



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on
Tuesday 8th October 2024 at 7.30 pm at
the Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 13th August 2024.](#)
4. To receive the notes from the Amenities Advisory Group Meeting held on Tuesday 3rd September 2024.
5. To receive the notes from the Community & Events Advisory Group Meeting held on Tuesday 24th September 2024.
6. Accounts
 - i. To approve payments made for September. *(See Attachment)*
 - ii. To receive budget income & expenditure reports for September. *(See Attachment)*
 - iii. To receive Income received for September. *(See Attachment)*
 - iv. To receive bank reconciliations for September. *(See Attachment)*
7. To receive the Earmarked Reserves report. *(See Attachment)*
8. To receive report on replanting the Avenue Trees and to make a recommendation to Full Council. *(See Attachment)*
9. To receive quotation for purchase of foam stream following a 6 month trial, to consider report and to make a recommendation to Full Council. *(See Attachment)*

10. To consider recommendation for MTC to finance free car parking in selected car parks in Minehead on the day of Christmas lights switch on, Friday 29th November at a cost of £332.22 + VAT. (*Recommendation from Community & Events Advisory Group*)
11. To receive the external auditors report 2023/24 (Section 3 of Annual Governance and Accountability Return, *See Attachment*)
12. To consider request from neighbourhood policing team to fund 2 x community access bleed kits in Minehead. (*See Attachment*)
13. To Approve Somerset Council's template letter for Minehead Town Council to issue to residents and businesses regarding overhanging vegetation obstructing footpaths and roadways (*See Attachment*)
14. To consider the Council's digital services accessibility requirements and to discuss delegating appropriate authority to the Town Clerk to implement necessary technical enhancements. (*See Councillor Attachment*)
15. Grant applications for approval (*See Councillor Attachment*)
 - i. To receive a request from Minehead Community Defib Group for a small grant.
16. To note upcoming Community Engagement Event on Tuesday 15th October at 7:30 P.M – 9:00 P.M in The Minehead Community Centre, Irnham Road, TA24 5DW.



Ben Parker
Town Clerk
3rd October 2024