



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on
Tuesday 11th March 2025 at 7.30 pm at
the Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 11th February 2025.](#)
4. Accounts
 - i. To recommend the following payments over £1,500:
 - Payment of £1,915.00 to MS Tree Services for the pollarding of 6 trees at King George Playing Field (*See councillor attachment, Work approved at January's Full Council Meeting Minute number 2025/14*)
 - Payment of £1,995.23 to Workwear Express for uniform for Amenities Team staff including purchasing of stock uniform. (*See councillor attachment*)
 - ii. To approve payments made for February. (*See Attachment*)
 - iii. To receive budget, income & expenditure reports for February. (*See Attachment*)
 - iv. To receive Income received for February. (*See Attachment*)
 - v. To receive bank reconciliations for February. (*See Attachment*)
5. To Consider an Expression of Interest for a Potential Use of Land Near the SureStart Building at King George Playing Field.
6. To review and recommend for approval regular payments including Salaries for 2025/26 financial year. (*See councillor attachment*)
7. To review and recommend 2025/26 Insurance Policy renewal quote. (*See councillor attachment*)

8. To review and recommend the fees and charges for 2025/26 financial year. *(See councillor attachment)*
9. Grant applications for approval
 - i. To receive a request from Minehead & Exmoor Music Festival for a small grant.
 - ii. To receive a request from Minehead Armed Forces & Veterans Breakfast Club for a small grant.
 - iii. To receive a request from The Regal Film Society for a small grant.

A handwritten signature in black ink, appearing to be 'BP', written over a horizontal line.

Ben Parker
Town Clerk
6th March 2025