



FINANCE AND GENERAL PURPOSES COMMITTEE

ALL COUNCIL MEETINGS ARE OPEN TO THE PRESS AND PUBLIC

This Meeting will be streamed live on the Minehead Town Council Facebook Page

Dear Councillor

There will be a Meeting of the Finance and General Purposes Committee of Minehead Town Council, to which all Committee members are summoned, at the Community Centre, Irnham Road, Minehead TA24 5DW on **Tuesday 11 July 2023** at 7.30pm. The Meeting will consider the items set out below.

Yours sincerely

Helen Nathanson
Clerk

11 July 2023

Enquiries: 01643 707213 or email admin@mineheadtowncouncil.co.uk

Chair: Cllr M Kingston-James

Councillors: Cllr Ch Beynon, Cllr J Bonar, Cllr B Hodson, Cllr M Kravis*, Cllr A Lawton,
Cllr C Palmer, Cllr M Palmer

(denotes Somerset Councillor "SC")*

AGENDA

Please note that the Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence [LGA 1972 s85 \(1\)](#)
- 2 **To receive** Councillors' Declarations of Interest and any Dispensations [In accordance with the provisions of the Localism Act 2011 in respect of members](#)
- 3 **To approve** the Minutes of the Finance & Staffing Committee Meeting held on 9 May 2023
- *Minutes to be agreed by Councillors who were in attendance* *Attached*
- 4 **Finance**
 - 4.1 **To approve** urgent payments for July 2023 *To follow*
 - 4.2 **To approve** payments under £1,500 for July 2023 *To follow*
 - 4.3 **To recommend** to Full Council payments over £1,500 for July 2023 *To follow*
 - 4.4 **To approve** payments by Procurement Card for July 2023 *To follow*
 - 4.5 **To approve** Regular Payments for June 2023 *To follow*
 - 4.6 **To receive** the Income Report for June 2023 *To follow*
- 5 **To recommend** purchase of new lawn mower cutting deck
- 6 **To recommend** new security gates next to changing places toilet
- 7 **To propose** MTC representation at LCN
- 8 **To discuss** transfer of equipment from Minehead BID
- 9 **To resolve** to exclude members of the press and public [\(Public Bodies \[Admission to Meetings\] Act 1960\)](#)
- 10 **Confidential Items**
 - 10a **To recommend** MAC letter
 - 10b **To recommend** Draft letter to Somerset Council regarding Blenheim Gardens