



## NOTICE OF THE PLANNING AND LICENCING COMMITTEE MEETING

Date: Tuesday 2<sup>nd</sup> June 2026  
Time: 6.30 pm  
Venue: The Council Offices, 3 Summerland Road, Minehead, TA24 5BP

**ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS**

*Public Bodies (admission to Meetings) Act 1960*

Dear Members of the Planning & Licencing Committee,

You are hereby summoned to attend the Planning & Licencing Committee. The meeting will consider the items set out in the agenda. It is not lawful for the Council to consider business not on the agenda (*Local Government Act 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

Ben Parker  
Town Clerk  
28<sup>th</sup> May 2026

### **PUBLIC FORUM**

There will be a 15-minute public forum prior to the commencement of the meeting, during which residents of Minehead and Alcombe (who would not ordinarily be permitted to speak during the meeting except at the discretion of the Chair) may raise matters relating to the Agenda. Each speaker will be limited to a maximum of three minutes. Please note that, in accordance with statutory requirements, the Council is unable to make decisions on any matters not included on the published agenda.

In accordance with the Openness of Local Government Bodies Regulations 2014, members of the public may photograph, film, audio record and report on this meeting, including via social media. While no prior notification is required, advance notice would assist the Council in making reasonable arrangements. This entitlement applies only to public sessions; recording must cease if the meeting moves into private session. Recording should be conducted in a reasonable and non-disruptive manner, and equipment must be clearly visible at all times. The use of intrusive lighting, flash photography or oral commentary during the meeting is not permitted. The Chair retains the discretion to manage recording to ensure the orderly conduct of the meeting.

# AGENDA

1. To appoint a chair of the Planning & Licencing Committee for the 2026/27 Municipal Year.
2. To receive Apologies for Absence *LGA 1972 s 85 (1)*
3. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the meeting *Localism Act 2011 S 26 - 34*
4. To approve and sign the [Minutes of the Planning & Licencing Committee meeting held on Tuesday 5<sup>th</sup> May 2026.](#)
5. To consider the Planning Applications received. *(See Appendix 1)*
6. To consider the Licensing Applications received. *(See Appendix 2)*

## **APPENDIX 1**

<b>Application</b>
<b>3/21/26/023</b> Erection of ball stop netting, steel posts and associated works <b>Land at Minehead Cricket, Luttrell Way, Minehead, TA24 6DF</b>
<b>3/21/26/026</b> Erection of two dwellings and associated development <b>Maples, Ellicombe Lane, Minehead, TA24 6TR</b>
<b>3/21/26/028</b> Demolition of garage and store and erection of double garage with office and gym in roof space, removal of flat roof over utility room of dwelling and construction of pitched roof together with canopy roof on the east and south elevations <b>27A Ponsford Road, Minehead, TA24 5DX</b>
<b>3/21/26/029</b> Demolition of conservatory and single-storey side and rear extension and erection of a two-storey side and rear extension, including side lean-to, with associated internal alterations <b>15 Lower Park, Minehead, TA24 8AY</b>

**T/21/26/004**

Notification to crown-raise (to approximately 4 metres above ground level) one sycamore tree within Minehead Wellington Square Conservation Area to the rear of 51 Bampton Street (overhanging 55), Minehead

**55 Bampton Street, Minehead, TA24 5TU**

**3/21/26/030**

Conversion of former guest house into 3 No. flats

**Tranmere House, 24 Tregonwell Road, Minehead, TA24 5DU**

**APPENDIX 2****Application**

Variation of Premises Licence

**The Bankers Draught, Royal British Legion, Bancks Street, Minehead, TA24 5DJ.**

***End of Agenda***

**CIRCULATION**

Councillors M Palmer, Lawton, C Palmer, Hodson and Bartlett.