

**MINEHEAD TOWN COUNCIL**

Agenda

Members of the Public are invited to attend the Finance and General Purposes Meeting

of Minehead Town Council to be held on

Tuesday 8th August 2023 at 7.30 pm at

the Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead and Alcombe to speak on any matter related to the agenda.

1. To receive apologies for absence.

2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.

3. To approve the Minutes of the Finance and General Purposes Meeting on Tuesday 11th July 2023 and to discuss any matters arising.

4. Accounts (Attachment 2)

i) To approve the urgent payments to a value of £29,195.14.

ii) To approve the payments under £1500 to the value of £3,718.33.

ii) To recommend approval of the payments over £1500 to the value of £11,714.90.

iv) To approve the payments by procurement card to the value of £446.65.

5. To receive the Budget Update Report and Income and Expenditure Report and to discuss any matters of interest or concern. (Attachments 3 and 4)

6. To receive the Earmarked Reserves Report. (Attachment 5)

7. To discuss the purchase of a new lawnmower deck and installation of gates at the Summerland toilets. (Minutes July F&GP - Items 55 and 56)

8. To convene a Staffing Sub-Committee. (Attachment 7)

9. To receive the notes from the Staff Working Group meeting on Tuesday 1st August 2023. (Confidential Attachment)

Helen Nathanson

Town Clerk