

MINEHEAD TOWN COUNCIL

PAYMENTS FOR APPROVAL - 11 Jul 2023

PAYMENTS				
#	Ref	URGENT PAYMENTS	Amount	Description
1		Staff wages	£18,843.83	Net wages July 2023 (pay by 18th July)
2		HMRC	£4,944.60	Tax & NI for July 2023 wages (pay by 18th July)
3		SCC Pension Fund	£5,561.23	Pension contributions July 2023 (pay by 18th July)
4	paid	The Best Connection	£839.60	Temporary admin cover 12-18.06.2023 - 37hrs x £18.91
5	paid	Rutland Garden & Property Services	£6,881.80	Refurbishment of Sea front & harbour benches x 23 (grant)
6	paid	Prepaid card	£300.03	Top up balance to £500 29.06.2023
7	paid	Minehead & Exmoor Music Festival	£500.00	Grant for Music Festival 24 -29 July 2023 (granted Full Council 27.6.23)
8		Minehead Twinning Association	£1,000.00	Grant for Twinning Association visit Sept 2023 (granted Full C 27.06.23)
		Total	£38,871.09	
		The above payments have been made under the provisions of Financial Regulation 5.5.1.		
		INVOICES BELOW FOR APPROVAL BY FINANCE & STAFFING COMMITTEE 11/07/2023		
		Payments under £1500		
9		Toolstation	£96.98	Hinged door enclosure x 2, brass tap connector x 2
10		SALC	£70.00	Data protection training part 2 & 3
11		Active Signs	£86.82	No unauthorised parking - Comm Cent, Changing places signs x 2
12		Viking	£74.28	Stapler, A3 laminating pouches, A4 paper
13		Thirstywork	£26.34	Water cooler rental 29.06.2023-28.07.2023 - Depot
14		Jewson	£171.72	Postfix x 18 bags for Queen Elizabeth II Rose Garden repairs - vandalism
15		The Best Connection	£839.60	Temporary admin cover 19-23.06.2023 - 37hrs x £18.91
16		Greenham	£251.76	Bleach,polish,degreaser, bin bags
17		Minehead Sawmills	£109.44	Trellis panels x 12 for Queen Elizabeth II Rose Garden - vandalism
18		Exmoor Skip Hire Ltd	£520.50	Bins x 1 at Cem, Bins x6 Comm Cent, 05.06.2023 & 23.06.2023
19		PPLPRS	£487.32	Music Royalties bands in Blenheim Gardens 2023
20		Evolution	£200.00	Band Blenheim Gardens 24.06.2023
21		Andy Doran	£125.00	Band Blenheim Gardens 18.06.2023
22		Astor Bannerman	£1,350.00	New Steel Door - changing Places wc - Summerland
23		Eagle Plant	£343.20	Temporary toilet block hire Quay West June 2023
		Total	£4,752.96	
		THE INVOICES BELOW ARE RECOMMENDED FOR APPROVAL BY THE FINANCE AND STAFFING COMMITTEE		
		Payments over £1500		
24		Somerset Council	£1,912.50	Survey,admin & licence fees to site Compound & temp toilets Quay West
25		Minehead Citizens Advice Bureau	£5,000.00	Grant 2023 towards running costs (agreed Full Council 25.04.2023)
		Total	£6,912.50	
		PROCUREMENT CARD PURCHASES		
26	23/06/2023	GiffGaff	£8.00	Mobilephone data contract - Operations Manager 22.6-21.7.23
27	26/06/2023	Iceland	£1.25	milk for MTC Office
28	28/06/2023	Morrisons Petrol Station	£136.97	Fuel for Cemetery strimmer & Depot equipment.
29	30/06/2023	Mr Criddle	£12.00	2 x keys for Depot
30	04/07/2023	Iceland	£1.20	milk for MTC Office
		Total	£159.42	

Signed Chairman of Finance & Staffing Committee