

**MINEHEAD TOWN COUNCIL**  
**PAYMENTS FOR APPROVAL - Jun 2023**

PAYMENTS				
#	Ref	URGENT PAYMENTS	Amount	Description
1	paid	Staff wages	£22,158.39	Staff net wages June 2023 (to be paid by 18th June 2023)
2	paid	HMRC	£6,835.16	Tax & NI - June 2023 (payable by 18th June 2023)
3	paid	SC Pension Fund	£5,941.14	Pension contributions- June 2023 (payable by 18th June 2023)
4	paid	C Johnson	£342.94	re-imbusement for freestanding netball posts purchase for MUGA
5	paid	AstorBannerman (Medical) Ltd	£14,852.40	Building work at Summerland wc Changing Places - 2nd half
6	paid	Prepaid card	£321.37	Top up to £500.00 01.06.2023
7	paid	CCLA	£90,000.00	Transfer to CCLA 2022/23 precept surplus
8	paid	Prepaid card	£500.00	Top up to £500.00 06.06.2023
		<b>Total</b>	<b>£140,951.40</b>	
		<b>The above payments have been made under the provisions of Financial Regulation 5.5.1.</b>		
		<b>INVOICES APPROVED BY FINANCE &amp; STAFFING COMMITTEE 27/06/2023</b>		
		<b>Payments under £1500</b>		
9	paid	Best4 Hedging	£958.20	Hedging plants for Coronation hedge
10	paid	Viking	£71.96	Laminating pouches A4 x 3
11	paid	Exmoor Skip Hire	£814.50	recycling & general waste skips 16.05.2023 (14471 & 14472) Cem -mixed 26.5.23
12	paid	Greenham	£379.57	eyewash,1st aid kits, washing up liquid,bin bags, safety shoes (bp)
13	paid	West Somerset Flood Group	£5.00	Annual contribution towards West Somerset Flood Group website
14	paid	Workwear Express Ltd	£88.30	MTC Hi Viz vests x 10
15	paid	SALC	£60.00	Year end & audit training 22.03.2023 - SR, Cemetery training 24.5.23 - JC
16	paid	Julie Notley	£2.50	re-imbusement for milk for MTC office 25.05.23 & 06.06.2023
17	paid	Danfo	£888.00	Service of toilet facilities & supply & fit new baby change table - Warren Rd
18	paid	Split Dimension Ltd	£110.00	Occupational Health services
19	paid	Iosh Hurley Plumbing & Heating	£385.44	Fit handwashing sink into worktop & pipework for Community Centre kitchen
20	paid	Eagle Plant	£312.00	Toilet block hire & delivery - Quay West refurb 25.5-31.5.23
21	paid	Toolstation	£85.84	filler, knife, interior paint
22	paid	Thirstywork	£52.68	water cooler rentals MTC Office & Depot 29.05.2023-28.06.2023
23	paid	Mike Arnold & Son	£765.06	Arches & bed for digger trailer
24	paid	CSAR Fire Ltd	£1,440.00	Fire Risk Assesments & reports at Office,CommCentre,Cemetery & Depots
25	paid	C J Lynch & Sones (Minehead)	£1,020.00	New tarmac path into Queen Elizabeth II Rose Garden
26	paid	AR Computing	£477.30	Suppy & fit new CCTV camera to cover Changing Places wc at Summerland
27	paid	Viking	£71.93	post its, notebooks, hllighters, pukka pads,
28	paid	The Best Connection	£226.92	Temporary Admin cover 2-3.06.2023 - 10hrs x £18.91ph
29	paid	K Pietrusiewicz	£1.25	Milk for MTC Office - card out with works team
		<b>Additional payments to be approved at Full Council 27th June 2023</b>		
30		Wiveliscombe Wind Band	£225.00	Band at Blenheim Gardens 11th June 2023
31		Courtstall Services Ltd	£450.00	Installation of netball playing lines at Muga
32		Toolstation	£86.22	Safety boots -for PS & spray gun, connectors, hose, plates
33		Greenham	£231.20	Blue hand towels, dispenser, hygiene roll, soap (Changing Places) sun cream
34		Initial	£258.77	Maxi jumbo toilet roll x 72
35		LBH Electricians	£60.00	Fix Muga lights tripping fault
36		Westrip Cleaning Services	£55.00	Window Cleaning MTC Office & Community Centre June 2023
37		Exmoor Skip Hire	£672.00	Dry waste skip 16243 & household waste skip 16244 12.06.2023
38		CrossTown	£200.00	Band at Blenheim Gardens 17th June 2023
39		Reflex Sports Ltd	£150.00	Pulastic Eco hard floor cleaning fluid x 3
40		The Best Connection	£680.76	Temporary Admin cover 5-9.6.2023 30hrs x £18.91
41		Viking	£43.12	Toilet tissue x 64 rolls - Community Centre
		<b>Total</b>	<b>£11,328.52</b>	
		<b>THE INVOICES BELOW ARE RECOMMENDED FOR APPROVAL TO FULL COUNCIL BY FINANCE AND STAFFING COMMITTEE</b>		
		<b>Payments over £1500</b>		
42		Andy Giles	£1,850.00	Audit 22/23 return support
43		AstorBannerman (Medical) Ltd	£3,447.60	Final half for ramp access & railings
44		Festive Lighting Company Ltd	£9,185.54	Christmas lights 2023 hire (yr 3)
45		Ware Construction SW Ltd	£33,000.00	1st payment - building work Quay West wc refurbish
		<b>Total</b>	<b>£47,483.14</b>	
		<b>PROCUREMENT CARD PURCHASES</b>		
46	23/05/2023	Giffgaff	£8.00	mobile phone May fee for Operations Manager
47	23/05/2023	Amazon	£10.97	Fish keys for opening emergency lights
48	24/05/2023	Morrisons Petrol Station	£80.00	Fuel for FN14 KAU
49	26/05/2023	Lidl	£9.95	Toilet roll for temporary toilets at Quay West
50	01/06/2023	Iceland	£7.25	Coffee & milk for MTC Office
51	01/06/2023	Ucheck	£99.60	DBS checks forcontact with children Staff member & Councillors- Coron Hedge
52	05/06/2023	Morrisons Petrol Station	£70.00	Fuel for FN14 KAU
53	05/06/2023	Microsoft	£48.00	licences 04.05.2023-03.06.2023
54	05/06/2023	Microsoft	£65.80	licences 04.05.2023-03.06.2023
55	02/06/2023	Indeed	£146.66	job advert for toilet cleaner
56	05/06/2023	Amazon	£19.97	Signs - Changing places x 2
57	07/06/2023	Properjob	£10.00	Litter pickers x 8
58	07/06/2023	Amazon	£30.70	Signs - Changing places x 2
59	07/06/2023	Amazon	£17.89	Rubber doorstep for new door - Changing Places toilet
60	08/06/2023	Tesco Petrol Station	£92.59	Fuel for HW69 OJE
61	12/06/2023	Tesco Petrol Station	£58.76	Fuel for Cemetery machinery
62	20/06/2023	Iceland	£1.25	Milk for MTC Office
63	20/06/2023	Morrisons Petrol Station	£71.01	Fuel for FN14 KAU
		<b>Total</b>	<b>£848.40</b>	

Signed Chairman of Finance & Staffing Committee