

Method Statement

Contract Reference: MineheadTC/0426

Person to contact: Ben Parket

Tel: 01643 707213

Method statement prepared by: Carl Adey

Of: Complete Weed Control (Somerset & Devon)

Tel: 01404 891444

Mobil: 07775 827611

Date: 27 April 2026

Email: carl.adey@completeweedcontrol.co.uk

Objective

Works carried out for: **Minehead Town Council**

The contract is for the control of: **general weeds**

In the areas of: **pavements and associated kerbs, back walls and Esplanade** and

In the areas of: **Minehead Station car park, Alexandra Road Car Park and North Road Car Park**

The minimum acceptable control is for 90% of all weeds present at the time of application to show positive signs of treatment within 3 weeks of application.

During the course of the contract the operator(s) will have due regard to the safety of all staff and other authorised personnel present on site. The operator(s) will also have due regard for the environment and any wildlife present on the area(s) concerned. Complete Weed Control staff will at all times comply with relevant legislation and observe the conditions of the contract.

Equipment to be used

Hand-held equipment - separate total and selective equipment

16 litre Professional knapsacks fitted with low-drift nozzles and shrouds when necessary.

Weed IT

Tank size: 250 litres

Boom size: 1 metre, computer controlled spot treatment with built in weed sensors.

Nozzle type: Flat fan in Weed IT head. Low-drift on kerb jet and hand lance.

All vans/pick-ups are fitted with flashing orange beacon, visible from all directions and highly reflective decals on rear of vehicles.

Personal protective equipment

Operators will be issued with the following personal protective equipment:

- Coverall
- Apron
- Waterproof, slip resistance safety footwear
- High visibility vest/jacket
- Face shield
- Nitrile gloves
- Goggles

Safety measures

The following approved pesticide(s) to be used are:

1. Bronco

Other non pesticide products to be used are:

1. Quartz adjuvant

A risk assessment and appropriate COSHH assessment(s) will be carried out by Carl Adey covering all aspects of the contract.

All herbicide application will be targeted and directed in such a way as to comply with industry best practice.

Before starting work the vehicle and equipment will be inspected by operatives to ensure that they have been properly maintained and are in a suitable condition to carry out the required work safely.

Working method

1. A job card will have been prepared on the company's standard form in accordance with the company's Operating Manual. This will have been prepared by a qualified manager who will have identified the weed(s) or other problem to be controlled, the appropriate chemical to be used, the correct application rates, the correct water quantity to be used.
2. Calibration of equipment. An operator who holds an appropriate NPTC certificate of competence will have calibrated all application equipment used. The nozzle type selection will take into account the volume of application, product label recommendations, specific area to be treated and weather on the day of application.
3. Commencement. Before starting application the operator(s) will check that the weather is suitable; members of the public are not going to be put at risk, and that due regard has been taken of nearby watercourses, drains, other environmental factors and neighbouring properties. The filling site will be chosen carefully following a site-specific risk assessment. Any warning notices required will have been positioned prior to the start of work. All equipment will be inspected to ensure it is in a safe operation condition, including the checking of any safety cut-out or emergency stop systems fitted to the machine. In the event of weather or other conditions changing in such a way as to make the continued treatment inadvisable, work will be suspended and the client informed of this. Treatment will begin again once the conditions are suitable.
4. Mixing of chemical(s). A mixing tray will be placed on a flat surface within the vehicle, this is able to hold any spills of the concentrate. Having determined how much chemical mix is required for the job the operator will normally fill the tank with half the required quantity of water, introduce the correct amount of chemical and add the remaining quantity of water. Agitation of this mixture will then take place for a suitable period of time prior to application.
5. Application. All herbicide applications will be targeted and directed in accordance with industry best practice. During the course of application, the operator(s) will maintain a constant forward speed as established during calibration. Each bout or swathe will be made of even width and with parallel passes. Where appropriate, a marking process will be used to prevent the missing or overlapping of swathes. The sprayer will be switched on and off smartly on starting and stopping to maintain accurate application.
6. Completion. Empty pesticide containers will normally be triple rinsed on site as soon as the container has been emptied. Rinsings will be added to the spray tank. Rinsed containers, caps, seals and any other waste will be stored securely. The operator(s) will take full responsibility for the removal of all unused pesticide and its return to a suitable store or suitably locked container. Empty containers will be rinsed and the arisings used as per label instructions. Cleaned containers and associated packaging will be collected by a registered waste disposal contractor or taken to an approved site for disposal or recycling wherever possible. The operator(s) will also ensure that any warning signs are removed or, allowed to remain in place for a suitable period of time.

7. The operator will complete the company job card as soon as the work has been completed. All quantities of chemicals used will be recorded, together with details of the weather and any other relevant information. The client will be notified of completion and copies of any relevant records made available on request.

References

The following reference documents may be referred to during the course of planning and execution of the job referred to in this method statement:

- CWC Operating Manual
- Equipment manufacturer's handbook(s)
- CWC risk assessments for the work being carried out including any site-specific risk assessment
- Health and Safety at Work etc. Act 1974
- Health and Safety First Aid Regulations and guidance notes
- Management of Health and Safety at Work Regulations 1999
- Workplace (Health, Safety and Welfare) Regulations
- Provision and Use of Work Equipment Regulations
- Personal Protective Equipment at Work Regulations
- Manual Handling Operations Regulations
- Control of Substances Hazardous to Health Regulations
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations
- Safe Use of Work Equipment Approved Code of Practice and Guidance
- Personal Protective Equipment at Work Guidance on Regulations
- Code of Practice for Using Plant Protection Products
- Code of Practice for Suppliers of Pesticides to Agriculture, Horticulture and Forestry
- Guidelines for the Use of Herbicides on Weeds in or Near Watercourses and Lakes
- The UK Pesticide Guide


Client Contract Documentation: None

Complete Weed Control Personnel

I have read and understood the contents of this method statement and its associated risk assessment(s), COSHH assessment(s) and other documents. I agree to comply fully with its requirements.

I understand that if I am unsure of any safety related issues I will stop work and ask either my team leader or employer for further information or instructions.

I will report any accidents or incidents immediately.

Signed	Print Name	Date
	CARL ADEY	27/04/2026
	RUDY LITTLE	27/04/2026