



## MINEHEAD TOWN COUNCIL

### Agenda

Members of the public are invited to attend the Meeting of Minehead Town Council to be held on

Tuesday 22<sup>nd</sup> October 2024 at 7.30 pm in  
the Community Centre, Irnham Road, Minehead TA24 5DW

There will be a 15-minute open forum prior to the start of the Meeting for residents of Minehead to raise with councillors any matters related to the town.

There will be a 15-minute presentation at the beginning of the meeting from Minehead Information Centre.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests and to consider any prior requests for dispensations from councillors on matters to be considered at the meeting.
3. To receive reports from Somerset Councillors and the Local Policing Team.
4. To receive updates from councillors on Advisory groups and Outside Bodies.
5. To approve and sign the Minutes of the [Full Council Meeting held on Tuesday 10<sup>th</sup> September 2024.](#)
6. To receive the Minutes of the [Planning Committee Meeting held on Tuesday 1<sup>st</sup> October 2024.](#)
7. To receive the Minutes from the [Finance and General Purposes Committee Meeting held on Tuesday 8<sup>th</sup> October 2024.](#)
8. Accounts
  - i. To note payments made for September (*See Attachment*)
  - ii. To note budget income & expenditure reports for September (*See Attachment*)
  - iii. To note income received for September (*See Attachment*)
  - iv. To note bank reconciliations for September (*See Attachment*)
9. To note the Earmarked Reserves report. (*See Attachment*)

10. To approve the replacement of four trees in the Avenue, Minehead and delegate the authority to the clerk to spend up to £8,000 if required, using budgets to complete the work as specified. *(Recommendation from the Finance and General Purposes Committee, See Attachment)*
11. To approve the termination of the use of Foam Stream at the end of the hire period and return the equipment back to Weedingtech. *(Recommendation from the Finance and General Purposes Committee, See Attachment)*
12. To receive an update on the Lychgate at Minehead Cemetery and consider delegating authority to the Clerk for arranging any necessary safety works to the structure.
13. To decide on the disconnection of unmetered electricity at Cross Farm Park and to consider quotation for Solar alternative. *(See Councillor Attachment)*
14. To approve the funding of two community access bleed kits in Minehead funded using the Mayors allowance. *(See Attachment, Recommendation from the Finance and General Purposes Committee)*
15. To receive an update on the recent incident at Summerland Road Toilets where a vehicle collided with the building.
16. To receive and note the Minehead Town Council sponsorship report from The Minehead Bay Festival held on Saturday 31<sup>st</sup> August 2024. *(See Councillor Attachment)*
17. To note the external auditors report 2023/24 *(Section 3 of Annual Governance and Accountability Return, See Attachment)*
18. To note adopted letter for Minehead Town Council to issue to residents and businesses regarding overhanging vegetation obstructing footpaths and roadways. *(See Attachment)*
19. To note Minehead in Bloom received the Gold award in South West in Bloom 2024.



Ben Parker

Town Clerk

17<sup>th</sup> October 2024.