



## MINEHEAD TOWN COUNCIL

### Agenda

Members of the public are invited to attend the Meeting of Minehead Town Council to be held on  
Tuesday 23<sup>rd</sup> July 2024 at 7.30 pm in  
the Community Centre, Irnham Road, Minehead TA24 5DW

There will be a 15-minute presentation at the beginning of the meeting from members of Citizens Advice West Somerset.

There will be a 15-minute open forum prior to the start of the Meeting for residents of Minehead to raise with councillors any matters related to the town.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the meeting.
3. To receive reports from Somerset Councillors and the Local Policing Team.
4. To receive updates from councillors on Advisory groups and Outside Bodies.
5. To approve and sign the Minutes of the [Full Council Meeting held on Tuesday 25<sup>th</sup> June 2024](#).
6. To receive the Minutes of the [Planning Committee Meeting held on Tuesday 2<sup>nd</sup> July 2024](#).
7. To receive the Minutes of the [Finance and General Purposes Committee meeting held on Tuesday 9<sup>th</sup> July 2024](#).
8. Accounts
  - i. To Approve the following payments over £1,500 for June (*Recommended by the Finance and General Purposes Committee*)
    - **£2,000** to Minehead and Coast Development Trust for sponsorship of musical acts at Minehead Bay Festival to be held on Saturday 31st August 2024. (*Sponsorship package approved at April's Full Council Meeting Minute Number 2024/60*)
    - **£7,200 inc. VAT** to Minehead Eye youth Services for delivery of Minehead Youth Club by 2 qualified youth workers on a weekly basis between April 2024 – March 2025. (*3-year SLA approved at February's Full Council Meeting Minute Number 2024/22*)

- ii. To Note payments made for June *(See Attachment)*
  - iii. To Note budget income & expenditure reports for June *(See Attachment)*
  - iv. To Note income received for June *(See Attachment)*
  - v. To Note bank reconciliations for June *(See Attachment)*
9. To approve to write off an historic bad debt for the cost of a destroyed planter at Alcombe in 2023 totalling **£583.33 + VAT**. *(Recommendation from the Finance and Staffing Committee)*
  10. To approve for Minehead Town Council to finance the EAT Festivals in Minehead for a three-year period, comprising three annual events, commencing with the first festival in April 2025. *(See Councillor Attachment, Recommendation from the Finance and Staffing Committee)*
  11. To approve for Minehead Town Council to support a Christmas Light switch on Event in the Town on Friday 29<sup>th</sup> November 2024. *(Recommendation from the Finance and Staffing Committee)*
  12. To note that Minehead Town Council have received a cash gift of **£500** under Section 139 of Local Government Act 1972.
  13. To note upcoming tree maintenance work at Marsh Common. *(See Attachment)*
  14. To note Citizens Advice West Somerset Quarter 1 Service Data. *(See Attachment)*
  15. To note The Local Community network Minehead and watchet (LCN 13) 2023/24 annual report. *(See Attachment)*
  16. To note recent judging of Minehead in Bloom and Blenheim Gardens Green Flag Award for 2024-25.



Ben Parker

Town Clerk

18<sup>th</sup> July 2024.