Minehead Town Council
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NOTICE OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

Date: Tuesday 14th July 2026
Time: 7.30 pm
Venue: Community Building, Irnham Road, Minehead TA24 5DW

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS
Public Bodies (admission to Meetings) Act 1960

Dear Members of the Finance & General Purposes Committee,

You are hereby summoned to attend the Finance & General Purposes Committee. The meeting will consider the items set out in the agenda. It is not lawful for the Council to consider business not on the agenda ***(Local Government Act 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).***

Ben Parker
Town Clerk
9th July 2026

PUBLIC FORUM

There will be a 15-minute public forum prior to the commencement of the meeting, during which residents of Minehead and Alcombe (who would not ordinarily be permitted to speak during the meeting except at the discretion of the Chair) may raise matters relating to the Agenda. Each speaker will be limited to a maximum of three minutes. Please note that, in accordance with statutory requirements, the Council is unable to make decisions on any matters not included on the published agenda.

In accordance with the Openness of Local Government Bodies Regulations 2014, members of the public may photograph, film, audio record and report on this meeting, including via social media. While no prior notification is required, advance notice would assist the Council in making reasonable arrangements. This entitlement applies only to public sessions; recording must cease if the meeting moves into private session. Recording should be conducted in a reasonable and non-disruptive manner, and equipment must be clearly visible at all times. The use of intrusive lighting, flash photography or oral commentary during the meeting is not permitted. The Chair retains the discretion to manage recording to ensure the orderly conduct of the meeting.

A G E N D A

1. To appoint a chair of the Finance & General Purposes Committee for the 2026/27 Municipal Year.

2. To receive Apologies for Absence ***LGA 1972 s 85 (1)***

3. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting ***Localism Act 2011 S 26 - 34***

4. To approve and sign the Minutes of the Finance & General Purposes Committee meeting held on Tuesday 12th May 2026.

5. Accounts *(See attachments)*

- **i.** To recommend the following payments over £3,000:
  - Payment of **£3,708.00 inc. VAT** to Complete Weed Control for the supply and application of herbicide to pavements and associated kerbs in Minehead. (*Targeted street weed control strategy discussed and approved at December 2025's Full Council Meeting; Minute Number 2025/216*)
- **ii.** To approve the following payments over £800:
  - Payment of **£922.74 inc. VAT** to Western Fuel for the supply of fuel for horticultural grounds maintenance operations.
- **iii.** To receive payments made for June.
- **iv.** To receive budget, income & expenditure reports for June.
- **v.** To receive income receipts for June.
- **vi.** To receive bank reconciliations for June.

6. To commence a review of the Council's earmarked reserves and make recommendations to Full Council as appropriate.

End of Agenda

CIRCULATION

Councillors Hodson, C Palmer, Lawton, Jewell, M Palmer, Sharjeel, Kravis, Beynon, Bartlett, Milton, Bonar and Hall

Minehead Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
209		01/06/2026		NatWest Current Acc	JUN26DD3	Subscription	Scribe Accounts		292.00	58.40	350.40
223		01/06/2026		NatWest Current Acc	JUN26PY3	Civicly	Starboard Systems Ltd		527.00	105.40	632.40
207		01/06/2026		NatWest Current Acc	JUN26DD1	Rent - Depot 31	PM & PD Bohun		755.00		755.00
224		01/06/2026	2026/69 FC April 2026 & 202	NatWest Current Acc	JUN26PY4	Vehicle Maintenance	Bradshaw Electric Vehicles		1,450.00	290.00	1,740.00
222		01/06/2026	2026/69 FC April 2026 & 202	NatWest Current Acc	JUN26PY2	Vehicle Purchase	Super Trucks UK (Impex Tr		15,878.33	3,175.67	19,054.00
208		01/06/2026		NatWest Current Acc	JUN26DD2	Lease of BG21 DSX	Mitsubishi HC Capital UK Pl		343.99	68.80	412.79
322		01/06/2026		NatWest Current Acc	JUN26DD6	Water or/and Sewage	Water2Business Ltd		44.58	8.92	53.50
210		01/06/2026		NatWest Current Acc	JUN26DD4	Water or/and Sewage	Water2Business Ltd		316.59	30.19	346.78
211		01/06/2026		NatWest Current Acc	JUN26DD5	Water or/and Sewage	Water2Business Ltd		76.41	15.28	91.69
264		03/06/2026		NatWest Current Acc	JUN26PY11	Photocopier	Konica Minolta		375.42	75.08	450.50
227		03/06/2026		NatWest Current Acc	JUN26PY7	Business Rates	Somerset Council		608.00		608.00
213		03/06/2026		NatWest Current Acc	JUN26DD8	Electricity	EDF Energy		122.26	6.11	128.37
230		03/06/2026		NatWest Current Acc	JUN26PY10	Business Rates	Somerset Council		453.00		453.00
234		03/06/2026		NatWest Current Acc	JUN26PY15	Machinery Purchase	Eagle Plant		323.59	64.72	388.31
228		03/06/2026		NatWest Current Acc	JUN26PY8	Business Rates	Somerset Council		420.00		420.00
229		03/06/2026		NatWest Current Acc	JUN26PY9	Business Rates	Somerset Council		293.00		293.00
233		03/06/2026		NatWest Current Acc	JUN26PY14	Tree Works	MS Tree Services		595.00		595.00
231		03/06/2026		NatWest Current Acc	JUN26PY12	Sundries-Cleaning	Bunzl UK Ltd (Greenham)		85.12	17.02	102.14
226		03/06/2026		NatWest Current Acc	JUN26PY6	Business Rates	Somerset Council		332.00		332.00
232		03/06/2026		NatWest Current Acc	JUN26PY13	Business Rates	Somerset Council		325.00		325.00
225		03/06/2026		NatWest Current Acc	JUN26PY5	Business Rates	Somerset Council		330.00		330.00
235		03/06/2026		NatWest Current Acc	JUN26PY16	Music Performance	Quay Tones		250.00		250.00
298		03/06/2026		CashPlus – Pre Paid (	JUN26PP1	Refreshments	Bleneim Gardens Cafe		19.80		19.80
212		03/06/2026		NatWest Current Acc	JUN26DD7	Electricity	EDF Energy		5.98	0.30	6.28
299		04/06/2026		CashPlus – Pre Paid (	JUN26PP2	Stationery	Post Office Ltd		43.36		43.36
238		04/06/2026		NatWest Current Acc	JUN26PY20	Equipment Servicing	AR Computing		12.46	2.49	14.95
237		04/06/2026	2026/69	NatWest Current Acc	JUN26PY19	Vehicle Maintenance	Masons Kings		647.28	129.45	776.73
236		04/06/2026		NatWest Current Acc	JUN26PY17	Property Maintenance	Comprehensive Renovatior		200.00		200.00
214		05/06/2026		NatWest Current Acc	JUN26DD9	Website Hosting	Word Gets Around Ltd		35.00		35.00
300		06/06/2026		CashPlus – Pre Paid (	JUN26PP3	Free Press	TG Jones High Street Ltd		2.20		2.20
301		06/06/2026		CashPlus – Pre Paid (	JUN26PP4	Milk	Co-operative		1.35		1.35
215		08/06/2026		NatWest Current Acc	JUN26DD10	H & S	BrightHR		24.00	4.80	28.80
302		08/06/2026		CashPlus – Pre Paid (	JUN26PP5	Licences	Microsoft		123.43		123.43

Minehead Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
216		09/06/2026		NatWest Current Acc	JUN26DD11	Electricity	YU Energy		121.49	6.07	127.56
217		09/06/2026		NatWest Current Acc	JUN26DD12	Electricity	YU Energy		28.30	1.42	29.72
303		10/06/2026		CashPlus – Pre Paid (	JUN26PP6	Fuel	Morrisons		89.83	17.97	107.80
305		11/06/2026		CashPlus – Pre Paid (	JUN26PP8	Hosting - accessibility	20i Ltd		6.99	1.40	8.39
304		11/06/2026		CashPlus – Pre Paid (	JUN26PP7	Fuel	Tesco		76.69	15.34	92.03
218		11/06/2026		NatWest Current Acc	JUN26DD13	Electricity	Scottish Power		222.86	11.14	234.00
306		13/06/2026		CashPlus – Pre Paid (	JUN26PP9	Free Press	Co-operative		2.20		2.20
307		15/06/2026		CashPlus – Pre Paid (	JUN26PP10	Broadband/Telephones	GiffGaff Ltd		8.33	1.67	10.00
220		15/06/2026		NatWest Current Acc	JUN26DD15	Road Tax	DVLA		360.00		360.00
219		15/06/2026		NatWest Current Acc	JUN26DD14	Broadband/Telephones	BT		110.94	22.19	133.13
221		15/06/2026		NatWest Current Acc	JUN26DD16	Electricity	Smartest Energy Business I		64.74	3.24	67.98
252		16/06/2026		NatWest Current Acc	JUN26DD21	EAP	BrightHR		24.40	4.88	29.28
248		16/06/2026		NatWest Current Acc	JUN26DD17	Electricity	EDF Energy		26.31	1.32	27.63
249		16/06/2026		NatWest Current Acc	JUN26DD18	Electricity	EDF Energy		21.15	1.06	22.21
250		16/06/2026		NatWest Current Acc	JUN26DD19	Electricity	EDF Energy		28.13	1.41	29.54
251		16/06/2026		NatWest Current Acc	JUN26DD20	Electricity	EDF Energy		72.95	3.65	76.60
244		17/06/2026		NatWest Current Acc	JUN26PY27	Year End Audit	Per Pro Services Ltd		180.00		180.00
309		17/06/2026		CashPlus – Pre Paid (	JUN26PP12	Milk	Iceland		1.20		1.20
241		17/06/2026		NatWest Current Acc	JUN26PY24	Window/shelter Cleaning	Westrip Cleaning Services		173.00		173.00
245		17/06/2026	2026/28 April 2026 FC	NatWest Current Acc	JUN26PY28	Machinery Purchase	Eagle Plant		5,250.48	1,050.09	6,300.57
243		17/06/2026		NatWest Current Acc	JUN26PY26	Vehicle Maintenance	Masons Kings		74.85	14.97	89.82
308		17/06/2026		CashPlus – Pre Paid (	JUN26PP11	Fuel	Tesco		143.52	28.71	172.23
246		17/06/2026		NatWest Current Acc	JUN26PY29	Waste Collection	ESH Commercials Ltd		605.00	121.00	726.00
240		17/06/2026		NatWest Current Acc	JUN26PY23	Sundries- maintenance	Minehead Sawmills		45.50	9.10	54.60
247		17/06/2026		NatWest Current Acc	JUN26PY30	Tree Works	MS Tree Services		200.00		200.00
253		17/06/2026		NatWest Current Acc	JUN26DD22	Electricity	British Gas		243.31	12.16	255.47
239		17/06/2026		NatWest Current Acc	JUN26PY22	Sundries- maintenance	LBS Worldwide Ltd		552.27	110.45	662.72
242		17/06/2026		NatWest Current Acc	JUN26PY25	Music Performance	Burtle Silver Band		250.00		250.00
265		18/06/2026		NatWest Current Acc	JUN26PY31	Net Wages	MTC Employees		27,466.47		27,466.47
266		18/06/2026		NatWest Current Acc	JUN26PY33	Pension Contributions	Local Government Pension		8,549.78		8,549.78
267		18/06/2026		NatWest Current Acc	JUN26PY32	Tax & National Insurance (ee 8	HMRC		9,579.53		9,579.53
254		18/06/2026		NatWest Current Acc	JUN26DD23	Electricity	EDF Energy		338.55	16.93	355.48
310		19/06/2026		CashPlus – Pre Paid (	JUN26PP13	Fuel	Tesco		76.33	15.27	91.60
311		19/06/2026		CashPlus – Pre Paid (	JUN26PP14	Sundries-Cleaning	Amazon EU S.a.r.l		33.28	6.66	39.94

Minehead Town Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
272		19/06/2026		NatWest Current Acc	JUN26DD24	Gas	Valda Energy		95.93	4.80	100.73
312		20/06/2026		CashPlus – Pre Paid (	JUN26PP15	Free Press	TG Jones High Street Ltd		2.20		2.20
313		20/06/2026		CashPlus – Pre Paid (	JUN26PP16	Refreshments	Tesco		6.37	1.28	7.65
271		22/06/2026		NatWest Current Acc	JUN26DD26	IT Support	AR Computing		212.50	42.50	255.00
255		22/06/2026		NatWest Current Acc	JUN26DD25	Lease of HW69 OJE	Lex Autolease Ltd		271.69	54.34	326.03
314		23/06/2026		CashPlus – Pre Paid (	JUN26PP17	Stationery	Booghe Toys Ltd		4.98	1.00	5.98
315		23/06/2026		CashPlus – Pre Paid (	JUN26PP18	Broadband/Telephones	GiffGaff Ltd		6.67	1.33	8.00
258		23/06/2026		NatWest Current Acc	JUN26DD29	Electricity	EDF Energy		59.46	2.97	62.43
256		23/06/2026		NatWest Current Acc	JUN26DD28	Electricity	EDF Energy		55.13	2.76	57.89
257		23/06/2026		NatWest Current Acc	JUN26DD27	Electricity	EDF Energy		45.41	2.27	47.68
259		23/06/2026		NatWest Current Acc	JUN26DD30	Electricity	EDF Energy		19.72	0.99	20.71
316		24/06/2026		CashPlus – Pre Paid (	JUN26PP19	Coffee	Iceland		7.95		7.95
270		24/06/2026		NatWest Current Acc	JUN26DD31	BusinessSafe	BrightHR		167.56	31.65	199.21
317		26/06/2026		CashPlus – Pre Paid (	JUN26PP20	Refreshments	Iceland		8.49	0.21	8.70
318		26/06/2026		CashPlus – Pre Paid (	JUN26PP21	Fuel	Central		38.67	7.73	46.40
319		27/06/2026		CashPlus – Pre Paid (	JUN26PP22	Free Press	TG Jones High Street Ltd		2.20		2.20
320		27/06/2026		CashPlus – Pre Paid (	JUN26PP23	Fuel	Tesco		88.97	17.79	106.76
289		29/06/2026		NatWest Current Acc	JUN26PY35	IT Support	AR Computing		67.50	13.50	81.00
290		29/06/2026		NatWest Current Acc	JUN26PY36	Waste Collection	ESH Commercials Ltd		488.75	97.75	586.50
288		29/06/2026		NatWest Current Acc	JUN26PY34	Stationery	Bunzl UK Ltd (Greenham)		271.62	54.32	325.94
291		29/06/2026		NatWest Current Acc	JUN26PY38	Sundries-Cleaning	Viking Office UK Ltd		106.93	21.39	128.32
260		29/06/2026		NatWest Current Acc	JUN26DD33	Electricity	British Gas		25.41	1.27	26.68
292		29/06/2026		NatWest Current Acc	JUN26PY39	Music Performance	Ollie Armitage		125.00		125.00
261		29/06/2026		NatWest Current Acc	JUN26DD32	Electricity	EDF Energy		2.06	0.10	2.16
263		30/06/2026		NatWest Current Acc	JUN26DD35	Broadband/Telephones	South West Communicatio		411.39	82.27	493.66
268		30/06/2026		NatWest Current Acc	JUN26DD34	Bank Admin Fee	NatWest Group PLC		35.00		35.00
296		30/06/2026		NatWest Current Acc	JUN26PY43	Waste Collection	ESH Commercials Ltd		560.00	112.00	672.00
293		30/06/2026		NatWest Current Acc	JUN26PY40	Sundries-Cleaning	Bunzl UK Ltd (Greenham)		334.10	66.82	400.92
295		30/06/2026		NatWest Current Acc	JUN26PY42	Sundries-Cleaning	Reflex Sports Ltd		105.00	21.00	126.00
294		30/06/2026		NatWest Current Acc	JUN26PY41	Music Performance	West Somerset Brass Band		250.00		250.00
297		30/06/2026	2025/197 Nov 2025 FC 2025,	NatWest Current Acc	JUN26PY44	Sundries- maintenance	DANFO UK Ltd		2,729.78	545.96	3,275.74
269		30/06/2026		NatWest Current Acc	JUN26DD36	Sundries-Cleaning	Initial Washroom Hygiene		78.45	15.69	94.14
								Total	**87,024.42**	**6,734.42**	**93,758.84**

Minehead Town Council

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

Governance & Administration

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
1033	Income Other		210.00	210.00				210.00	(N/A)
1050	VAT Refund								(N/A)
1176	Precept Received		546,255.50	546,255.50				546,255.50	(N/A)
1190	Interest received	18,000.00	4,761.78	-13,238.22				-13,238.22	(-73%)
4000	Wages, NI and Pension				205,000.00	37,160.73	167,839.27	167,839.27	(81%)
4007	HR Support/EAP				630.00	145.20	484.80	484.80	(76%)
4008	Staff Training/Conferences				1,000.00		1,000.00	1,000.00	(100%)
4018	Hospitality				200.00	19.10	180.90	180.90	(90%)
4021	Stationery				750.00	168.44	581.56	581.56	(77%)
4022	Phone and Broadband				4,100.00	1,134.72	2,965.28	2,965.28	(72%)
4023	Subscriptions				19,173.00	8,053.24	11,119.76	11,119.76	(58%)
4025	Insurance				23,000.00	19,464.39	3,535.61	3,535.61	(15%)
4026	Website				1,700.00	155.97	1,544.03	1,544.03	(90%)
4027	Photocopier				1,000.00	442.92	557.08	557.08	(55%)
4030	Advertising/Recruitment				4,000.00	195.00	3,805.00	3,805.00	(95%)
4039	IT Support				2,700.00	637.50	2,062.50	2,062.50	(76%)
4040	Computer Equipment /Licences				2,000.00	585.25	1,414.75	1,414.75	(70%)
4042	Business Safe Subscription				2,235.00	794.68	1,440.32	1,440.32	(64%)
4050	Legal and Professional Fees				6,000.00		6,000.00	6,000.00	(100%)
4055	Bank Charges				570.00	105.00	465.00	465.00	(81%)
4057	Audit Fees				3,800.00	1,118.00	2,682.00	2,682.00	(70%)
	SUB TOTAL	**18,000.00**	**551,227.28**	**533,227.28**	**277,858.00**	**70,180.14**	**207,677.86**	**740,905.14**	**(250%)**

Town Council Offices

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
4325	Office Refit								(N/A)
4400	Cleaning and Windows				400.00	79.50	320.50	320.50	(80%)
4401	General Maintenance				1,500.00	321.00	1,179.00	1,179.00	(78%)
4410	Buildings Insurance Contribution				600.00		600.00	600.00	(100%)
4411	Rates				6,078.00	1,821.50	4,256.50	4,256.50	(70%)
4412	Water				450.00	133.61	316.39	316.39	(70%)
4413	Electricity				2,700.00	673.67	2,026.33	2,026.33	(75%)
4425	Equipment Rental				262.00	59.91	202.09	202.09	(77%)
	SUB TOTAL				**11,990.00**	**3,089.19**	**8,900.81**	**8,900.81**	**(74%)**

Depot Team

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
4001	Wages, NI and Pension				380,000.00	75,071.95	304,928.05	304,928.05	(80%)
4011	Staff Training/Conferences				5,000.00		5,000.00	5,000.00	(100%)
4024	Phone and Broadband				1,440.00	145.02	1,294.98	1,294.98	(89%)
4407	Uniforms all clothing				2,000.00		2,000.00	2,000.00	(100%)
4418	Safety Equipment / Signs				2,000.00	215.75	1,784.25	1,784.25	(89%)

Minehead Town Council

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

		Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position
	SUB TOTAL				**390,440.00**	**75,432.72**	**315,007.28**	**315,007.28 (80%)**

Civic & Democratic

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
4009	Mayor's Allowance				600.00		600.00	600.00 (100%)
4010	Civic Expenses				400.00		400.00	400.00 (100%)
4012	Members' Travel/Training/IT				8,700.00	81.67	8,618.33	8,618.33 (99%)
4014	Accessibility (Meetings)				500.00		500.00	500.00 (100%)
4059	Elections (EMR)							(N/A)
4364	Hospitality Council				1,650.00	52.36	1,597.64	1,597.64 (96%)
	SUB TOTAL				**11,850.00**	**134.03**	**11,715.97**	**11,715.97 (98%)**

Cemetery & Churchyard

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
1020	Purchase Of Graves	5,200.00	134.00	-5,066.00				-5,066.00 (-97%)
1021	Burial Fees	8,200.00	1,575.00	-6,625.00				-6,625.00 (-80%)
1022	Interment of Ashes	4,000.00	1,000.00	-3,000.00				-3,000.00 (-75%)
1023	Memorials	5,000.00	1,162.00	-3,838.00				-3,838.00 (-76%)
4002	Wages, NI and Pension				40,500.00	9,351.48	31,148.52	31,148.52 (76%)
4101	Grounds Maintenance				3,000.00		3,000.00	3,000.00 (100%)
4326	Refuse and Recycling				900.00		900.00	900.00 (100%)
4406	Equipment				2,000.00		2,000.00	2,000.00 (100%)
4422	Rates				4,541.00	1,359.50	3,181.50	3,181.50 (70%)
4424	Bench Purchases							(N/A)
4428	Cemetery Land Purchase							(N/A)
4429	Water				250.00	57.54	192.46	192.46 (76%)
4439	Electricity				700.00	189.82	510.18	510.18 (72%)
	SUB TOTAL	**22,400.00**	**3,871.00**	**-18,529.00**	**51,891.00**	**10,958.34**	**40,932.66**	**22,403.66 (30%)**

Allotments

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
1030	Income Allotments	5,625.00	85.00	-5,540.00				-5,540.00 (-98%)
1258	Allotment Deposit/Creditors		100.00	100.00				100.00 (N/A)
4102	Grounds Maintenance				2,500.00	226.78	2,273.22	2,273.22 (90%)
4430	Water				3,000.00	185.11	2,814.89	2,814.89 (93%)
	SUB TOTAL	**5,625.00**	**185.00**	**-5,440.00**	**5,500.00**	**411.89**	**5,088.11**	**-351.89 (-3%)**

Depots & Compound

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
4106	New Depot monthly rent				9,060.00	2,265.00	6,795.00	6,795.00 (75%)

Minehead Town Council

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

4334	Refuse and Recycling				15,000.00	3,845.00	11,155.00	11,155.00 (74%)
4415	General Maintenance				2,500.00	46.78	2,453.22	2,453.22 (98%)
4421	Cleaning Materials				300.00	98.52	201.48	201.48 (67%)
4423	Rates				7,786.00	2,132.47	5,653.53	5,653.53 (72%)
4431	Water				1,500.00	318.32	1,181.68	1,181.68 (78%)
4440	Electricity				4,200.00	844.24	3,355.76	3,355.76 (79%)
	SUB TOTAL				**40,346.00**	**9,550.33**	**30,795.67**	**30,795.67 (76%)**

Vehicles, Plant & Equipment

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
1004	Income - Other		11,830.41	11,830.41				11,830.41 (N/A)
4327	Equipment Maintenance				4,500.00	175.10	4,324.90	4,324.90 (96%)
4328	Equipment				7,500.00	6,895.95	604.05	604.05 (8%)
4329	Vehicle Maintenance				3,800.00	2,833.47	966.53	966.53 (25%)
4330	Fuel				7,000.00	1,771.08	5,228.92	5,228.92 (74%)
4331	Vehicle Purchase					15,878.33	-15,878.33	-15,878.33 (N/A)
4332	Road Tax				2,500.00	1,280.00	1,220.00	1,220.00 (48%)
4333	Lease of Tipper HW69 0JE				4,000.00	815.07	3,184.93	3,184.93 (79%)
4335	Lease of Vehicle BG21 DSX				4,750.00	978.97	3,771.03	3,771.03 (79%)
4432	Vehicle Replacement (EMR)				10,000.00	416.67	9,583.33	9,583.33 (95%)
	SUB TOTAL		**11,830.41**	**11,830.41**	**44,050.00**	**31,044.64**	**13,005.36**	**24,835.77 (56%)**

Community Centre

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
1003	S106 Solar & Air Conditioning P		21,500.00	21,500.00				21,500.00 (N/A)
1032	IncomeMinehead Football Club	9,250.00	2,312.49	-6,937.51				-6,937.51 (-75%)
1036	Income Other							(N/A)
1037	Income Hall Hire	18,000.00	3,361.50	-14,638.50				-14,638.50 (-81%)
1072	Income Tennis Courts	500.00	236.83	-263.17				-263.17 (-52%)
4003	Wages, NI and Pension				30,500.00	6,285.65	24,214.35	24,214.35 (79%)
4028	Phone and Broadband				1,300.00	332.82	967.18	967.18 (74%)
4031	Licences				750.00		750.00	750.00 (100%)
4082	Tennis Courts/MUGA/Gym				1,000.00		1,000.00	1,000.00 (100%)
4336	Refuse and Recycling				1,500.00	375.25	1,124.75	1,124.75 (74%)
4405	Cleaning and Windows				1,200.00	653.41	546.59	546.59 (45%)
4416	General Maintenance				3,000.00	849.00	2,151.00	2,151.00 (71%)
4419	Gas				6,200.00	1,073.65	5,126.35	5,126.35 (82%)
4426	Rates				3,311.00	990.89	2,320.11	2,320.11 (70%)
4434	Water				3,000.00	706.32	2,293.68	2,293.68 (76%)
4441	Electricity				7,800.00	1,045.81	6,754.19	6,754.19 (86%)
4445	Equipment Rental				900.00	191.34	708.66	708.66 (78%)
4447	Equipment				500.00	296.31	203.69	203.69 (40%)
4496	S106 Solar & Air Con project					22,981.02	-22,981.02	-22,981.02 (N/A)
	SUB TOTAL	**27,750.00**	**27,410.82**	**-339.18**	**60,961.00**	**35,781.47**	**25,179.53**	**24,840.35 (28%)**

Minehead Town Council

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

Open Spaces & Recreation

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend	
1031	Income Bowling Club	800.00	200.00	-600.00				-600.00	(-75%)
1034	Income Alcombe Football Club	1,200.00	308.34	-891.66				-891.66	(-74%)
1035	Income Commemorative benche								(N/A)
1038	Income Other	40,000.00	1,579.53	-38,420.47				-38,420.47	(-96%)
1051	Alcombe Common Grant	15,963.00		-15,963.00				-15,963.00	(-100%)
1082	Property Rental in	30,000.00	8,100.00	-21,900.00				-21,900.00	(-73%)
4100	Playgrounds Maintenance				5,000.00	381.72	4,618.28	4,618.28	(92%)
4209	Tree Works				10,000.00	1,375.00	8,625.00	8,625.00	(86%)
4351	Alcombe Common Grant				15,963.00	1,360.00	14,603.00	14,603.00	(91%)
4358	Weed Removal				14,000.00		14,000.00	14,000.00	(100%)
4382	Town Security				7,000.00		7,000.00	7,000.00	(100%)
4402	Blenheim Gardens				18,000.00	215.20	17,784.80	17,784.80	(98%)
4404	Seafront/Culvercliffe				10,000.00	3,758.65	6,241.35	6,241.35	(62%)
4408	The Parks				10,000.00	86.36	9,913.64	9,913.64	(99%)
4409	Car Parks				10,000.00	1,964.49	8,035.51	8,035.51	(80%)
4417	General Maintenance				5,500.00	2,842.11	2,657.89	2,657.89	(48%)
4435	Water				1,000.00	104.04	895.96	895.96	(89%)
4437	Tree Replacement Fund (Ave)								(N/A)
4442	Electricity				4,000.00	1,232.29	2,767.71	2,767.71	(69%)
4449	Bench Purchases								(N/A)
	SUB TOTAL	**87,963.00**	**10,187.87**	**-77,775.13**	**110,463.00**	**13,319.86**	**97,143.14**	**19,368.01**	**(9%)**

Community Services & Suppo

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend	
1039	Income Other								(N/A)
4004	Wages, NI and Pension								(N/A)
4020	Health & Wellbeing YouthWorke				13,000.00	13,000.00			(0%)
4075	Community Grants				5,000.00		5,000.00	5,000.00	(100%)
4356	Local Bus Service								(N/A)
4360	Youth Club				6,000.00	6,000.00			(0%)
4362	Christmas				25,000.00		25,000.00	25,000.00	(100%)
4363	Town Entertainments				10,750.00	1,366.97	9,383.03	9,383.03	(87%)
4381	Citizens Advice Support				5,000.00		5,000.00	5,000.00	(100%)
4495	Tourism				2,500.00		2,500.00	2,500.00	(100%)
	SUB TOTAL				**67,250.00**	**20,366.97**	**46,883.03**	**46,883.03**	**(69%)**

Town Centre Maintenance

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend	
4105	Wellington Square/Monuments				5,000.00	225.77	4,774.23	4,774.23	(95%)
4361	Floral Displays				11,000.00	2,024.39	8,975.61	8,975.61	(81%)
4369	Britain In Bloom/Green Flag				500.00	19.80	480.20	480.20	(96%)

	SUB TOTAL				**16,500.00**	**2,269.96**	**14,230.04**	**14,230.04**	**(86%)**

Public Toilets

		Receipts			Payments			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
1040	Income Other		79.76	79.76				79.76	(N/A)
4005	Wages, NI and Pension				40,500.00	9,148.28	31,351.72	31,351.72	(77%)
4414	Blen Grdns new wcs								(N/A)
4420	General Maintenance				9,000.00	3,952.98	5,047.02	5,047.02	(56%)
4436	Public Toilet Improvements (EM				75,000.00		75,000.00	75,000.00	(100%)
4438	Water				12,000.00	1,391.16	10,608.84	10,608.84	(88%)
4443	Electricity				5,500.00	888.29	4,611.71	4,611.71	(83%)
4446	Equipment Rental				9,750.00	2,271.89	7,478.11	7,478.11	(76%)
4448	Equipment				2,500.00	648.00	1,852.00	1,852.00	(74%)
4450	Cleaning Materials				3,200.00	414.89	2,785.11	2,785.11	(87%)
	SUB TOTAL		**79.76**	**79.76**	**157,450.00**	**18,715.49**	**138,734.51**	**138,814.27**	**(88%)**

Summary

NET TOTAL	**161,738.00**	**604,792.14**	**443,054.14**	**1,246,549.00**	**291,255.03**	**955,293.97**	**1,398,348.11**
V.A.T.		11,967.87			19,918.24		
GROSS TOTAL		**616,760.01**			**311,173.27**		

Minehead Town Council

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
62		01/06/2026		NatWest Current Acc	JUN26COM1	Community Centre Classes	[redacted]		40.00		40.00
63		01/06/2026		NatWest Current Acc	JUN26COM2	Community Centre Classes	[redacted]		132.00		132.00
75		01/06/2026		NatWest Current Acc	JUN26PY1	Refund - allotment deposit	[redacted]		-50.00		-50.00
64		02/06/2026		NatWest Current Acc	JUN26COM3	Community Centre Classes	[redacted]		80.00		80.00
76		02/06/2026		NatWest Current Acc	JUN26OTH7	Refund- Road Tax	[redacted]		201.25		201.25
65		02/06/2026		NatWest Current Acc	JUN26COM4	Community Centre Classes	[redacted]		30.00		30.00
101		02/06/2026		CCLA Investments	Dividend June 202	Dividend	[redacted]		974.37		974.37
67		02/06/2026		NatWest Current Acc	JUN26COM6	Community Centre Classes	[redacted]		30.00		30.00
66		02/06/2026		NatWest Current Acc	JUN26COM5	Community Centre Classes	[redacted]		90.00		90.00
68		03/06/2026		NatWest Current Acc	JUN26COM8	Community Centre Classes	[redacted]		144.00		144.00
70		04/06/2026		NatWest Current Acc	JUN26COM9	Tennis Court Hire	[redacted]		3.63		3.63
71		05/06/2026		NatWest Current Acc	JUN26COM10	Tennis Court Hire	[redacted]		3.63		3.63
57		08/06/2026		NatWest Current Acc		Community Centre Classes	[redacted]		-180.00		-180.00
55		08/06/2026		NatWest Current Acc		Community Centre Classes	[redacted]		180.00		180.00
72		09/06/2026		NatWest Current Acc	JUN26COM12	Tennis Court Hire	[redacted]		3.63		3.63
73		10/06/2026		NatWest Current Acc	JUN26OTH13	Meeting room hire, stationery {	[redacted]		210.00		210.00
74		11/06/2026		NatWest Current Acc	JUN26COM14	Tennis Court Hire	[redacted]		7.26		7.26
78		12/06/2026		NatWest Current Acc	JUN26FU15a	Memorials	[redacted]		170.00		170.00
77		12/06/2026		NatWest Current Acc	JUN26FU15	Memorials	[redacted]		170.00		170.00
69		12/06/2026		NatWest Current Acc	JUN26AFC11	Electricity	[redacted]		308.34		308.34
81		18/06/2026		NatWest Current Acc	JUN26COM18	Tennis Court Hire	[redacted]		3.63		3.63
83		23/06/2026		NatWest Current Acc	JUN26FU19	Inscription	[redacted]		88.00		88.00
79		23/06/2026		NatWest Current Acc	JUN26ALT16	Allotment	[redacted]		70.00		70.00
82		23/06/2026		NatWest Current Acc	JUN26COM20	Tennis Court Hire	[redacted]		22.30		22.30
80		23/06/2026		NatWest Current Acc	JUN26OTH17	Lease of Minehead Town Coun	[redacted]		259.53		259.53
84		24/06/2026		NatWest Current Acc	JUN26OTH21	Rental of Property - Warren Rc	[redacted]		1,000.00		1,000.00
85		26/06/2026		NatWest Current Acc	JUN26ALT22	Allotment	[redacted]		65.00		65.00
87		26/06/2026		NatWest Current Acc	JUN26COM24	Community Centre Classes	[redacted]		60.00		60.00
86		26/06/2026		NatWest Current Acc	JUN26COM23	Community Centre Classes	[redacted]		195.00		195.00
95		29/06/2026		NatWest Current Acc	JUN26PY37	Refund - allotment deposit	[redacted]		-50.00		-50.00
88		30/06/2026		NatWest Current Acc	JUN26OTH25	Lease of ground - Bowling Clut	[redacted]		200.00		200.00
89		30/06/2026		NatWest Current Acc	JUN26COM26	Community Centre Classes	[redacted]		270.00		270.00
90		30/06/2026		NatWest Current Acc	JUN26COM27	Tennis Court Hire	[redacted]		64.00		64.00

Minehead Town Council

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
102		30/06/2026		NatWest Liquidity Ma	Interest June 2026	Interest	[redacted]		669.41		669.41
								Total	**5,464.98**		**5,464.98**

Minehead Town Council

Prepared by: J Chapman Date: 8/6/2026

Name and Role (Clerk/RFO etc)

Approved by: ______________________ Date: ____________

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/05/2026			
	Cash in Hand 01/04/2026			1,236,567.11
	ADD Receipts 01/04/2026 - 31/05/2026			611,295.03
				1,847,862.14
	SUBTRACT Payments 01/04/2026 - 31/05/2026			217,414.43
A	**Cash in Hand 31/05/2026** (per Cash Book)			**1,630,447.71**
	Cash in hand per Bank Statements			
	Petty Cash	31/05/2026	0.00	
	NatWest Current Account	31/05/2026	643,173.32	
	NatWest Liquidity Manager Accoun	31/05/2026	385,631.12	
	CCLA Investments	31/05/2026	302,385.25	
	CashPlus – Pre Paid Card	31/05/2026	358.99	
	Hinckley & Rugby EMR Account	31/05/2026	298,899.03	
				1,630,447.71
	Less unpresented payments			
				1,630,447.71
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**1,630,447.71**
	A = B Checks out OK			