meeting of Minehead Town Council held on Tuesday 26th May 2026 were approved and signed by the Chair as a true and accurate record of the meeting.

2026/100. To receive the [Minutes of the Planning & Licencing Committee meeting held on Tuesday 2nd June 2026](#).

The minutes of the Planning & Licencing Committee meeting held on Tuesday 2nd June 2026 were **received**.

2026/101. Accounts *Accounts and Audit Regulations 2015*

- i. To approve the following payments:
 - Payment of **£2,729.78 exc. VAT** to Danfo UK for the final 50% of the sales value for the replacement door at Warren Road Accessible Toilets. *(Item discussed at November 2025's Full Council Meeting Minute Number 2025/197 and December 2025's Full Council Meeting Minute Number 2025/213)*

RESOLVED the payment of £2,729.78 exc. VAT was approved.

- ii. To receive Payments made in May.

Questions were raised about the following payments:

- Mitsubishi HC Capital UK Plc £757.79 - Why the amount had increased in May. The RFO explained that the May payment was the combined total of the usual monthly rental of a works vehicle and annual road tax for that vehicle.
- Hutchinson Marketing Ltd £234.00. The RFO explained this payment was for the job vacancy adverts placed on media channels.
- Hi-Tec Drains £642.00. The RFO explained this payment was for the repairs to the main sewer at Summerland Road WCwc's, as agreed in 2025.

The payments made in May were **received**.

- iii. To receive budget income & expenditure reports for May.

The budget income & expenditure reports for May were **received**.

- iv. To receive income receipts for May.

The income receipts for May were **received**.

- v. To receive bank reconciliations for May.

The bank reconciliations for May were **received**.

2026/102. AGAR 2025 – 2026 *Accounts and Audit Regulations 2015*

- i. To receive the annual internal audit report for 2025/26.

The annual internal audit report for 2025/26 was **received**.

- ii. To approve the annual governance statement (*Section 1 of the Annual Governance and Accountability Return for 2025/26*)

RESOLVED the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return 2025/26) was approved and the Statement was signed at the meeting by the Council Chair, and by the Deputy Clerk in their capacity as the Proper Officer for the meeting.

- iii. To approve the annual accounting statement for the year ending 31st March 2026. (*Section 2 of the Annual Governance and Accountability Return for 2025/26*)

RESOLVED the annual accounting statement for the year ending 31st March 2025. (Section 2 of the Annual Governance and Accountability Return for 2024/25) was approved.

2026/103. To receive a report on the festive lights tender and to consider and approve the appointment of a contractor for the town's festive lighting scheme (2026–2028). *LGA 1972 s 144*

Following the tender process for the supply of Christmas lighting in Minehead for 2026–2028, four tenders were received. All submissions were made available to Councillors, and a summary report prepared by the Clerk highlighting the key aspects of each tender was presented to Councillors alongside the agenda.

Council considered and discussed the merits of the tenders based on whole-life cost implications, installation & dismantling support. Company C was proposed and seconded. A vote was taken, and a majority was reached for Company C.

RESOLVED by majority to appoint company C (Festive Lighting) to provide the festive lights in 2026, 2027 and 2028.

2026/104. To receive a report on the sand accumulation on the esplanade and to consider delegating the authority to the clerk to organise its removal. *LGA 1972 s 101*

The Clerk prepared a report on sand accumulation along the Esplanade. The report confirmed that, in accordance with the lease agreement, the Town Council is responsible for the removal of significant sand build-up. Options are currently being explored to identify the most cost-effective approach, including the use of external contractors or in-house staff. The importance of maintaining a clean and presentable seafront during the summer months was emphasised. The Clerk sought delegated authority to arrange and manage the removal works.

Council considered and discussed the different options put forward in the report. A question was raised about whether the costs quoted within the report were for multiple sand clearances or one specific sand clearance. It was confirmed that the costs were for one sand clearance only.

The in-house staff option was proposed and seconded. A vote was taken and a majority was reached for the delegation to the clerk to arrange for the in-house staff to remove the current sand accumulation.

RESOLVED by majority to delegate the authority to the Clerk to organise the current sand removal on the Esplanade using the in-house staff up to the cost reported within the report, £5500.00.

2026/105. To note the purchase of a new tipper van and receive an update on the Amenities Team fleet. *LGA 1972 s 111*

An update was provided to Councillors regarding the Council's vehicle fleet. A new tipper van was purchased at a cost of £16,295 exc. VAT and added to the fleet on 1 June 2026. Two additional vehicles

requiring further diagnostic work have returned to the workshop for investigation. These actions were undertaken by the Clerk under delegated authority in accordance with Full Council Minute 2026/43 (March 2026).

The update was **received**.

2026/106. To receive and note an update on recruitment for two available posts at Minehead Town Council. [*LGA 1972 s 111*](#)

A report was presented to Councillors providing an update on the progress of recruitment for two vacant posts at Minehead Town Council. The update was **noted**.

2026/107. To note a Minehead Town Council nomination for The Somerset Council Chair's Awards for Service to the Community 2026.

As part of the Chair of Somerset Council's annual Community Champion awards, it was noted that Minehead Town Council has submitted a nomination for community service.

The meeting closed at 20.10

Councillor C Palmer
Chair of Minehead Town Council
June 2026



**Minutes of the Finance and General Purposes Committee Meeting of Minehead Town Council
held on
Tuesday 14th July 2026 at 7:30 p.m. in the Minehead Community Centre, Irnham Road, Minehead
TA24 5DW.**

Present: Councillors Jewell (Chair), Sharjeel, M Palmer, Milton, C Palmer, Hodson, Kravis and Beynon.

Apologies: Councillors Bonar, Hall, Lawton & Bartlett.

In attendance: B Parker (Town Clerk), J Chapman (Deputy Clerk & RFO)

2026/01. To appoint a chair of the Finance & General Purposes Committee for the 2026/27 Municipal Year.

Councillor Jewell was nominated through a proposer and seconder. Cllr Jewell accepted the nomination.

RESOLVED that councillor Jewell be elected Chair of the Finance and General Purposes Committee for the 2026/27 municipal year.

The Committee Chair thanked the outgoing Chair for their service and contribution during their term of office.

2026/02. To receive Apologies for Absence [LGA 1972 s 85 \(1\)](#)

Councillors Bonar, Hall, Lawton & Bartlett's apologies for absence were **received**.

2026/03. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting [Localism Act 2011 S 26 - 34](#)

There were no disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting.

2026/04. To approve and sign the [Minutes of the Finance & General Purposes Committee meeting held on Tuesday 12th May 2026](#).

RESOLVED the minutes of the Finance & General Purposes Committee meeting held on Tuesday 12th May 2026 were signed by the chair as a true and accurate record.

2026/05. Accounts

- i. To recommend the following payments over £3,000:
 - Payment of **£3,708.00 inc. VAT** to Complete Weed Control for the supply and application of herbicide to pavements and associated kerbs in Minehead.
(*Targeted street weed control strategy discussed and approved at December 2025's Full Council Meeting; Minute Number 2025/216*)

RESOLVED by majority the payment of £3,708.00 inc. VAT was recommended to Full Council for approval.

- ii. To approve the following payments over £800:
 - Payment of **£922.74 inc. VAT** to Western Fuel for the supply of fuel for horticultural grounds maintenance operations.

RESOLVED the payment of £922.74 inc. VAT was approved.

iii. To receive payments made for June.

The payments made for June were **received**.

iv. To receive budget, income & expenditure reports for June.

The budget, income & expenditure reports for June were **received**.

v. To receive income receipts for June.

A question was raised regarding a payment made by the Almshouses Charity to the Town Council. It was confirmed that the contribution is calculated based on costs incurred, including room hire for meetings and stationery usage. It was further clarified that the fees and charges relate to room hire. Councillors agreed to review the arrangement as part of the annual review of fees and charges later in the year.

The income receipts for June were **received**.

vi. To receive bank reconciliations for June.

It was noted that the reconciliation document originally circulated with the agenda pack related to the month ending 31st May rather than 30th June. The Deputy Clerk had circulated the correct June reconciliation documents to Members in advance of the meeting.

The bank reconciliations for June were **received**.

2026/06. To commence a review of the Council's earmarked reserves and make recommendations to Full Council as appropriate.

Councillor Kravis left the meeting at 20:04.

As part of the budget-setting process for the 2026/27 financial year, Members agreed to undertake a comprehensive review of the Council's Earmarked Reserves (EMRs) to ensure they continue to reflect the Council's long-term objectives, planned projects and anticipated liabilities. The Finance and General Purposes Committee had previously agreed that its July meeting would be dedicated to the commencement of this review.

To support the discussion, the Clerk presented an overview of the Council's existing earmarked reserves, including current balances, their understood purpose and initial observations regarding their ongoing relevance and future requirements.

The Clerk advised that a number of reserves appeared to remain aligned with their original purpose and ongoing commitments, including those relating to toilet refurbishment, office refurbishment and vehicle and large plant replacement. Members considered the current reserve structure and discussed the purpose and anticipated future use of individual reserves.

During the review, Members noted that several reserves, including the Devolution Fund, Office Refurbishment, Elections, Monuments and Historical Assets, Community Buildings, and Avenue/Street Trees reserves, appeared to continue serving a clear purpose.

Members also discussed a number of reserves that may require further consideration, including Cemetery Improvements and Extension, Play Areas, Public Toilets, Vehicle and Plant Replacement, Alcombe Common and the Local Bus Service reserves. It was recognised that further information and discussion would be required before any recommendations could be developed.

Members further acknowledged that emerging projects, future liabilities and evolving Council priorities may give rise to the need for new earmarked reserves as part of the review process.

The Committee noted the information presented and agreed that the review of earmarked reserves remains ongoing. Further consideration will be undertaken at a future meeting, with a revised earmarked reserve structure and any associated recommendations to be developed for subsequent consideration by Full Council.

The meeting closed at 20:46.

Councillor Ben Jewell
Chair of The Finance and General Purposes Committee
July 2026



**Minutes of the Planning and Licensing Committee Meeting of Minehead Town Council
held on
Tuesday 7th July 2026 at 7:30 p.m. in the Minehead Town Council Offices**

Present: Councillors M Palmer, Lawton, C Palmer and Bartlett

Apologies: Councillor Hodson

In attendance: B Parker (Town Clerk) and Councillor Jewell

2026/31. To receive Apologies for Absence [LGA 1972 s 85 \(1\)](#)

Councillor Hodson's apologies were **received**.

2026/32. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting [Localism Act 2011 S 26 - 34](#)

There were no disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting.

2026/33. To approve and sign the [Minutes of the Planning & Licencing Committee meeting held on Tuesday 2nd June 2026](#).

RESOLVED the Minutes of the Planning & Licencing Committee meeting held on Tuesday 2nd June 2026 were approved and signed by the committee chair as a true and accurate record.

2026/34. To receive updates on the development of the Somerset Council Local Plan and any related consultations affecting the town.

In accordance with Standing Order 1(a), the Chair exercised their discretion to move this agenda item to the end of the meeting, and it was therefore considered as the final item of business.

Councillors noted that Somerset Council is currently undertaking a scoping consultation as part of the development of the county-wide Local Plan, with the consultation remaining open until 24th July 2026. <https://www.somerset.gov.uk/planning-buildings-and-land/somerset-local-plan/scoping-consultation-reg-20-june-to-july-2026/> The Committee recognised the importance of actively engaging in the consultation process and expressed its commitment to submitting individual responses to the consultation in order to provide informed and constructive feedback.

Members were also advised that Somerset Council had invited City, Town and Parish Councillors and Clerks from across Somerset to attend an online briefing on the ongoing development of the Local Plan, which was held on 10th June 2026. Representatives from both the Planning Committee and the Town Council attended the session.

It was agreed that this item would remain on the agenda as a standing item for the duration of the Local Plan's development to enable the Council to consider, discuss and respond to emerging matters as appropriate.

2026/35. To consider the Planning Applications received.

The applications were considered and comments are at Appendix 1.

The meeting closed at 20:22

APPENDIX 1

Application	Recommendation
3/21/26/032 Erection of a single storey flat roof extension to the rear 63 Paganel Road, Minehead, TA24 5EY	RESOLVED the committee could see no material reason to object to the application.
3/21/26/033 Installation of a roller shutter door A E Autos Tyre Servicing Repairs, Summerland Place, Minehead, TA24 5BT	Councillors noted the removal of the wall as part of the proposal and acknowledged that, although it is not a listed structure, its altered external appearance may have an adverse impact on the character and appearance of the Conservation Area. However, they also recognised the importance of supporting a local small business and noted that the site is located within a less prominent part of the Conservation Area. RESOLVED the committee could see no material reason to object to the application.
T/21/26/005 Proposal: T1, Pine. Remove lowest limb over neighbouring property. Tree is located in the Minehead, Whitegate Road Conservation Area. Conygar, Whitegate Road, Minehead, TA24 5SP	RESOLVED the committee could see no material reason to object to the application.
CMA/21/26/001 Application to determine if prior approval is required for a proposed change of use from Commercial, Business and Service (Use Class E) into 1 No. residential dwelling (Use Class C3) 9c 9 Parkhouse Road, Minehead, TA24 8AB	The Committee considered the proposed conversion of the commercial premises and discussed similar conversions that have taken place within the local area. Members noted that the site lies within Flood Zone 3 and questioned whether this may affect the ability for the development to proceed under permitted development rights. RESOLVED the Committee recommends that prior approval is required, having regard to the property's location within Flood Zone 3.
3/21/26/035 Erection of detached single garage, widening of vehicle access and erection of porch canopy Robin Hill, The Ball, Minehead, TA24 5JJ	RESOLVED the committee could see no material reason to object to the application.
3/21/26/022 Internal alterations/repairs for damp issues 2 Church Farm Cottages, Church Road, Minehead, TA24 5JR	The withdrawal of this application was noted by the committee.

3/21/26/034 Display of 10 No. externally illuminated fascia signs and 2 No. poster boards The Factory Shop, Mart Road, Minehead, TA24 5BJ	Councillors acknowledged the importance of bringing a new business into a recently vacated premises. Members also noted that the proposed illuminated signage would be appropriate given the site's location within an industrial area. RESOLVED the committee could see no material reason to object to the application and fully support the application to repurpose an empty retail unit.
EXM/26/138/TCA Proposal: Works to Tree in conservation area: felling of 1 no. Pine(T1) Silverdale Manor Road Minehead TA24 6EW	The Committee considered the application but noted that the submitted documentation did not clearly identify which tree was proposed for felling. Members were therefore unable to fully assess the proposal. RESOLVED due to the lack of clarity within the submitted application documents, the Committee was unable to make a recommendation and therefore deferred the matter to Exmoor National Park Authority as the determining planning authority.

Councillor M Palmer
Chair of the Planning and Licencing Committee
July 2026

Minehead Town Council

08 July 2026 (2026 - 2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
209		01/06/2026		NatWest Current Acc	JUN26DD3	Subscription	Scribe Accounts		292.00	58.40	350.40
223		01/06/2026		NatWest Current Acc	JUN26PY3	Civicy	Starboard Systems Ltd		527.00	105.40	632.40
207		01/06/2026		NatWest Current Acc	JUN26DD1	Rent - Depot 31	PM & PD Bohun		755.00		755.00
224		01/06/2026	2026/69 FC April 2026 & 202	NatWest Current Acc	JUN26PY4	Vehicle Maintenance	Bradshaw Electric Vehicles		1,450.00	290.00	1,740.00
222		01/06/2026	2026/69 FC April 2026 & 202	NatWest Current Acc	JUN26PY2	Vehicle Purchase	Super Trucks UK (Impex Tr		15,878.33	3,175.67	19,054.00
208		01/06/2026		NatWest Current Acc	JUN26DD2	Lease of BG21 DSX	Mitsubishi HC Capital UK Pl		343.99	68.80	412.79
322		01/06/2026		NatWest Current Acc	JUN26DD6	Water or/and Sewage	Water2Business Ltd		44.58	8.92	53.50
210		01/06/2026		NatWest Current Acc	JUN26DD4	Water or/and Sewage	Water2Business Ltd		316.59	30.19	346.78
211		01/06/2026		NatWest Current Acc	JUN26DD5	Water or/and Sewage	Water2Business Ltd		76.41	15.28	91.69
264		03/06/2026		NatWest Current Acc	JUN26PY11	Photocopier	Konica Minolta		375.42	75.08	450.50
227		03/06/2026		NatWest Current Acc	JUN26PY7	Business Rates	Somerset Council		608.00		608.00
213		03/06/2026		NatWest Current Acc	JUN26DD8	Electricity	EDF Energy		122.26	6.11	128.37
230		03/06/2026		NatWest Current Acc	JUN26PY10	Business Rates	Somerset Council		453.00		453.00
234		03/06/2026		NatWest Current Acc	JUN26PY15	Machinery Purchase	Eagle Plant		323.59	64.72	388.31
228		03/06/2026		NatWest Current Acc	JUN26PY8	Business Rates	Somerset Council		420.00		420.00
229		03/06/2026		NatWest Current Acc	JUN26PY9	Business Rates	Somerset Council		293.00		293.00
233		03/06/2026		NatWest Current Acc	JUN26PY14	Tree Works	MS Tree Services		595.00		595.00
231		03/06/2026		NatWest Current Acc	JUN26PY12	Sundries-Cleaning	Bunzl UK Ltd (Greenham)		85.12	17.02	102.14
226		03/06/2026		NatWest Current Acc	JUN26PY6	Business Rates	Somerset Council		332.00		332.00
232		03/06/2026		NatWest Current Acc	JUN26PY13	Business Rates	Somerset Council		325.00		325.00
225		03/06/2026		NatWest Current Acc	JUN26PY5	Business Rates	Somerset Council		330.00		330.00
235		03/06/2026		NatWest Current Acc	JUN26PY16	Music Performance	Quay Tones		250.00		250.00
298		03/06/2026		CashPlus – Pre Paid	JUN26PP1	Refreshments	Blenheim Gardens Cafe		19.80		19.80
212		03/06/2026		NatWest Current Acc	JUN26DD7	Electricity	EDF Energy		5.98	0.30	6.28
299		04/06/2026		CashPlus – Pre Paid	JUN26PP2	Stationery	Post Office Ltd		43.36		43.36
238		04/06/2026		NatWest Current Acc	JUN26PY20	Equipment Servicing	AR Computing		12.46	2.49	14.95
237		04/06/2026	2026/69	NatWest Current Acc	JUN26PY19	Vehicle Maintenance	Masons Kings		647.28	129.45	776.73
236		04/06/2026		NatWest Current Acc	JUN26PY17	Property Maintenance	Comprehensive Renovator		200.00		200.00
214		05/06/2026		NatWest Current Acc	JUN26DD9	Website Hosting	Word Gets Around Ltd		35.00		35.00
300		06/06/2026		CashPlus – Pre Paid	JUN26PP3	Free Press	TG Jones High Street Ltd		2.20		2.20
301		06/06/2026		CashPlus – Pre Paid	JUN26PP4	Milk	Co-operative		1.35		1.35
215		08/06/2026		NatWest Current Acc	JUN26DD10	H & S	BrightHR		24.00	4.80	28.80
302		08/06/2026		CashPlus – Pre Paid	JUN26PP5	Licences	Microsoft		123.43		123.43

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
216		09/06/2026		NatWest Current Acc	JUN26DD11	Electricity	YU Energy		121.49	6.07	127.56
217		09/06/2026		NatWest Current Acc	JUN26DD12	Electricity	YU Energy		28.30	1.42	29.72
303		10/06/2026		CashPlus – Pre Paid	JUN26PP6	Fuel	Morrisons		89.83	17.97	107.80
305		11/06/2026		CashPlus – Pre Paid	JUN26PP8	Hosting - accessibility	20i Ltd		6.99	1.40	8.39
304		11/06/2026		CashPlus – Pre Paid	JUN26PP7	Fuel	Tesco		76.69	15.34	92.03
218		11/06/2026		NatWest Current Acc	JUN26DD13	Electricity	Scottish Power		222.86	11.14	234.00
306		13/06/2026		CashPlus – Pre Paid	JUN26PP9	Free Press	Co-operative		2.20		2.20
307		15/06/2026		CashPlus – Pre Paid	JUN26PP10	Broadband/Telephones	GiffGaff Ltd		8.33	1.67	10.00
220		15/06/2026		NatWest Current Acc	JUN26DD15	Road Tax	DVLA		360.00		360.00
219		15/06/2026		NatWest Current Acc	JUN26DD14	Broadband/Telephones	BT		110.94	22.19	133.13
221		15/06/2026		NatWest Current Acc	JUN26DD16	Electricity	Smartest Energy Business I		64.74	3.24	67.98
252		16/06/2026		NatWest Current Acc	JUN26DD21	EAP	BrightHR		24.40	4.88	29.28
248		16/06/2026		NatWest Current Acc	JUN26DD17	Electricity	EDF Energy		26.31	1.32	27.63
249		16/06/2026		NatWest Current Acc	JUN26DD18	Electricity	EDF Energy		21.15	1.06	22.21
250		16/06/2026		NatWest Current Acc	JUN26DD19	Electricity	EDF Energy		28.13	1.41	29.54
251		16/06/2026		NatWest Current Acc	JUN26DD20	Electricity	EDF Energy		72.95	3.65	76.60
244		17/06/2026		NatWest Current Acc	JUN26PY27	Year End Audit	Per Pro Services Ltd		180.00		180.00
309		17/06/2026		CashPlus – Pre Paid	JUN26PP12	Milk	Iceland		1.20		1.20
241		17/06/2026		NatWest Current Acc	JUN26PY24	Window/shelter Cleaning	Westrip Cleaning Services		173.00		173.00
245		17/06/2026	2026/28 April 2026 FC	NatWest Current Acc	JUN26PY28	Machinery Purchase	Eagle Plant		5,250.48	1,050.09	6,300.57
243		17/06/2026		NatWest Current Acc	JUN26PY26	Vehicle Maintenance	Masons Kings		74.85	14.97	89.82
308		17/06/2026		CashPlus – Pre Paid	JUN26PP11	Fuel	Tesco		143.52	28.71	172.23
246		17/06/2026		NatWest Current Acc	JUN26PY29	Waste Collection	ESH Commercials Ltd		605.00	121.00	726.00
240		17/06/2026		NatWest Current Acc	JUN26PY23	Sundries- maintenance	Minehead Sawmills		45.50	9.10	54.60
247		17/06/2026		NatWest Current Acc	JUN26PY30	Tree Works	MS Tree Services		200.00		200.00
253		17/06/2026		NatWest Current Acc	JUN26DD22	Electricity	British Gas		243.31	12.16	255.47
239		17/06/2026		NatWest Current Acc	JUN26PY22	Sundries- maintenance	LBS Worldwide Ltd		552.27	110.45	662.72
242		17/06/2026		NatWest Current Acc	JUN26PY25	Music Performance	Burtle Silver Band		250.00		250.00
265		18/06/2026		NatWest Current Acc	JUN26PY31	Net Wages	MTC Employees		27,466.47		27,466.47
266		18/06/2026		NatWest Current Acc	JUN26PY33	Pension Contributions	Local Government Pension		8,549.78		8,549.78
267		18/06/2026		NatWest Current Acc	JUN26PY32	Tax & National Insurance (ee 8	HMRC		9,579.53		9,579.53
254		18/06/2026		NatWest Current Acc	JUN26DD23	Electricity	EDF Energy		338.55	16.93	355.48
310		19/06/2026		CashPlus – Pre Paid	JUN26PP13	Fuel	Tesco		76.33	15.27	91.60
311		19/06/2026		CashPlus – Pre Paid	JUN26PP14	Sundries-Cleaning	Amazon EU S.a.r.l		33.28	6.66	39.94

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
272		19/06/2026		NatWest Current Acc	JUN26DD24	Gas	Valda Energy		95.93	4.80	100.73
312		20/06/2026		CashPlus – Pre Paid	JUN26PP15	Free Press	TG Jones High Street Ltd		2.20		2.20
313		20/06/2026		CashPlus – Pre Paid	JUN26PP16	Refreshments	Tesco		6.37	1.28	7.65
271		22/06/2026		NatWest Current Acc	JUN26DD26	IT Support	AR Computing		212.50	42.50	255.00
255		22/06/2026		NatWest Current Acc	JUN26DD25	Lease of HW69 OJE	Lex Autolease Ltd		271.69	54.34	326.03
314		23/06/2026		CashPlus – Pre Paid	JUN26PP17	Stationery	Booghe Toys Ltd		4.98	1.00	5.98
315		23/06/2026		CashPlus – Pre Paid	JUN26PP18	Broadband/Telephones	GiffGaff Ltd		6.67	1.33	8.00
258		23/06/2026		NatWest Current Acc	JUN26DD29	Electricity	EDF Energy		59.46	2.97	62.43
256		23/06/2026		NatWest Current Acc	JUN26DD28	Electricity	EDF Energy		55.13	2.76	57.89
257		23/06/2026		NatWest Current Acc	JUN26DD27	Electricity	EDF Energy		45.41	2.27	47.68
259		23/06/2026		NatWest Current Acc	JUN26DD30	Electricity	EDF Energy		19.72	0.99	20.71
316		24/06/2026		CashPlus – Pre Paid	JUN26PP19	Coffee	Iceland		7.95		7.95
270		24/06/2026		NatWest Current Acc	JUN26DD31	BusinessSafe	BrightHR		167.56	31.65	199.21
317		26/06/2026		CashPlus – Pre Paid	JUN26PP20	Refreshments	Iceland		8.49	0.21	8.70
318		26/06/2026		CashPlus – Pre Paid	JUN26PP21	Fuel	Central		38.67	7.73	46.40
319		27/06/2026		CashPlus – Pre Paid	JUN26PP22	Free Press	TG Jones High Street Ltd		2.20		2.20
320		27/06/2026		CashPlus – Pre Paid	JUN26PP23	Fuel	Tesco		88.97	17.79	106.76
289		29/06/2026		NatWest Current Acc	JUN26PY35	IT Support	AR Computing		67.50	13.50	81.00
290		29/06/2026		NatWest Current Acc	JUN26PY36	Waste Collection	ESH Commercials Ltd		488.75	97.75	586.50
288		29/06/2026		NatWest Current Acc	JUN26PY34	Stationery	Bunzl UK Ltd (Greenham)		271.62	54.32	325.94
291		29/06/2026		NatWest Current Acc	JUN26PY38	Sundries-Cleaning	Viking Office UK Ltd		106.93	21.39	128.32
260		29/06/2026		NatWest Current Acc	JUN26DD33	Electricity	British Gas		25.41	1.27	26.68
292		29/06/2026		NatWest Current Acc	JUN26PY39	Music Performance	Ollie Armitage		125.00		125.00
261		29/06/2026		NatWest Current Acc	JUN26DD32	Electricity	EDF Energy		2.06	0.10	2.16
263		30/06/2026		NatWest Current Acc	JUN26DD35	Broadband/Telephones	South West Communication		411.39	82.27	493.66
268		30/06/2026		NatWest Current Acc	JUN26DD34	Bank Admin Fee	NatWest Group PLC		35.00		35.00
296		30/06/2026		NatWest Current Acc	JUN26PY43	Waste Collection	ESH Commercials Ltd		560.00	112.00	672.00
293		30/06/2026		NatWest Current Acc	JUN26PY40	Sundries-Cleaning	Bunzl UK Ltd (Greenham)		334.10	66.82	400.92
295		30/06/2026		NatWest Current Acc	JUN26PY42	Sundries-Cleaning	Reflex Sports Ltd		105.00	21.00	126.00
294		30/06/2026		NatWest Current Acc	JUN26PY41	Music Performance	West Somerset Brass Band		250.00		250.00
297		30/06/2026	2025/197 Nov 2025 FC 2025	NatWest Current Acc	JUN26PY44	Sundries- maintenance	DANFO UK Ltd		2,729.78	545.96	3,275.74
269		30/06/2026		NatWest Current Acc	JUN26DD36	Sundries-Cleaning	Initial Washroom Hygiene		78.45	15.69	94.14
Total									87,024.42	6,734.42	93,758.84

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

Governance & Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1033	Income Other		210.00	210.00				210.00 (N/A)
1050	VAT Refund							(N/A)
1176	Precept Received		546,255.50	546,255.50				546,255.50 (N/A)
1190	Interest received	18,000.00	4,761.78	-13,238.22				-13,238.22 (-73%)
4000	Wages, NI and Pension				205,000.00	37,160.73	167,839.27	167,839.27 (81%)
4007	HR Support/EAP				630.00	145.20	484.80	484.80 (76%)
4008	Staff Training/Conferences				1,000.00		1,000.00	1,000.00 (100%)
4018	Hospitality				200.00	19.10	180.90	180.90 (90%)
4021	Stationery				750.00	168.44	581.56	581.56 (77%)
4022	Phone and Broadband				4,100.00	1,134.72	2,965.28	2,965.28 (72%)
4023	Subscriptions				19,173.00	8,053.24	11,119.76	11,119.76 (58%)
4025	Insurance				23,000.00	19,464.39	3,535.61	3,535.61 (15%)
4026	Website				1,700.00	155.97	1,544.03	1,544.03 (90%)
4027	Photocopier				1,000.00	442.92	557.08	557.08 (55%)
4030	Advertising/Recruitment				4,000.00	195.00	3,805.00	3,805.00 (95%)
4039	IT Support				2,700.00	637.50	2,062.50	2,062.50 (76%)
4040	Computer Equipment /Licences				2,000.00	585.25	1,414.75	1,414.75 (70%)
4042	Business Safe Subscription				2,235.00	794.68	1,440.32	1,440.32 (64%)
4050	Legal and Professional Fees				6,000.00		6,000.00	6,000.00 (100%)
4055	Bank Charges				570.00	105.00	465.00	465.00 (81%)
4057	Audit Fees				3,800.00	1,118.00	2,682.00	2,682.00 (70%)
SUB TOTAL		18,000.00	551,227.28	533,227.28	277,858.00	70,180.14	207,677.86	740,905.14 (250%)

Town Council Offices

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4325	Office Refit							(N/A)
4400	Cleaning and Windows				400.00	79.50	320.50	320.50 (80%)
4401	General Maintenance				1,500.00	321.00	1,179.00	1,179.00 (78%)
4410	Buildings Insurance Contribution				600.00		600.00	600.00 (100%)
4411	Rates				6,078.00	1,821.50	4,256.50	4,256.50 (70%)
4412	Water				450.00	133.61	316.39	316.39 (70%)
4413	Electricity				2,700.00	673.67	2,026.33	2,026.33 (75%)
4425	Equipment Rental				262.00	59.91	202.09	202.09 (77%)
SUB TOTAL					11,990.00	3,089.19	8,900.81	8,900.81 (74%)

Depot Team

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4001	Wages, NI and Pension				380,000.00	75,071.95	304,928.05	304,928.05 (80%)
4011	Staff Training/Conferences				5,000.00		5,000.00	5,000.00 (100%)
4024	Phone and Broadband				1,440.00	145.02	1,294.98	1,294.98 (89%)
4407	Uniforms all clothing				2,000.00		2,000.00	2,000.00 (100%)
4418	Safety Equipment / Signs				2,000.00	215.75	1,784.25	1,784.25 (89%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

SUB TOTAL				390,440.00	75,432.72	315,007.28	315,007.28 (80%)
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Civic & Democratic

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4009	Mayor's Allowance				600.00		600.00	600.00 (100%)
4010	Civic Expenses				400.00		400.00	400.00 (100%)
4012	Members' Travel/Training/IT				8,700.00	81.67	8,618.33	8,618.33 (99%)
4014	Accessibility (Meetings)				500.00		500.00	500.00 (100%)
4059	Elections (EMR)							(N/A)
4364	Hospitality Council				1,650.00	52.36	1,597.64	1,597.64 (96%)
SUB TOTAL					11,850.00	134.03	11,715.97	11,715.97 (98%)

Cemetery & Churchyard

Cemetery & Churchyard

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1020	Purchase Of Graves	5,200.00	134.00	-5,066.00				-5,066.00 (-97%)
1021	Burial Fees	8,200.00	1,575.00	-6,625.00				-6,625.00 (-80%)
1022	Interment of Ashes	4,000.00	1,000.00	-3,000.00				-3,000.00 (-75%)
1023	Memorials	5,000.00	1,162.00	-3,838.00				-3,838.00 (-76%)
4002	Wages, NI and Pension				40,500.00	9,351.48	31,148.52	31,148.52 (76%)
4101	Grounds Maintenance				3,000.00		3,000.00	3,000.00 (100%)
4326	Refuse and Recycling				900.00		900.00	900.00 (100%)
4406	Equipment				2,000.00		2,000.00	2,000.00 (100%)
4422	Rates				4,541.00	1,359.50	3,181.50	3,181.50 (70%)
4424	Bench Purchases							(N/A)
4428	Cemetery Land Purchase							(N/A)
4429	Water				250.00	57.54	192.46	192.46 (76%)
4439	Electricity				700.00	189.82	510.18	510.18 (72%)
SUB TOTAL		22,400.00	3,871.00	-18,529.00	51,891.00	10,958.34	40,932.66	22,403.66 (30%)

Allotments

Allotments		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1030	Income Allotments	5,625.00	85.00	-5,540.00				-5,540.00 (-98%)
1258	Allotment Deposit/Creditors		100.00	100.00				100.00 (N/A)
4102	Grounds Maintenance				2,500.00	226.78	2,273.22	2,273.22 (90%)
4430	Water				3,000.00	185.11	2,814.89	2,814.89 (93%)
SUB TOTAL		5,625.00	185.00	-5,440.00	5,500.00	411.89	5,088.11	-351.89 (-3%)

Depots & Compound

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4106	New Depot monthly rent				9,060.00	2,265.00	6,795.00	6,795.00 (75%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

4334 Refuse and Recycling	15,000.00	3,845.00	11,155.00	11,155.00 (74%)
4415 General Maintenance	2,500.00	46.78	2,453.22	2,453.22 (98%)
4421 Cleaning Materials	300.00	98.52	201.48	201.48 (67%)
4423 Rates	7,786.00	2,132.47	5,653.53	5,653.53 (72%)
4431 Water	1,500.00	318.32	1,181.68	1,181.68 (78%)
4440 Electricity	4,200.00	844.24	3,355.76	3,355.76 (79%)
SUB TOTAL	40,346.00	9,550.33	30,795.67	30,795.67 (76%)

Vehicles, Plant & Equipment

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1004	Income - Other		11,830.41	11,830.41				11,830.41 (N/A)
4327	Equipment Maintenance				4,500.00	175.10	4,324.90	4,324.90 (96%)
4328	Equipment				7,500.00	6,895.95	604.05	604.05 (8%)
4329	Vehicle Maintenance				3,800.00	2,833.47	966.53	966.53 (25%)
4330	Fuel				7,000.00	1,771.08	5,228.92	5,228.92 (74%)
4331	Vehicle Purchase					15,878.33	-15,878.33	-15,878.33 (N/A)
4332	Road Tax				2,500.00	1,280.00	1,220.00	1,220.00 (48%)
4333	Lease of Tipper HW69 0JE				4,000.00	815.07	3,184.93	3,184.93 (79%)
4335	Lease of Vehicle BG21 DSX				4,750.00	978.97	3,771.03	3,771.03 (79%)
4432	Vehicle Replacement (EMR)				10,000.00	416.67	9,583.33	9,583.33 (95%)
SUB TOTAL			11,830.41	11,830.41	44,050.00	31,044.64	13,005.36	24,835.77 (56%)

Community Centre

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1003	S106 Solar & Air Conditioning Pi		21,500.00	21,500.00				21,500.00 (N/A)
1032	IncomeMinehead Football Club	9,250.00	2,312.49	-6,937.51				-6,937.51 (-75%)
1036	Income Other							(N/A)
1037	Income Hall Hire	18,000.00	3,361.50	-14,638.50				-14,638.50 (-81%)
1072	Income Tennis Courts	500.00	236.83	-263.17				-263.17 (-52%)
4003	Wages, NI and Pension				30,500.00	6,285.65	24,214.35	24,214.35 (79%)
4028	Phone and Broadband				1,300.00	332.82	967.18	967.18 (74%)
4031	Licences				750.00		750.00	750.00 (100%)
4082	Tennis Courts/MUGA/Gym				1,000.00		1,000.00	1,000.00 (100%)
4336	Refuse and Recycling				1,500.00	375.25	1,124.75	1,124.75 (74%)
4405	Cleaning and Windows				1,200.00	653.41	546.59	546.59 (45%)
4416	General Maintenance				3,000.00	849.00	2,151.00	2,151.00 (71%)
4419	Gas				6,200.00	1,073.65	5,126.35	5,126.35 (82%)
4426	Rates				3,311.00	990.89	2,320.11	2,320.11 (70%)
4434	Water				3,000.00	706.32	2,293.68	2,293.68 (76%)
4441	Electricity				7,800.00	1,045.81	6,754.19	6,754.19 (86%)
4445	Equipment Rental				900.00	191.34	708.66	708.66 (78%)
4447	Equipment				500.00	296.31	203.69	203.69 (40%)
4496	S106 Solar & Air Con project					22,981.02	-22,981.02	-22,981.02 (N/A)
SUB TOTAL		27,750.00	27,410.82	-339.18	60,961.00	35,781.47	25,179.53	24,840.35 (28%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

Open Spaces & Recreation

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1031	Income Bowling Club	800.00	200.00	-600.00				-600.00 (-75%)
1034	Income Alcombe Football Club	1,200.00	308.34	-891.66				-891.66 (-74%)
1035	Income Commemorative benches							(N/A)
1038	Income Other	40,000.00	1,579.53	-38,420.47				-38,420.47 (-96%)
1051	Alcombe Common Grant	15,963.00		-15,963.00				-15,963.00 (-100%)
1082	Property Rental in	30,000.00	8,100.00	-21,900.00				-21,900.00 (-73%)
4100	Playgrounds Maintenance				5,000.00	381.72	4,618.28	4,618.28 (92%)
4209	Tree Works				10,000.00	1,375.00	8,625.00	8,625.00 (86%)
4351	Alcombe Common Grant				15,963.00	1,360.00	14,603.00	14,603.00 (91%)
4358	Weed Removal				14,000.00		14,000.00	14,000.00 (100%)
4382	Town Security				7,000.00		7,000.00	7,000.00 (100%)
4402	Blenheim Gardens				18,000.00	215.20	17,784.80	17,784.80 (98%)
4404	Seafront/Culvercliffe				10,000.00	3,758.65	6,241.35	6,241.35 (62%)
4408	The Parks				10,000.00	86.36	9,913.64	9,913.64 (99%)
4409	Car Parks				10,000.00	1,964.49	8,035.51	8,035.51 (80%)
4417	General Maintenance				5,500.00	2,842.11	2,657.89	2,657.89 (48%)
4435	Water				1,000.00	104.04	895.96	895.96 (89%)
4437	Tree Replacement Fund (Ave)							(N/A)
4442	Electricity				4,000.00	1,232.29	2,767.71	2,767.71 (69%)
4449	Bench Purchases							(N/A)
SUB TOTAL		87,963.00	10,187.87	-77,775.13	110,463.00	13,319.86	97,143.14	19,368.01 (9%)

Community Services & Suppo

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1039	Income Other							(N/A)
4004	Wages, NI and Pension							(N/A)
4020	Health & Wellbeing Youth Worker				13,000.00	13,000.00		(0%)
4075	Community Grants				5,000.00		5,000.00	5,000.00 (100%)
4356	Local Bus Service							(N/A)
4360	Youth Club				6,000.00	6,000.00		(0%)
4362	Christmas				25,000.00		25,000.00	25,000.00 (100%)
4363	Town Entertainments				10,750.00	1,366.97	9,383.03	9,383.03 (87%)
4381	Citizens Advice Support				5,000.00		5,000.00	5,000.00 (100%)
4495	Tourism				2,500.00		2,500.00	2,500.00 (100%)
SUB TOTAL					67,250.00	20,366.97	46,883.03	46,883.03 (69%)

Town Centre Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4105	Wellington Square/Monuments				5,000.00	225.77	4,774.23	4,774.23 (95%)
4361	Floral Displays				11,000.00	2,024.39	8,975.61	8,975.61 (81%)
4369	Britain In Bloom/Green Flag				500.00	19.80	480.20	480.20 (96%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

SUB TOTAL

16,500.00 2,269.96 14,230.04 14,230.04 (86%)

Public Toilets

Receipts

Payments

Net Position

Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1040	Income Other		79.76	79.76				79.76 (N/A)
4005	Wages, NI and Pension				40,500.00	9,148.28	31,351.72	31,351.72 (77%)
4414	Blen Grdns new wcs							(N/A)
4420	General Maintenance				9,000.00	3,952.98	5,047.02	5,047.02 (56%)
4436	Public Toilet Improvements (EM				75,000.00		75,000.00	75,000.00 (100%)
4438	Water				12,000.00	1,391.16	10,608.84	10,608.84 (88%)
4443	Electricity				5,500.00	888.29	4,611.71	4,611.71 (83%)
4446	Equipment Rental				9,750.00	2,271.89	7,478.11	7,478.11 (76%)
4448	Equipment				2,500.00	648.00	1,852.00	1,852.00 (74%)
4450	Cleaning Materials				3,200.00	414.89	2,785.11	2,785.11 (87%)
SUB TOTAL			79.76	79.76	157,450.00	18,715.49	138,734.51	138,814.27 (88%)

Summary

NET TOTAL	161,738.00	604,792.14	443,054.14	1,246,549.00	291,255.03	955,293.97	1,398,348.11
V.A.T.		11,967.87			19,918.24		
GROSS TOTAL		616,760.01			311,173.27		

Minehead Town Council

08 July 2026 (2026 - 2027)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
62		01/06/2026		NatWest Current Acc	JUN26COM1	Community Centre Classes			40.00		40.00
63		01/06/2026		NatWest Current Acc	JUN26COM2	Community Centre Classes			132.00		132.00
75		01/06/2026		NatWest Current Acc	JUN26PY1	Refund - allotment deposit			-50.00		-50.00
64		02/06/2026		NatWest Current Acc	JUN26COM3	Community Centre Classes			80.00		80.00
76		02/06/2026		NatWest Current Acc	JUN26OTH7	Refund- Road Tax			201.25		201.25
65		02/06/2026		NatWest Current Acc	JUN26COM4	Community Centre Classes			30.00		30.00
101		02/06/2026		CCLA Investments	Dividend June 202	Dividend			974.37		974.37
67		02/06/2026		NatWest Current Acc	JUN26COM6	Community Centre Classes			30.00		30.00
66		02/06/2026		NatWest Current Acc	JUN26COM5	Community Centre Classes			90.00		90.00
68		03/06/2026		NatWest Current Acc	JUN26COM8	Community Centre Classes			144.00		144.00
70		04/06/2026		NatWest Current Acc	JUN26COM9	Tennis Court Hire			3.63		3.63
71		05/06/2026		NatWest Current Acc	JUN26COM10	Tennis Court Hire			3.63		3.63
57		08/06/2026		NatWest Current Acc		Community Centre Classes			-180.00		-180.00
55		08/06/2026		NatWest Current Acc		Community Centre Classes			180.00		180.00
72		09/06/2026		NatWest Current Acc	JUN26COM12	Tennis Court Hire			3.63		3.63
73		10/06/2026		NatWest Current Acc	JUN26OTH13	Meeting room hire, stationery &			210.00		210.00
74		11/06/2026		NatWest Current Acc	JUN26COM14	Tennis Court Hire			7.26		7.26
78		12/06/2026		NatWest Current Acc	JUN26FU15a	Memorials			170.00		170.00
77		12/06/2026		NatWest Current Acc	JUN26FU15	Memorials			170.00		170.00
69		12/06/2026		NatWest Current Acc	JUN26AFC11	Electricity			308.34		308.34
81		18/06/2026		NatWest Current Acc	JUN26COM18	Tennis Court Hire			3.63		3.63
83		23/06/2026		NatWest Current Acc	JUN26FU19	Inscription			88.00		88.00
79		23/06/2026		NatWest Current Acc	JUN26ALT16	Allotment			70.00		70.00
82		23/06/2026		NatWest Current Acc	JUN26COM20	Tennis Court Hire			22.30		22.30
80		23/06/2026		NatWest Current Acc	JUN26OTH17	Lease of Minehead Town Coun			259.53		259.53
84		24/06/2026		NatWest Current Acc	JUN26OTH21	Rental of Property - Warren Ro			1,000.00		1,000.00
85		26/06/2026		NatWest Current Acc	JUN26ALT22	Allotment			65.00		65.00
87		26/06/2026		NatWest Current Acc	JUN26COM24	Community Centre Classes			60.00		60.00
86		26/06/2026		NatWest Current Acc	JUN26COM23	Community Centre Classes			195.00		195.00
95		29/06/2026		NatWest Current Acc	JUN26PY37	Refund - allotment deposit			-50.00		-50.00
88		30/06/2026		NatWest Current Acc	JUN26OTH25	Lease of ground - Bowling Clu			200.00		200.00
89		30/06/2026		NatWest Current Acc	JUN26COM26	Community Centre Classes			270.00		270.00
90		30/06/2026		NatWest Current Acc	JUN26COM27	Tennis Court Hire			64.00		64.00

Minehead Town Council
RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
	102	30/06/2026		NatWest Liquidity M	Interest June 2026	Interest			669.41		669.41
Total									5,464.98		5,464.98

Minehead Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		1,236,567.11
	ADD Receipts 01/04/2026 - 30/06/2026		616,760.01
	SUBTRACT Payments 01/04/2026 - 30/06/2026		1,853,327.12
	Cash in Hand 30/06/2026 (per Cash Book)		311,173.27
B			1,542,153.85
	Cash in hand per Bank Statements		
	Petty Cash 30/06/2026	0.00	
	NatWest Current Account 30/06/2026	553,182.10	
	NatWest Liquidity Manager Accoun 30/06/2026	386,300.53	
	CCLA Investments 30/06/2026	303,359.62	
	CashPlus – Pre Paid Card 30/06/2026	412.57	
	Hinckley & Rugby EMR Account 30/06/2026	298,899.03	
			1,542,153.85
	Less unrepresented payments		
B			1,542,153.85
	Plus unrepresented receipts		
	Adjusted Bank Balance		1,542,153.85
	A = B Checks out OK		



Item 14. Proposal for the Installation of a Public Access Defibrillator in Blenheim Gardens

Background

Community defibrillators are becoming increasingly important and have saved countless lives across the country. Minehead is fortunate to have an extensive network of publicly accessible defibrillators, thanks in no small part to the exceptional work of the Minehead Community Defib Group.

The Group provides the expertise, commitment and continuity required to ensure these lifesaving devices remain operational and accessible throughout the town. Their efforts have made a significant contribution to public safety and community wellbeing, helping to create a resilient and reliable network of emergency equipment for residents and visitors alike.

Need

One location that has long been identified as a potential site for an additional defibrillator is Blenheim Gardens. The gardens are heavily used by residents and visitors of all ages and have experienced a number of isolated medical incidents in recent years.

Whilst there are defibrillators available within the wider area, the provision of a publicly accessible unit within the gardens itself would improve response times in the event of a cardiac emergency. In such situations, rapid access to a defibrillator can make a critical difference to the outcome.

The Clerk has held discussions with the Minehead Community Defib Group, who are supportive of a partnership approach to installing a unit adjacent to the bandstand in Blenheim Gardens.

The proposal is that Minehead Town Council and the Minehead Community Defib Group each contribute 50% of the installation costs. The Defib Group would retain ownership of the asset and would be responsible for its insurance, management and maintenance, including routine inspections, replacement of pads and batteries and any associated ongoing costs.

This partnership offers significant advantages beyond the sharing of installation costs. By working with the Minehead Community Defibrillator Group, the new unit would become part

of Minehead's established network of community defibrillators, ensuring consistency of equipment, maintenance standards and operational procedures across the town. The Group already manages and monitors a number of publicly accessible defibrillators and has established systems in place for regular inspections, record keeping, replacement of consumable items and ensuring assets remain emergency ready. Incorporating the Blenheim Gardens unit into this existing network would provide a sustainable long-term management solution whilst avoiding the need for the Council to establish separate maintenance and monitoring arrangements.

Whilst vandalism is always a consideration when installing public assets, experience suggests that defibrillators are generally well respected due to their lifesaving purpose. Nevertheless, the Minehead Community Defib Group has confirmed that it will arrange and fund appropriate insurance cover for the unit, at least during its first year of operation.

Financial and Legal Considerations

The estimated project costs are as follows:

Item	Cost
Zoll AED3 defibrillator	£1,434
External cabinet	£552
Installation	Approx. £200, subject to site requirements

The total project cost would be shared equally between Minehead Town Council and the Minehead Community Defibrillator Group.

Provision exists within the Blenheim Gardens budget to fund the Council's contribution towards the project.

Ownership of the asset would rest with the Minehead Community Defib Group. As such, all ongoing maintenance, monitoring, inspections, insurance and replacement of consumable items would be undertaken and funded by the Group. However, the Council may wish to consider providing financial support towards the Group's wider work in the future should circumstances allow.

The legal power to provide and maintain lifesaving equipment such as a public access defibrillator is contained within Section 234 of the Public Health Act 1936.

Recommendation

Members are recommended to:

1. Approve the installation of a public access defibrillator adjacent to the bandstand in Blenheim Gardens.
2. Agree to fund 50% of the installation costs from the Blenheim Gardens budget.



Item 15 i. Report on the SLCC Community Governance Level 4 Qualification

Background

As a requirement for a council to hold the General Power of Competence, the Clerk must hold a recognised professional qualification. The most common qualification is the Certificate in Local Council Administration (CiLCA), which the Town Clerk successfully completed in February 2026.

Whilst CiLCA provides an essential foundation for local council management, it is a Level 3 qualification, broadly equivalent to an A-Level. Further professional development opportunities are available through the Society of Local Council Clerks (SLCC) Community Governance programme, delivered in partnership with De Montfort University. These qualifications are specifically designed for local council professionals and are offered at Levels 4, 5, 6 and 7, ranging from a Certificate of Higher Education through to a Master's degree in Public Leadership.

The Level 4 Community Governance qualification focuses on developing knowledge and practical skills in areas including local government law and procedure, finance, planning, management, asset stewardship and community engagement. The course is undertaken on a part-time basis over two academic years and is delivered primarily through distance learning, supported by online tutorials and three residential study days each year.

Needs

The CiLCA qualification provides the minimum professional standard expected of a local council clerk. However, the scale, responsibilities and operational complexity of Minehead Town Council require a broader and more advanced level of knowledge than can reasonably be covered within the CiLCA syllabus.

As the Council has expanded its service delivery, asset management responsibilities and community leadership role, the need for specialist expertise in governance, finance, estate management and strategic planning has increased. Whilst conferences, seminars and short training courses provide valuable continuing professional development, the Community Governance programme remains the only recognised higher education pathway specifically tailored to the management of local councils.

The potential benefits to the Council include:

- A structured and nationally recognised programme of professional development;

- Strengthened governance and increased assurance that the Council operates lawfully and in accordance with best practice;
- Greater in-house expertise, reducing reliance on external professional advice;
- Research and assignments focused on issues directly relevant to Minehead and the Council's priorities;
- New ideas and approaches that can be applied to enhance services and community outcomes;
- Enhanced professional credibility and confidence of the Clerk;
- Increased networking opportunities with officers from comparable councils; and
- Raising the Council's profile within the local government sector.

Investment in professional development should be viewed not only as support for an individual employee, but as an investment in the Council's capacity, resilience and effectiveness.

Financial and Legal Considerations

The total cost of the Level 4 Community Governance qualification is £8,000, payable over two years. This equates to approximately 600 hours of tuition and study.

To secure a place on the February 2027 intake, a £400 deposit would be required during the current financial year.

The remaining fees would be invoiced as follows:

- £3,600 in April 2027, to be budgeted for within the 2027/28 financial year; and
- £4,000 in April 2028, to be incorporated into the 2028/29 budget.

The course fee includes tuition, learning materials and the required residential study days. Additional incidental costs, such as travel, books and IT equipment, may arise but are expected to be limited.

Whilst students are expected to undertake a substantial proportion of the study in their own time, councils are encouraged to provide a reasonable level of study leave. Much of the coursework is based on real council issues and projects, generating work that may directly benefit the authority.

The Council has broad powers to provide training and development for its employees. Given the size of Minehead Town Council, its staffing structure, budget and growing range of responsibilities, maintaining an appropriately qualified and professionally competent Clerk is an important component of effective and lawful administration.

To protect the Council's investment, it is proposed that a training agreement be entered into between the Council and the Clerk. This would require repayment of a proportion of the course costs should the Clerk leave the Council within an agreed period following completion of the qualification.

Recommendation

That the Council:

- Approve the funding of the SLCC Community Governance Level 4 qualification for the Town Clerk;
- Approve payment of the £400 deposit during the current financial year to secure a place on the February 2027 intake;
- Make provision within the 2027/28 and 2028/29 budgets for the remaining course fees; and
- Authorise the Council Chair and Town Clerk to enter into an appropriate training agreement to protect the Council's financial investment.

Ben Parker
Town Clerk
July 2026



Item 16. Repairs to Pedestrian Paths in Minehead Open Spaces

Background

Following the transfer of responsibility for several open spaces from Somerset Council to Minehead Town Council in May 2025, the Council has assumed responsibility for their maintenance and upkeep. A number of these areas are currently in a very poor and deteriorating condition.

The Council's principal open spaces include:

- **Blenheim Gardens**
- **The Parks**

Current Position

Inspections of these open spaces have identified that many pedestrian paths are in **poor to very poor condition**, with numerous potholes, uneven surfaces and areas of significant deterioration. These defects present both a safety risk to the public and a growing maintenance liability for the Council.

Areas where improvement works were undertaken by the former Somerset West and Taunton Council in 2022 remain in good condition, demonstrating the effectiveness of timely investment in path maintenance.

Requirements

The Council is requested to undertake immediate repairs to the most severely affected areas using a preferred contractor with a proven track record in carrying out this type of work.

A quotation has been obtained for the highest priority works (attached).

Proposed Works

Item 1 – Pebble Bridge Repairs (Parks Walk, Parkhouse Road End)



Repair the deteriorated pebble bridge, which is currently pothole-ridden and presents a safety hazard.

Works include:

- Resurfacing the tarmac approaches to the bridge.
- Replacing missing embedded pebbles to make the bridge surface to restore a safe walking route.

Item 2 – Alternative Bridge Treatment

As an alternative to Item 1, the entire bridge could be resurfaced in tarmac, matching the nearby bridge further along the route.



Item 3 – Drainage Improvements

The area immediately beyond the bridge suffers from significant pooling following rainfall.



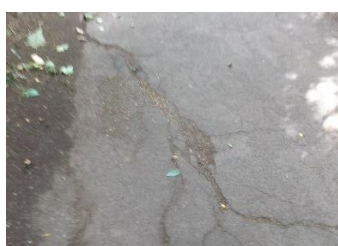
Works include:

- Installation of a new drainage gully connected to the existing surface water drain.
- Resurfacing of the affected area to improve drainage and pedestrian safety.

Items 4 and 5 – Path Repairs and Resurfacing

These works address:

- The two second-worst sections of path through patch repairs.



- Full resurfacing of the worst section of deteriorated pathway.



All the other path sections will require future attention as part of a phased improvement programme over the following 10 years with a budget set at approx.25000.00 per annum for The Parks & approx. £20000.00 per annum for Blenheim Gardens.

Item 6 – Cemetery Entrance and Parking Area

Works include resurfacing:

- The parking area outside the Cemetery (parking bays marking included in quote).
- The connecting footpath between the parking area and the Lych Gate.
- The area between the Lych Gate and the public footway.

These surfaces are deteriorating due to age, weed growth, cracking and pothole formation. This would be a full completion task, eliminating the need for any further attention for a considerable time.

Item 7 – Blenheim Gardens Repairs

Repair the most severe potholes, cracks and surface failures throughout Blenheim Gardens.



Health and Safety Considerations

Undertaking these works will:

- Reduce the risk of slips, trips and falls to an acceptable level.
- Improve accessibility and user experience.
- Demonstrate that Minehead Town Council is actively managing its assets and public safety responsibilities.
- Reduce the likelihood of personal injury claims against the Council.
- Enhance the Council's reputation as a proactive, responsible and caring local authority.

Financial and Legal Considerations

Given the extensive length of pathways across the Council's open spaces, a phased programme of works will be necessary to ensure affordability and effective management.

The Parks

The approved budget for 2026/27 is £10,000, intended to cover:

- Bench purchases
- Path resurfacing
- General maintenance

Costs:

- **Items 1, 3, 4 and 5:** £16,590
- **Items 2, 3, 4 and 5:** £18,425

Should Members wish to complete these works immediately, the additional funding required could be drawn from the Devolution Earmarked Reserve, which currently stands at approximately £68,000.

Blenheim Gardens

The approved budget for 2026/27 is £18,000, intended to cover:

- Bench purchases
- Path resurfacing
- Bandstand repairs and painting
- General maintenance

Cost:

- **Item 7:** £7,360

The available budget is sufficient to fund these immediate works.

Cemetery

The approved budget for 2026/27 is £3,000.

Cost:

- **Item 6:** £19,565

This creates a funding shortfall of approximately £16,565.

Funding could be sourced from:

- The Cemetery Improvements Earmarked Reserve (£10,000) (currently not allocated to any specific project)
- A proportion of the Cemetery Extension Earmarked Reserve (currently under review)

Minehead Town Council has both a legal and moral responsibility to provide safe and properly maintained public spaces.

Failure to address known defects could result in:

- Personal injury claims
- Civil litigation
- Increased financial liability
- Reputational damage

Taking proactive action to remedy identified hazards demonstrates that the Council is fulfilling its duty of care and managing its assets responsibly.

Options

Option 1 – Do Nothing

Take no action at this time.

Risks:

- Increased likelihood of accidents and injuries.
- Potential legal claims against the Council.
- Ongoing deterioration of assets.
- Reputational damage.

Option 2 – Delay and Save for Complete Works

Create an earmarked reserve and defer repairs until sufficient funds are available to undertake all works in one programme.

Risks:

- Surface conditions will continue to deteriorate.
- Repair costs are likely to increase.
- Existing safety concerns will remain unresolved.

Option 3 – Proceed with Immediate Priority Works

Use existing budgets and reserves to undertake the highest-priority repairs now.

Financial Impact:

- Blenheim Gardens budget is sufficient to cover Item 7.
- The Parks works would require an additional £7,000–£9,000, depending on the bridge option selected.
- Cemetery works would require additional funding from earmarked reserves.

Recommendation

Option 3 is recommended.

Undertaking the immediate priority works will:

- Reduce risks to public safety.
- Protect the Council from potential liability.
- Improve the appearance and usability of key public open spaces.
- Prevent further deterioration and higher future repair costs.

In addition, it is recommended that annual budgets for each area be increased to support a phased programme of path resurfacing and renewal.

Based on current conditions, it is estimated that a programme of 5–15 years will be required to bring all paths within the Council's open spaces up to a consistent standard.

A phased approach will:

- Keep costs affordable for both the Council and local taxpayers.
- Spread expenditure over multiple financial years.
- Create a manageable schedule for future maintenance and repairs.
- Protect the Council's assets through planned investment rather than reactive repairs.

Jo Chapman
Deputy Clerk & RFO
July 2026



Item 18. Stronger Together Project – Summer 2026 Delivery Proposal

Background

In October 2025, Minehead Town Council successfully secured a £10,000 Health and Wellbeing Grant from the Somerset Association of Local Councils (SALC) for the Stronger Together Project at Minehead Middle School (MMS).

The project was developed to help students and their families move beyond the immediate trauma support required following the Cutcombe Hill tragedy and provide opportunities for young people to reconnect with their peers, enjoy positive experiences and simply be children again.

Due to the school's entirely appropriate focus on immediate emotional support, trauma interventions and wellbeing provision for students, staff and families, delivery of the project has been delayed. As the school community now approaches the summer holidays, and with the first anniversary of the tragedy falling at this period, MMS considers that the Stronger Together Project is now well placed to provide meaningful support to the wider school community throughout the summer break.

Proposal

Following consultation with students regarding activities they would most value, Minehead Middle School has proposed partnering with:

- A&B Cinema, Minehead
- The Minehead Eye

Under the proposal, every MMS student would be entitled to:

- One free cinema ticket during the summer holidays; and
- Up to two free sessions at the Minehead Eye.

Students would access these activities by presenting their school identification at the participating venue. Their details would be recorded and checked against a database to prevent duplicate claims before a free ticket or session is issued.

In addition to providing recreational opportunities, the Minehead Eye will be able to monitor participants' wellbeing during sessions and, where appropriate, signpost or refer young

people to the Minehead Town Council supported Enhanced Youth Worker/Health and Wellbeing Coach for additional support.

At the conclusion of the summer holiday period, both organisations will provide evidence of usage and submit invoices for the activities delivered. These invoices would be paid directly by Minehead Town Council from the grant funding.

Financial and Legal Considerations

The SALC Health and Wellbeing Grant provides £10,000 of funding and requires the grant allocation to be utilised during the summer holiday period in accordance with the grant agreement.

This proposal enables the grant funding to be fully committed whilst ensuring expenditure remains capped at the available budget. The maximum liability to the Council would therefore be £10,000, with expenditure only incurred in line with actual participation levels.

As Minehead Town Council does not hold the General Power of Competence, expenditure on health and wellbeing activities must be supported by an alternative statutory power.

Section 137 of the Local Government Act 1972 permits parish and town councils to incur expenditure for purposes which are in the interests of, and will bring direct benefit to, their area or its inhabitants, where no other specific power exists.

For the 2026/27 financial year, the Section 137 expenditure limit is £11.10 per elector. With 9,772 registered electors in Minehead (As of 14/07/26), the Council's maximum permitted expenditure under Section 137 in 2026/27 is £108,469.20.

Historically, the Council has utilised only a small proportion of its available Section 137 allowance, typically through community grant allocations. Consequently, the proposed expenditure of up to £10,000 remains comfortably within the statutory limit.

Recommendation

Councillors are recommended to:

1. Note the update on the Stronger Together Project and the revised delivery arrangements; and
2. Authorise the Town Clerk to approve and pay all invoices received from the ABC Cinema and the Minehead Eye in connection with the Stronger Together Project, up to a maximum value of £10,000, funded entirely from the SALC Health and Wellbeing Grant.

Ben Parker
Town Clerk
July 2026