



## MINEHEAD TOWN COUNCIL

### Agenda

Members of public are invited to attend the Meeting of Minehead Town Council to be held on  
Tuesday 27<sup>th</sup> February 2024 at 7.30 pm in  
the Community Centre, Irnham Road, Minehead TA24 5DW

There will be a 10-minute presentation at the beginning of the meeting from The North Hill Action Group which will then be followed by a 10-minute presentation from The Minehead Eye Youth service.

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to raise with councillors any matters related to the town.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting.
3. To receive reports from Somerset Councillors.
4. To receive updates from councillors on Advisory Groups and Outside Bodies.
5. To approve and sign the [Minutes of the Full Council Meeting on 23<sup>rd</sup> January 2024](#) and to discuss any matters arising. These Include:

Item 7 – Precept Request

Item 8 – Blenheim Gardens and Quay annual bedding displays

Item 9 – Blenheim Gardens Green Flag and Britain in Bloom entries

Item 10 – Casual Vacancies at MTC

Item 12 – Blenheim Gardens Summer Concerts

6. To receive the [Minutes of the Planning Committee Meeting on 6<sup>th</sup> February 2024](#) and to discuss any matters arising.

### 7. Accounts

- i) To Approve the following payments over £1,500 for February:
  - Payment of **£1664.40** to Brian Hobbs & Sons for Security Gate behind changing Places Toilet in Summerland Road Car Park. Quotation agreed at August Full Council Meeting
  - Payment of **£2339.18** to Autoglass for repair to glass door of AE66 LZV (Note: this will be reclaimed via insurance)
- ii) To note payments made for January (See Attachment)
- iii) To note budget income & expenditure reports for January (See Attachment)
- iv) To note Income received for January (See Attachment)
- v) To note bank reconciliations for January (See Attachment)

8. To discuss if Minehead Town Council want to engage in further conversations with Somerset Council relating to the future devolution of assets and services.

9. To discuss Street Weed control in Minehead and to agree future management techniques. (See Attachment)
10. To discuss how Minehead Town Council will support the Christmas Light Switch on event in 2024.
11. To receive a request from West Somerset Citizen Advice and to agree a letter of support. (See Attachment)
12. To agree dates and times of Councillor Surgery sessions to be held in March at the Community Centre. The proposed dates and times are:
  - Friday 8<sup>th</sup> March; 10:00 – 12:00
  - Thursday 14<sup>th</sup> March; 12:30 – 14:00
  - Wednesday 20<sup>th</sup> March; 16:30 – 18:30
13. To approve the renewal of a 3-year Service Level Agreement between MTC and Minehead Eye for the provision of The Minehead Youth Club Service. (See attachment)
14. To approve recommended quotation for Tree Survey of MTC owned Trees. (See Attachment)
15. To approve one year service contract totalling £588.00 for equipment in Changing Places Toilet.
16. To discuss if the Town Council wants to nominate a Councillor to apply for a representative seat on the new Somerset Council Harbour Advisory Board Committee.
17. To note Somerset Bus Partnerships petition that calls for the under-threat bus routes and service intervals (Which includes 28 Minehead – Taunton) to be retained.
18. To receive an update for the Second stage Wootton Ridge (which includes MTC owned Alcombe Common) consultation.
19. To Note a letter sent to Minehead Football Club relating to rental increase from 1<sup>st</sup> April 2024.
20. To Note the dates of Annual Town Meeting (Tuesday 30<sup>th</sup> April 2024) and Annual Town Council Meeting (Tuesday 14<sup>th</sup> May 2024).
21. To resolve to exclude members of the press and public under the Public Bodies (Admission to Meetings Act) 1960 in order to receive an update about the following matters:
  - To approve the Town Council response to the objections on the 2022/23 accounts (Confidential Attachment)
  - To receive Minutes of the Staffing Sub-Committee Meeting on 6<sup>th</sup> February 2024 and to discuss any matters arising. (Confidential Attachment)

Ben Parker  
Town Clerk  
21<sup>st</sup> February 2024