



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Meeting of Minehead Town Council to be held on
Tuesday 24th October 2023 at 7.30 pm at
the Community Centre, Irnham Road, Minehead TA24 5DW

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to raise with councillors any matters related to the town.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To receive reports from Somerset Councillors.
4. To approve the [Minutes of the Full Council Meeting](#) held on 26th September 2023 and to discuss any matters arising. These include updates on the following:

Item 4

Blenheim Gardens Centenary Working Group

Item 6

Allotment land transfers from Somerset Council to Minehead Town Council
Christmas lights switch-on

5. To receive the [Minutes of the Planning Committee Meeting](#) on 3rd October 2023.
6. To receive the [Minutes of the Finance and General Purposes Committee Meeting](#) on 10th October 2023.
To discuss any matters arising which include:

Item 4

To approve the payments to the value of £10,286.94.

Item 3

To raise the annual allotments charges with effect from October 2024 as follows:

Full plot large – raise from £44 to £60

Full plot standard – raise from £33 to £45

Half plot – raise £20 to £30

Item 8

To note that there will be an accounts training session for councillors on Tuesday 21st November at 7pm in the office. This will be informal and an opportunity for councillors to ask questions about the budget process.

7. To discuss plans to look at the feasibility of installing a swimming pool in Minehead.
8. To receive an update from the Town Clerk about asset transfers and the West Somerset asset rationalisation project.

9. To discuss a consultation that is being held about a proposed reduction to local bus services.
10. To receive updates from councillors on Advisory Groups and Outside Bodies.
11. To note the date of the December meeting which will be held on Tuesday 12th December instead of Tuesday 19th December.
12. To receive the **Confidential** Minutes of the Staffing Sub-Committee Meeting on 17th October 2023 and to discuss any matters arising. (Confidential Attachment)

Helen Nathanson
Town Clerk
18th October 2023