



## FINANCE AND STAFFING COMMITTEE

ALL COUNCIL MEETINGS ARE OPEN TO THE PRESS AND PUBLIC

***This Meeting will be streamed live on the Minehead Town Council Facebook Page***

There will be a Meeting of the Finance and Staffing Committee of Minehead Town Council, to which all Committee members are summoned, at the Community Centre, Irnham Road, Minehead TA24 5DW on Monday 7 March 2022 at 7.30pm. The Meeting will consider the items set out below.

Sam Rawle  
Clerk

1 March 2022

**Given the ongoing advice about COVID-19, we respectfully ask that any members of the public wishing to attend/speak at a Council Meeting please contact the Clerk by 12 noon on the working day preceding the Meeting, giving their full contact details - otherwise they will not be allowed to enter**

Enquiries: 01643 707213 or email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk)

Chair: Cllr C Palmer\*

Councillors: Cllr T Bloomfield, Cllr M Burke, Cllr O Harvey, Cllr A Lawton (Deputy Chair),  
Cllr R Lillis, Cllr J Malin, Cllr M Palmer, Cllr H Rose, Cllr T Venner\*

(\* denotes Somerset West and Taunton District Councillor "SWaT")

# AGENDA

**Please note that the Meeting will be digitally recorded**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 **To receive** Apologies for Absence [LGA 1972 s85 \(1\)](#)
- 2 **To receive** Councillors' Declarations of Interest and any Dispensations [In accordance with the provisions of the Localism Act 2011 in respect of members](#)
- 3 **To approve** the Minutes of the Finance & Staffing Committee Meeting held on 7 February 2022 - *Minutes to be agreed by Councillors who were in attendance*
- 4 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 **Finance**
  - 5.1 **To approve** urgent payments for March 2022
  - 5.2 **To approve** payments under £1,000 for March 2022
  - 5.3 **To recommend** to Full Council payments over £1,000 for March 2022
  - 5.4 **To approve** payments by Procurement Card for February 2022
  - 5.5 **To approve** Regular Payments for February 2022
  - 5.6 **To receive** the Income Report for February 2022
- 6 **To receive** the 2nd Interim Auditor's Report for 2021/2022
- 7 **To consider** Small Grant applications from:
  - (i) Minehead Community Defib Group
  - (ii) Regal Theatre, Minehead
- 8 **To consider** the future of four paintings on loan to Somerset County Museum
- 9 **To consider** the purchase of a van for the cleansing team
- 10 **To consider** possible support for Waverley visit to Minehead in partnership with BID