



## MINEHEAD TOWN COUNCIL

Minutes of the Planning Meeting of Minehead Town Council  
held on  
Tuesday 7<sup>th</sup> January 2025 at 7.30 pm at  
the Town Council Offices, 3 Summerland Road, Minehead TA24 5BP

**Present:** Councillors M Palmer (Chair), Hodson, Lawton, Bartlett, and C Palmer  
**Officers in Attendance:** B Parker (Town Clerk)  
**Members of Public:** No members of the Public

1. To receive apologies for absence.

Councillor Kravis' apologies were received.

2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.

Councillor Bartlett disclosed an interest in 3/21/24/080 as they were known to the applicant. Stayed in room, did not speak, did not vote.

There were no further disclosures.

3. To approve the Minutes of the Planning Meeting of Minehead Town Council held on Tuesday 3<sup>rd</sup> December 2024 to discuss any matters arising.

**RESOLVED** the Minutes of the Planning Committee Meeting of Minehead Town Council held on Tuesday 3<sup>rd</sup> December 2024 were approved and signed by the chair.

4. To consider the Planning Applications received.

The applications were considered, and comments are at Appendix 1.

The meeting ended at 7:49 pm.

**APPENDIX 1**

<u>Application</u>	<u>Recommendation</u>
<p><b>3/21/24/052</b> Erection of extension <b>G &amp; B Windows, Unit 4B Mart Road, Minehead, TA24 5BJ</b></p>	<p>The committee welcomed the planting of additional trees offsite to help offset the environmental impact of the extension.</p> <p><b>RESOLVED</b> The Committee could see no material planning reason to refuse this application.</p>
<p><b>T/21/24/014</b> Notification to carry out management works to two Pittosporum trees and one yew tree within Wellington Square Conservation Area <b>Foxes Fields, Selbourne Place, Minehead, TA24 5TY</b></p>	<p>The committee determined that these decisions would be better handled by the tree officer at Somerset Council. However, they noted that higher quality information and more detailed drawings should have been included with the proposed works.</p> <p><b>RESOLVED</b> The Committee could see no material planning reason to refuse this application.</p>
<p><b>3/21/24/080</b> Removal of first floor top hung casement windows and installation of painted timber sliding sash windows <b>5 Manor Road, Minehead, TA24 6EH</b></p>	<p>The committee commended that the windows were to be replaced with those matching the original sash design.</p> <p><b>RESOLVED</b> The Committee could see no material planning reason to refuse this application.</p>
<p><b>T/21/24/015</b> Application to carry out management works to one beech tree, one lime tree and</p>	<p>The committee determined that these decisions would be better handled by the tree officer at Somerset Council.</p>

<u>Application</u>	<u>Recommendation</u>
<p>one sycamore included in West Somerset District Tree Preservation Order T/3/78 at Foxes Fields <b>Foxes Fields, Selbourne Place, Minehead, TA24 5TY</b></p>	<p>However, they noted that higher quality information and more detailed drawings should have been included with the proposed works.</p> <p><b>RESOLVED</b> The Committee could see no material planning reason to refuse this application.</p>
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Cllr M Palmer  
 Planning Committee Chair  
 January 2025

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