



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Meeting of Minehead Town Council to be held on

Tuesday 28th January 2025 at 7.30 pm in
the Community Centre, Irnham Road, Minehead TA24 5DW

There will be a 15-minute open forum prior to the start of the Meeting for residents of Minehead to raise with councillors any matters related to the town.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests and to consider any prior requests for dispensations from councillors on matters to be considered at the meeting.
3. To receive reports from Somerset Councillors and the Local Policing Team.
4. To receive updates from councillors on Advisory groups and Outside Bodies.
5. To approve and sign the Minutes of the [Full Council Meeting held on Tuesday 19th December 2024](#).
6. To receive the Minutes of the [Planning Committee Meeting held on Tuesday 7th January 2025](#).
7. To receive the Minutes from the [Finance and General Purposes Committee Meeting held on Tuesday 14th January 2025](#).
8. To consider an application for co-option to Minehead Town Council. *(See Councillor Attachment)*
9. Accounts
 - i. To approve the following urgent payments over £1,500 for January:
 - Payment of £1,680 inc. VAT to GB Sport & Leisure for 4 x play inspection training
(See councillor attachment, Training approved in August Full Council minute number 2024/137)
 - ii. To note payments made for December *(See Attachment)*
 - iii. To note budget income & expenditure reports for December *(See Attachment)*

- iv. To note income received for December *(See Attachment)*
- v. To note bank reconciliations for December *(See Attachment)*

10. Budget

- i. To note the Minehead Town Council financial budget reports for the third quarter of the 2024/25 financial year. *(See Attachment)*
- ii. To receive the budget report for 2025/26 financial year, to consider the recommendations and to set the precept. *(See Attachment)*

- 11. To approve the Minehead Town Council Absence Management Policy. *(See Attachment)*
- 12. To receive an update on the insurance settlement relating to the October 2024 incident at Summerland Car Park Public Conveniences and to consider the recommendation *(See Attachment)*
- 13. To receive a report on repainting works at the Community Centre and to consider the recommendation. *(See Attachment)*
- 14. To receive a report on tree maintenance works at King George Playing Field and to consider the recommendation. *(See Attachment)*
- 15. To reconsider West Somerset Green Forum's request for a letter of support, following their submission of additional information, regarding their proposal to install a temporary 'beach fish' plastic recycling structure on the Esplanade in May & June 2025. *(See Councillor Attachment)*
- 16. To receive a request from Bridgwater and Taunton College who are seeking members of the local community to join the Governing Body at West Somerset College. *(See Attachment)*
- 17. To consider nominating a Town Councillor representative at the bus users & stakeholders group meetings. *(See Councillor Attachment)*
- 18. To note Minehead Town Councils response to The Boundary Commission Review of Somerset Council Ward Boundaries and to approve additional Minehead Town Council response. *(See Councillor Attachment)*



Ben Parker

Town Clerk

23rd January 2025.