

**Pee Dee Regional Transportation Authority
Purchasing Department
Amendment of Solicitation**

<u>Amendment/Modification No.</u>	<u>Effective Date</u>	<u>Agency/Location</u>
1	June 11th, 2026	PDRTA/Florence, SC

ISSUED BY: Pee Dee Regional Transportation Authority
Purchasing Department
313 S Stadium Road
Florence, SC 29506

ADMINISTERED BY:
Rachel McMillian
Purchasing Manager

CONTRACTOR NAME & ADDRESS:

Amendment of:
RFP 051326
Armed Security Guard Services

THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of offers is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods: (a) by signing and returning one copy of this amendment, (b) by acknowledging receipt of this amendment on each copy of the offer submitted or (c) by separate letter or email which includes a reference to the solicitation & amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR & DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by e-mail or letter, provided such e-mail or letter makes reference to the solicitation & this amendment, & is received prior to the opening hour & date specified. The changes set below are made to the above numbered order.

DESCRIPTION OF AMENDMENT/MODIFICATION:

Please see the attached:

CONTRACTOR'S SIGNATURE

BY _____
(Signature of Authorized Rep.)

DATE: _____

(Company Name)

BY Rachel McMillian
(Signature of PDRTA's Authorized Rep.)

DATE: June 11, 2026

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE “PDRTA RESPONSE” SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE “PDRTA RESPONSE” DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED.

Q1. How many armed security guards are requested between 10:30am through 5:30pm?

A1. PDRTA is currently requesting one-armed security guard between 10:30am through 5:30pm.

Q2. What are the historical annual hours utilized on this contract?

A2. This is a new contract. It is estimated that an armed security guard working Monday through Friday from 10:30-5:30 will work 1,778 hours.

Q3. How many posts (routes) require security guards between 10:30am through 5:30pm?

A3. Currently, PDRTA is seeking armed security for one post (route). This may be susceptible to change in the future.

Q4. How many PDRTA locations are included in this solicitation?

A4. Currently, PDRTA is seeking armed security for one location. This may be susceptible to change in the future.

Q5. Are posts dismantled only, or are vehicles required?

A5. Posts are dismantled only. A vehicle is not required.

Q6. RFP Section 2B. Special Instructions, Contents of Offer (RFP), #3. “The contents of your offer must be divided into two parts, the technical proposal and the business proposal. Each part should be bound in a single volume.” RFP Section 4. Information for Offerors to Submit (General), “Notwithstanding any other instructions herein, you shall submit Attachment B Bid Sheet and Price/Business Proposal and Attachment B.1. Price Proposal; Attachment M: Offeror’s Checklist.

Question: In reviewing RFP Section 2B, RFP Section 4, and Attachment M, it is our understanding that Attachment B Bid Sheet and Price/Business Proposal and Attachment B.1 Price Proposal, should be included in the Business Proposal. Based on the Offeror’s Checklist,

what other documents from the Offeror's Checklist should be completed and included in the Business Proposal?

A6. Only Attachment B: Bid Sheet and Price/Business Proposal and Attachment B.1: Price Proposal and Cost Schedule need to be included in the Business Proposal. The remaining documents will be included in the technical proposal.

Q7. Can PDRTA identify the current armed security services contractor and the length of time they have provided services?

A7. PDRTA currently has a contract with New Age Protection, Inc. This contract has been in place since March 2, 2026.

Q8. Can PDRTA provide the current bill rate and, if available, the current officer pay rate for the armed security services?

A8. The current vendor's pay rate and pricing information are considered confidential and commercially sensitive. In accordance with procurement policies and to maintain a fair and competitive process, we are unable to disclose this information during the procurement process.

Q9. Are there any current staffing, attendance, punctuality, turnover, training, supervision, incident response, or service quality concerns PDRTA would like the next contractor to address?

A9. Any risks associated with staffing, attendance, punctuality, turnover, training, supervision, incident response, or service quality will be addressed during the kick-off meeting post-award.

Q10. Can PDRTA provide historical incident volume for the Florence Transit Center, including police response, fire/EMS response, passenger disturbances, trespassing, loitering, threats, use-of-force incidents, weapons-related concerns, property damage, or other reportable events?

A10. PDRTA has had no property damage and minimal weapon related concerns. In the past 12 months, PDRTA has averaged 2 instances a month where police involvement was required. PDRTA's main concern is loitering from non-transit users around the passenger waiting area.

Q11. Can PDRTA clarify the primary post location for the armed guard and whether the guard is expected to remain primarily stationary, conduct routine patrols, or rotate between specific areas of the Transit Center during the shift?

A11. The primary post location will be in the second bay area of the Transit Center building. The armed guard will conduct routine patrols around the facility and the passenger waiting area, gates, and bus pull-thru areas.

Q12. Does PDRTA have required patrol routes, inspection points, checkpoint expectations, or minimum patrol frequency for the periodic facility inspections described in the RFP?

A12. The armed guard will conduct routine patrols around the facility and the passenger waiting area, gates, interior bays, and bus pull-thru areas. The entire Transit Center area is less than an acre, but there is a lot of foot traffic from passengers that will need to be monitored.

Q13. Does PDRTA have specific requirements or restrictions regarding authorized firearm type, caliber, ammunition, holster retention level, handcuffs, OC spray, baton, body armor, or other duty equipment?

A13. PDRTA will lean on the awarded security team to determine the best equipment and resources.

Q14. Will PDRTA provide the current Site Specific Orders before proposal submission, or only after award? Are there any known changes expected to the current post orders?

A14. PDRTA will provide the Site Specific Orders after award.

Q15. Can PDRTA provide historical usage for additional staff requested for emergencies or special events, including frequency, typical notice provided, average duration, and whether overtime has historically been required?

A15. Additional support is needed a few times a year. PDRTA assists with transportation for a festival that happens annually in Florence, SC. The assigned guard will monitor traffic patterns and ensure the buses are able to access the pickup and drop off points. There are other times where PDRTA will partner with other entities to provide transportation for events. Those are typically one-day events and are on an as-needed basis.

Q16. Can PDRTA clarify whether Daily reports, Incident Reports, Monthly reports, Annual Reports, and other specific reports are expected in paper format, electronic format, or through the contractor's reporting platform?

A16. Any reports that PDRTA requires or requests can be shared in paper format or electronic format. During the kickoff call, PDRTA will specify situations where immediate communication is expected between the security team and PDRTA officials.

Q17. Does PDRTA currently use sign-in sheets, electronic timekeeping, GPS/patrol verification, or another method to verify guard attendance and punctuality? Would contractor provided technology such as TrackTik be acceptable?

A17. PDRTA currently uses paper sign-in sheets to verify guard attendance and punctuality. For this contract, PDRTA will have a digital time clock onsite for the security guard to clock in and out. Temporary replacement guards will need to use a paper sign-in sheet.

Q18. Is PDRTA open to the successful contractor interviewing and considering qualified incumbent personnel who meet all licensing, background, drug screening, firearms qualification, training, and performance standards?

A18. PDRTA is open to the contractor interviewing qualified personnel. However, PDRTA would also like to interview potential candidates prior to being assigned to the position.

Q19. The RFP requests current financial information, including the most current financial statement and financial statement for the last two fiscal years. As a privately held company, [redacted company name] does not publicly disclose detailed financial statements as part of competitive proposal submissions. Would PDRTA accept a bank reference letter or other evidence of financial capacity with the proposal, with detailed financial statements provided only upon notice of intent to award, contract award, or under a mutually acceptable non-disclosure/confidentiality agreement?

A19. PDRTA will accept a bank reference letter or other evidence of financial capacity with the proposal. Detailed financial statements may still be requested upon notice of intent to award or contract award.