



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on Tuesday 11th February 2025 at 7.30 pm at the Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 14th January 2025.](#)
4. Accounts
 - i. To recommend the following payments over £1,500:
 - Payment of £4,000 to P. Cornish for the start of work to repair damaged wall in public toilets at Summerland Road Car Park. *(Work approved in Januarys Full Council Meeting Minute number 2025/12, See Councillor Attachment)*
 - ii. To approve payments made for January. *(See Attachment)*
 - iii. To receive budget income & expenditure reports for January. *(See Attachment)*
 - iv. To receive Income received for January. *(See Attachment)*
 - v. To receive bank reconciliations for January. *(See Attachment)*
5. To note the outstanding S106 allocations for the Minehead area and to agree how to collate eligible projects within the town.
6. To consider delegating the authority to the Clerk to purchase a Town Council branded events gazebo up to the value of £1,500.
7. To consider the purchase of new chainsaw and safety equipment for the amenities team.
8. To review and assess staff training requirements.
9. To review quotations for a new solar light at cross farm park and to consider making a recommendation for purchase.
10. To consider a request from The Regal Theatre for Town Council support in offering free film screenings for children and families at periodic intervals throughout the year.

11. To receive a report on the Ear Marked and General Reserves funds and to consider the recommendation.
12. To consider funding the planting of a Tree in Blenheim gardens with a plaque to commemorate the Centenary of its opening.

A handwritten signature in black ink, appearing to be 'BP' followed by a stylized flourish.

Ben Parker
Town Clerk
6th February 2025