



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Meeting of Minehead Town Council to be held on

Tuesday 17th June 2025 at 7.30 pm in
the Community Centre, Irnham Road, Minehead TA24 5DW

There will be a 15-minute open forum prior to the start of the Meeting for residents of Minehead to raise with councillors any matters related to the town.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests and to consider any prior requests for dispensations from councillors on matters to be considered at the meeting.
3. To receive reports from Somerset Councillors and the Local Policing Team.
4. To receive updates from councillors on Advisory groups and Outside Bodies.
5. To approve and sign the Minutes of the [Full Council Meeting held on Tuesday 27th May 2025](#).
6. To receive the Minutes of the [Planning Committee Meeting held on Tuesday 3rd June 2025](#).
7. Accounts
 - i. To approve the following payments over £1,500:
 - Payment of **£7,200 inc. VAT** to Minehead Eye Youth Services for financial contribution towards delivering Minehead Youth Club from April 2025 – March 2026.
 - ii. To approve payments made for May (*See Attachment*)
 - iii. To receive budget income & expenditure reports for May (*See Attachment*)
 - iv. To receive income receipts for May (*See Attachment*)
 - v. To receive bank reconciliations for May (*See Attachment*)
8. To reconsider a request from Minehead Coast and Development Trust for a £5,000 contribution towards tourism services in the town. (*See Attachment*)

9. To receive a report on the 2024 Minehead Christmas Light Switch-On Event, to discuss the possibility of hosting a similar event in 2025 and to consider delegating authority to the Clerk for planning and expenditure related to the event. *(See Attachment)*
10. To note the proposed date of Sunday 12th April for the 2026 Minehead EAT festival and to consider hosting an additional EAT festival in August 2026.
11. To consider delegating the Clerk with the authority of purchasing new machinery for the amenities team from the appropriate budget lines. With a limit of no more than £1,500 per item.
12. To consider the proposal to lease Town Council land adjoining Cheeky Cherubs at the Alcombe Children's Centre for the purpose of erecting a secure fenced outdoor space *(See Attachment)*
13. To note the published boundary commission proposals for the new Somerset Council ward boundaries and to consider a further Town Council response to the consultation.
14. To approve the purchase and installation of nine benches in The Parks, with seven funded through a Section 106 grant and two funded via external donations.
15. To consider a request from Leigh DanTERS Funfair to revise the dates of the Autumn Fair, proposing that the fair be held from Monday 1st September to Sunday 7th September, with operational days running from Wednesday 3rd September to Sunday 7th September, instead of the originally scheduled dates of Monday 15th September 2025 to Monday 22nd September 2025.
16. To note the dates for Minehead Town Council's Community Engagement Events for 2025 - 2026. *(See Attachment)*



Ben Parker

Town Clerk

12th June 2025