



PUBLIC NOTICE FULL COUNCIL MEETING

This Meeting will be streamed live to the Minehead Town Council Facebook Page

The Meeting will be digitally recorded

Date: Tuesday 13 December 2022

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email admin@mineheadtowncouncil.co.uk

Mayor: Cllr A Kingston-James

Councillors: Cllr T Bloomfield, Cllr J Bonar, Cllr M Burke, Cllr C Gilberto, Cllr B Hodson,
Cllr M Kingston-James, Cllr M Kravis***, Cllr A Lawton, Cllr J Malin,
Cllr C Palmer*, Cllr M Palmer, Cllr J Rogers, Cllr S Slade, Cllr T Venner*
(denotes Somerset West and Taunton Councillor "SWaT")*
*(** denotes Somerset County Councillor "SCC")*

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Bryan Howe
Deputy Clerk

7 December 2022

PUBLIC FORUM

There will be a 15-minute open forum at the beginning of the Meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the Agenda it will not be possible for Councillors to make any decisions on that matter in the main Meeting. If you would like to ask a question or speak at a Meeting you will need to submit your request to the Clerk in advance of the Meeting. You can request to speak at the Meeting by emailing your full name, agenda item or subject and your question to the Clerk using admin@mineheadtowncouncil.co.uk

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 **To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 **To co-op** Councillor to represent the ward of Periton and Woodcombe
- 4 **To receive** reports from:
 - Somerset County Council (SCC)
 - Somerset West and Taunton District Council (SWaT)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (MTC)
 - Minehead BID (Cllrs Bloomfield and Venner)
 - Advisory and Working Groups
- 5 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
Speaker – Mr Ian Atkinson (Chief Officer of Citizens Advice -West Somerset)
- 6 **Mayor's Announcements**
- 7 **To agree** the Minutes of the Full Council Meeting held on Tuesday 22 November 2022 –
Minutes to be agreed by Councillors who were in attendance
- 8 **To note** the Minutes of the Finance & Staffing Committee held on 5 December 2022 and
Minutes of the Planning Committee meeting held on Tuesday 6 December 2022

9 Finance Matters

- 9.1 To approve** Urgent Payments for December 2022
 - 9.2 To approve** Payments under £1,500 for December 2022
 - 9.3 To approve** Payments over £1,500 for December 2022
 - 9.4 To approve** Payments by Procurement Card for November 2022
 - 9.5 To approve** Regular Payments for November 2022
 - 9.6 To note** Income Report for November 2022
- 10 To agree** Budget and Precept for 2023/2024 referring to Council Tax Base
- 11 To consider** the creation of a Service Level Agreement (SLA) from April 2023 for Citizens Advice West Somerset
- 12 To confirm** Councillors on Committees
- 13 To approve** draft protocol covering interaction between officers and Councillors
- 14 To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))
- 15 Confidential Items**