



## **PUBLIC NOTICE**

### **FULL COUNCIL MEETING**

*This Meeting will be streamed live to the Minehead Town Council Facebook Page*

**The Meeting will be digitally recorded**

Date: Tuesday 28 February 2023

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk)

Mayor: Cllr A Kingston-James

Councillors: Cllr T Bloomfield, Cllr J Bonar, Cllr C Gilberto, Cllr B Hodson, Cllr M Kingston-James, Cllr M Kravis\*\*\*, Cllr A Lawton, Cllr J Malin, Cllr C Palmer\*, Cllr M Palmer, Cllr S Slade, Cllr T Venner\*

*(\* denotes Somerset West and Taunton Councillor "SWaT")*

*(\*\* denotes Somerset County Councillor "SCC")*

**ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS**

Sam Rawle  
Clerk

22 February 2023

## PUBLIC FORUM

*There will be a 15-minute open forum at the beginning of the Meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the Agenda it will not be possible for Councillors to make any decisions on that matter in the main Meeting. If you would like to ask a question or speak at a Meeting you will need to submit your request to the Clerk in advance of the Meeting. You can request to speak at the Meeting by emailing your full name, agenda item or subject and your question to the Clerk using [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk)*

# AGENDA

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1**      **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2**      **To receive:**  
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)  
Dispensations [Localism Act 2011](#)
- 3**      **To receive** reports from:
  - Somerset County Council (SCC)
  - Somerset West and Taunton District Council (SWaT)
  - Police
  - Councillors attending Meetings on behalf of Minehead Town Council (MTC)
    - Minehead BID (Cllrs Bloomfield and Venner)
    - Advisory and Working Groups
- 4**      **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5**      **Mayor's Announcements**
- 6**      **To agree** the Minutes of the Full Council Meeting held on Tuesday 24 January 2023 –  
*Minutes to be agreed by Councillors who were in attendance*
- 7**      **To note** the Minutes of the Planning Committee meeting held on Tuesday 7 February 2023  
and Finance & Staffing Committee held on 13 February 2023

**8 Finance Matters**

- 8.1 To approve** Urgent Payments for February 2023
  - 8.2 To approve** Payments under £1,500 for February 2023
  - 8.3 To approve** Payments over £1,500 for February 2023
  - 8.4 To approve** Payments by Procurement Card for January 2023
  - 8.5 To approve** Regular Payments for January 2023
  - 8.6 To note** Income Report for January 2023
- 9 To receive** update on plans for celebrations of King Charles' Coronation in May 2023
- 10 To agree** MTC fees and charges for 2023/2024  
*(recommended by Finance & Staffing Committee)*
- 11 To agree** to proceed with restoration of paintings owned by Minehead Town Council  
*(recommended by Finance & Staffing Committee)*
- 12 To agree** review of Committee Structure for new Council year: to amalgamate Finance & Staffing Committee and Amenities & Environment Committee into Finance & General Purposes Committee
- 13 To note:**
- 13.1** that Cllr J Rogers has ceased to be a Councillor
  - 13.2** Cllr Hodson has joined the Swimming Pool Advisory Group
- 14 To resolve** to exclude Members of the Press and Public (Public Bodies [Admission to Meetings] Act 1960)
- 15 Confidential Items**