



**PUBLIC NOTICE**

**FINANCE AND STAFFING COMMITTEE**

**ALL COUNCIL MEETINGS ARE OPEN TO THE PRESS AND PUBLIC**

***This Meeting will be streamed live on the Minehead Town Council Facebook Page***

There will be a Meeting of the Finance and Staffing Committee of Minehead Town Council, to which all Committee members are summoned, at the Community Centre, Irnham Road, Minehead TA24 5DW on **Tuesday 18 April 2023** at 7.30pm. The Meeting will consider the items set out below.

Sam Rawle  
Clerk

11 April 2023

Enquiries: 01643 707213 or email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk)

Chair: Cllr M Kingston-James

Councillors: Cllr C Gilberto, Cllr B Hodson, Cllr M Kravis\*, Cllr J Malin, Cllr C Palmer,  
Cllr M Palmer, Cllr S Slade, Cllr T Venner (Deputy Chair)

*(\* denotes Somerset Councillor "SC")*

# AGENDA

**Please note that the Meeting will be digitally recorded**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 **To receive** Apologies for Absence [LGA 1972 s85 \(1\)](#)
- 2 **To receive** Councillors' Declarations of Interest and any Dispensations [In accordance with the provisions of the Localism Act 2011 in respect of members](#)
- 3 **To approve** the Minutes of the Finance & Staffing Committee Meeting held on 13 March 2023 - *Minutes to be agreed by Councillors who were in attendance* **Attached**
- 4 **Finance**
  - 4.1 **To approve** urgent payments for April 2023 **To follow**
  - 4.2 **To approve** payments under £1,500 for April 2023 **To follow**
  - 4.3 **To recommend** to Full Council payments over £1,500 for April 2023 **To follow**
  - 4.4 **To approve** payments by Procurement Card for March 2023 **To follow**
  - 4.5 **To approve** Regular Payments for March 2023 **To follow**
  - 4.6 **To receive** the Income Report for March 2023 **To follow**
- 5 **To receive** the second Interim Audit Report 2022-23
- 6 **To agree** Closing of Annual Accounts 2022-23
- 7 **To consider** grant for 2023-24 and possible SLA 2024-25 for Minehead Museum
- 8 **To resolve** to exclude Members of the Press and Public [\(Public Bodies \[Admission to Meetings\] Act 1960\)](#)
- 9 Confidential Item