



## MINEHEAD TOWN COUNCIL

### Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on  
Tuesday 9<sup>th</sup> July 2024 at 7.30 pm at  
the Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 11<sup>th</sup> June 2024.](#)
4. Accounts
  - i. To recommend the following payments over £1,500:
    - **£2,000** to Minehead and Coast Development Trust for sponsorship of musical acts at Minehead Bay Festival to be held on Saturday 31<sup>st</sup> August 2024. (*Sponsorship package approved at April's Full Council Meeting Minute Number 2024/60*)
    - **£7,200** inc. VAT to Minehead Eye youth Services for delivery of Minehead Youth Club by 2 qualified youth workers on a weekly basis between April 2024 – March 2025. (*3-year SLA approved at February's Full Council Meeting Minute Number 2024/22*)
  - ii. To approve payments made for June. (*See Attachment*)
  - iii. To receive budget income & expenditure reports for June. (*See Attachment*)
  - iv. To receive Income received for June. (*See Attachment*)
  - v. To receive bank reconciliations for June. (*See Attachment*)
5. To appoint two new Councillor signatories for the CCLA Account.
6. To recommend to write off a historic bad debt for the cost of a destroyed planter at Alcombe in 2021.

7. To receive an update regarding asset and service devolution. *(See Councillor Attachment)*
8. To receive a request from EAT Festival regarding hosting an event in 2025. *(See Councillor Attachment)*
9. To agree plans for Minehead Town Council's input towards a Christmas light switch on event for 2024.
10. To note that Councillors M Palmer and Lawton have carried out quarterly account spot checking.

A handwritten signature in black ink, appearing to be 'Ben Parker', written over a horizontal line.

Ben Parker  
Town Clerk  
4<sup>th</sup> July 2024