



## MINEHEAD TOWN COUNCIL GRANT APPLICATION FORM

(Please complete this form in black ink to enable it to be photocopied).

If you need assistance completing this form, then please contact The Town Clerk, 3 Summerland Road, Minehead, Somerset, TA24 5BP  
Tel: 01643 707213 or e-mail [info@mineheadtowncouncil.co.uk](mailto:info@mineheadtowncouncil.co.uk)

Name of Your Organisation:

... **Minehead and Exmoor Music Festival Society** .....

Correspondence address:

... **6 Hopcott Close, Minehead** .....

Post Code ... **TA24 5HB** .....

Name and address of person making the application

Name: ... **Michael Dewar** ..... Position ... **Committee Member** ...

Address: ... **Langdales, Church Road,** .....

..... **Minehead** ..... Post Code ... **TA24 5SA** .....

e-mail: ... **m.dewar2@gmail.com** ..... e-mail: .....

Tel No ... **01643 708210** ..... **07810 300787** .....

What does your organisation do, and how does it benefit the residents of Minehead?

... **It organises a week-long festival of classical music, comprising three Orchestral concerts in the Regal Theatre and a Chamber Music concert in the Methodist Church. The concerts give the residents of West Somerset the opportunity to hear classical music played by professional-standard musicians - the only time a full symphony orchestra comes to Minehead.** .....

When was your organisation formed ... **1963** .....

Is your organisation a registered charity **YES**. Charity No ... **260276** .....

Is your organisation part of, or affiliated to, any national organisation **NO**

If yes please give details .....

Does your organisation have a constitution? **YES**  
If yes could you provide a copy with your application.

Where does your organisation meet? ...**Correspondence address (committee), Regal Theatre (festival)**...

How many members does your organisation have?

Minehead Residents ...**c.52**..... Non-Minehead Residents ...**c.35**.....

If your organisation is not membership based, please give details of the number of people you work with or provide services for and how many are resident in Minehead.

What are your present charges/subs/fees? ...**N/A**.....

### Your Project

Briefly describe the project or purpose for which you require a Grant. How will it benefit the community or residents of Minehead? Is it for the benefit of your members or the wider community? Is it aimed at a particular group within the community?

... **Please see separate sheet** .....

(Please continue on a separate sheet if necessary)

What is the amount of the Grant that you are seeking? £ ...**500**..... (Maximum £500)

Please provide a copy of your most recent annual accounts along with a budget for the project for which you are seeking a Grant.

Have you received or applied for funding from other sources in respect of this project?

**YES** (Please delete as appropriate) If yes, please give details:

Name of funding organisation	Amount Applied for	Amount Committed	Amount Received	Guarantee Against Loss?
Fairfield Charitable Trust	£1000	£500	£0	No
Clark Foundation	£500	£500	£500	No
Battens Charitable Trust	£500	£0	£0	No

**Declaration**

I declare that I have read and accept the information pack and that I have answered all the questions fully and truthfully. I also declare that any Grant made to my organisation will be used solely for the purpose outlined in this application. I agree to refund the Grant to Minehead Town Council in the event of it not being used for the purpose specified.

If the Grant is awarded, I agree to acknowledge Minehead Town Council funding on promotional literature or other publicity media.

I accept that the Town Council cannot be held responsible or liable for any incident which may occur either at an event or with an item purchased as a result of a Grant.

I understand that the Town Council reserves the right to publish on its web site the names of the organisations that have been awarded Grants and the amounts awarded.

I agree that any unused Grant monies will be refunded directly to Minehead Town Council within 60 days

Signed ..... *M.E. Dewar* .....

Date *8 Mar* ..... 20 *23*

Position ... **Committee member** .....

**Checklist**

Please check that you have included the following with your application:

Completed Application Form	X
Bank Name	X
Payee Name	X
Sort Code	X
Account Number	X
Copy of Annual Accounts	X
Copy of Organisation's Constitution	X

## Grant Application – Supplementary Information

*Briefly describe the project or purpose for which you require a Grant. . . .*

The grant applied for is to cover some of the costs incurred in running the 2023 Minehead and Exmoor Music Festival.

The festival is on 24<sup>th</sup>-29<sup>th</sup> July and comprises four concerts of classical music: three orchestral concerts in the Regal Theatre and a chamber concert in the Methodist Church. The festival is a community event, with the 60+ orchestra players provided with accommodation by local residents and audience members travelling to Minehead to attend the concerts from a wide area.

In common with most such events, the festival has never been funded entirely by ticket sales. Additional income, from donations, sponsorship and grants, is required each year. After a break of two years, 2022 was a challenging year for the festival. Immediately post-Covid there was a significant drop in audience numbers combined with increased expenditure – particularly travel costs for the orchestra members – which resulted in the festival making a loss of £4000. A number of initiatives have been taken by the Society to remedy the situation for 2023: the budget for advertising the festival has been increased to restore the audience figures to their previous levels and, on the assumption that they will not quite do so in the space of one year, applying for more grants to cover the expected shortfall.

While, during the year, there are various recitals and chamber music events in West Somerset, the festival is the only time a full symphony orchestra comes to the area. 2023 will be the 60<sup>th</sup> year the festival has been held - demonstrating that there is an appetite for such music, and the Society believes that the festival helps to raise the profile of Minehead as an entertainment and cultural centre.

### *Bank Details*

*Bank Name:* TSB

*Payee:* Minehead and Exmoor Music Festival Society

*Sort Code:* 30-95-66.

*Account Number:* 00122320